

PERMIT SUBMISSION REQUIREMENTS

A mechanical permit application is required when replacing either your air conditioning unit or heating unit.

The application must be completed by the mechanical contractor doing the installation.

A plumbing permit application is required when replacing your water heater.

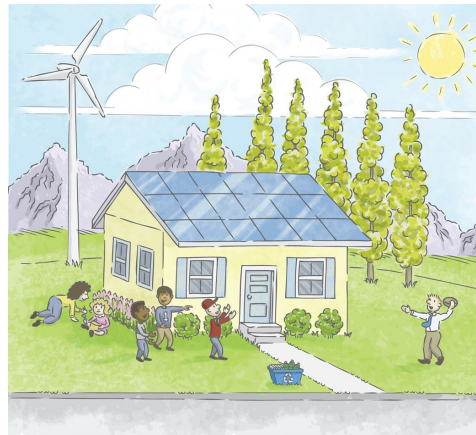
The application must be completed by the contractor doing the work.

Along with the application the contractor must be registered with the City of Wood Dale and be current with his insurance, bonds and state licenses.

In the event the homeowner is doing the work, he must fill out the application that is applicable.

Location

- Air Conditioning unit may not be in required sideyard.
- Air Conditioning equipment shelters should be located in the rear yard.



Community Development Department
404 N Wood Dale Road
Wood Dale, Illinois 60191-1596
Phone 630-766-5133
Fax 630-787-3758

City of Wood Dale

BUILDING
DEPARTMENT
HOME
IMPROVEMENT
SERIES

REPLACEMENT HVAC/WATER HEATERS



(630) 766-5133

Why apply for a Permit?

When you apply for a permit, you are assisting the City in conducting a plan review and the subsequent inspections that will ensure that all construction in the community meet specific safety and quality guidelines.

The City is on your side. We want to ensure that your units are installed to code for safety reasons. The permit you receive for this project will allow us to do just that.

The City of Wood Dale is dedicated to assisting its residents. The Community Development & Building Department will show you this dedication as you apply for and receive your permit.

The Permit Process

1. Obtain a permit application from the Building Department which is located at 404 N. Wood Dale Rd.
2. Return the complete application to the Building Department. Please refer to submission requirements for additional necessary information.
3. After you receive your permit, make sure the permit card is placed in the window and you call for your inspections.
4. A copy of the manufacturer's specifications must be on site at all times
5. Cost of permit is \$30.00



Inspections

Final

- A final inspection is required once the installation is completed. This is to ensure that the installation and location is in compliance

Requesting Inspections

To schedule an inspection, contact the Building Department at (630) 766-5133, Monday thru Friday between the hours of 8:30 a.m. and 4:30 p.m. Requests for inspections must be made 24 hours in advance. Please have your permit number ready when you call.