



SPECIAL EVENTS COMMITTEE

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Committee Date: September 8, 2022
Present: Mayor Pulice, Alderman R. Messina, Treasurer Porch,
Alderman A. Woods
Absent:
Also Present: Janelle Silva
Meeting Convened at: 6:07 p.m.

APPROVAL OF THE MINUTES:

June 2, 2022

DISCUSSION:

The Committee was provided documents that included a list of Prairie Fest expenses. The Committee inquired whether we rented garbage cans from Grainger or if we rented them. Janelle stated she would follow up. The Committee also inquired about placing a banner at the top of the water bill as Prairie Fest approaches to promote the evening that fireworks take place. Janelle will work with Finance to schedule this for 2023.

The Committee requested a breakdown of the resident and volunteer vouchers from Prairie Fest. Janelle will request this from the Finance Department. The Committee also requested a breakdown of Prairie Fest costs by line item. Alderman Messina suggested that we offer other items in the Beer tent like a Jack/Coke mix that come in a can. Janelle will see if our vendor has this available. The Committee agreed that display banners will need to be redesigned for 2023 so that it's easy to read.

The Committee had concerns about the gap between bands playing and suggested that music be played on the sound system during that time at Prairie Fest. The Committee also requested to host local bands earlier in the day. Janelle stated that there may be concerns about sound equipment, etc. from the entertainment management. Janelle stated that she will follow up with the management company.

The Committee was provided with a document that included a potential lineup for the 2023 Prairie Fest and options for the Sounds of Summer. Janelle provided a presentation for the bands listed so that the Committee could select the bands easily. The committee requested a breakdown of costs from the entertainment company citing notable increases. The Committee discussed having a local band open before the Sounds of Summer bands, Janelle stated that she would check with the



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Management company to see if there would be any concerns. Janelle stated that another option would be to host a concert with two local bands alone to avoid conflict with the scheduled band and their equipment.

The Committee expressed a desire to have a larger stage at the Sounds of Summer Concert series for 2023. Janelle stated that she should get quotes and share the details prior to the next meeting.

Because decisions could not be made at the meeting for both Prairie Fest and for the Sounds of Summer, Janelle offered to schedule a meeting for October 6. Janelle will provide the requested materials to the Committee before the next meeting date so that decisions could be made.

A motion was made by Alderman Woods and seconded by Alderman Messina to adjourn.

Ayes: Alderman R. Messina, Mayor Pulice, Treasurer Porch, Alderman A. Woods

Nays: None

ADJOURNMENT:

Whereupon Mayor Pulice declared the motion carried and the meeting was adjourned at 7:07 p.m.