



FINANCE & ADMINISTRATION **COMMITTEE MINUTES**

Committee Date: March 9, 2023
Present: Alderwoman Ames, Alderman Curiale, Alderman Jakab, Alderman Messina and Alderman Woods
Absent: Aldermen Catalano and Susmarski
Also Present: Mayor Pulice, City Manager Mermuys, Director Lange, Director Wilson, Detective Zlotnicki, City Clerk Curiale and Treasurer Porch
Meeting Convened at: 7:43 pm

APPROVAL OF MINUTES:

Ald. Jakab made a motion, seconded by Ald. Ames, to approve the minutes of the February 23, 2023 meeting as presented. A voice vote was taken, with all members voting aye.

REPORT & RECOMMENDATION

Proposed Business District Study

DISCUSSION:

Director Wilson presented the Proposal from SB Friedman to perform a study on the eligibility and applicability of a Business District in the same area that a TIF proposal is currently being done. This area is the unincorporated area between Edgewood and Rte. 83, south of recently created TIF and north of Foster. Several criteria and procedures for evaluating if the area would qualify as a Business District are the same as TIF. Conducting this study at the same time as the TIF study will provide synergies in the work to be completed, better pricing, and save time and costs of publication and hearing. The Business District will allow the City to levy an additional sales tax up to 1% to be charged only within the District. It has the same 23-year life cycle as a TIF. The funds can be used for infrastructure, maintenance, land acquisition, planning, and redevelopment for example. It is based on sales within the District.

Ald. Woods asked if the Business District was complimentary to the TIF or in lieu of. Dir. Wilson answered there would be both to start with. If one was more beneficial, or not working for the area, it could be shut down before its 23-year life span and keep the one that was working open. Ald. Jakab asked if only hotels and motels would be affected by this tax. Dir. Wilson responded it could be any business within the District that generate sales tax. Ald. Ames asked if the City has done Business District with TIF before and if there was a time frame for the Study. Dr. Wilson responded the Business District has not been done before and the Study

might be completed around June or July. Mayor Pulice clarified this is only for the area of Rte. 83, Foster to 390. Dir. Wilson stated it is only for this area, Rte. 83, Washington to 390. No other businesses will be impacted by it, and it is based on the presupposition there are businesses in this area that would be subject to this tax event.

VOTE:

Ald. Jakab made a motion, seconded by Ald. Ames, to Approve a Proposed Business District Study to be performed by SB Friedman in An Amount Not to Exceed \$21,410. A roll call vote was taken, with the following results:

Ayes: Alderwoman Ames, Alderman Curiale, Alderman Jakab, Alderman Woods

Nays: None

Abstained: Alderman Messina

Motion: Passed

ITEMS TO BE CONSIDERED AT FUTURE MEETINGS:

- FY 2022 Audit Report – March 2023

ADJOURNMENT:

Ald. Jakab made a motion, seconded by Ald. Ames, to adjourn the meeting at 7:52 p.m. Upon a voice vote, the motion carried unanimously.

Minutes taken by Lynn Curiale



PUBLIC WORKS
COMMITTEE MINUTES

Committee Date: March 9, 2023
Present: Alderwoman Ames, Alderman Curiale, Alderman Jakab, Alderman Messina and Alderman Woods
Absent: Alderman Catalano and Alderman Susmarski
Also Present: Mayor Pulice, City Manager Mermuys, Director Lange, Director Wilson, Detective Zlotnicki, City Clerk Curiale and Treasurer Porch
Meeting Convened at: 7:31 pm

APPROVAL OF MINUTES:

Alderwoman Ames made a motion, seconded by Alderman Jakab, to approve the minutes of the February 9, 2023 meeting as presented. A voice vote was taken.

Ayes: Alderwoman Ames and Aldermen Curiale, Jakab and Messina

Nays: Alderman Woods

Motion: Passed

REPORT & RECOMMENDATION

- i. Approval of a Proposal from KDN Signs for Removal and Replacement of the Clock Tower Acrylic Panels in an Amount Not to Exceed \$11,145.

DISCUSSION:

Director Lange reported this is for replacement of all four (4) vertical acrylic panels in the Clock Tower that are failing due to incorrect hardware used to mount the panels. Staff reached out to several sign installation companies for proposals. We recommend awarding the agreement to KND Signs to do the work.

Ald. Messina asked if the warranty had ended. Dir. Lange replied yes, but the liquidated damages assessed to the contractor will be used for the cost of these repairs. Dir. Lange responded to Ald. Woods inquiry that repairs will be made to any holes made by the previous expansion bolts and other corrections will be made as needed. Ald. Jakab inquired why there was such a difference between proposal amounts. Dir. Lange stated it was mainly due to different type of LED lighting used, and the larger amount is due to a different style of panel. Ald. Ames asked if there would be a warranty on this new work. Dir. Lange responded there will be a 1-year warranty.

VOTE:

Ald. Messina made a motion, seconded by Ald. Jakab, to approve A Proposal from KDN Signs for Removal and Replacement of the Clock Tower Acrylic Panels in an Amount Not to Exceed \$11,145. A roll call vote was taken, with the following results:

Ayes: Alderwoman Ames, Alderman Curiale, Alderman Jakab, Alderman Messina, Alderman Woods

Nays: None

Abstained: None

Motion: Passed

- ii. Approval of an Agreement between the City of Wood Dale and KSK Landscaping & Handyman Corp. for Grass Cutting Services for the Grass Cutting Assistance Program in an Amount Not to Exceed \$33,000

DISCUSSION:

Ald. Jakab asked if the maximum number of participants have signed up. Dir. Lange responded the budgeted amount this year is for 54 qualified residents and last year was 34. It is hoped to expand the program, but the last 2 years there have not been more than 40 participants. Both Ald. Jakab and Messina asked that more advertising about the program be done. Ald. Ames asked if previous participants were contacted. Dir. Lange replied yes, letters were sent out and the spots will be on a first come first serve basis for those that qualify. Ald. Ames stated residents were very happy with the service and cost. Ald. Messina asked Dir. Lange to provide the number of residents returning to the program. Ald. Messina asked that the qualifying income levels be revisited. City Manager Mermuys replied this has been done previously, and they will see if it can be brought back for discussion this year.

VOTE:

Ald. Messina made a motion, seconded by Ald. Jakab, to approve an Agreement between the City of Wood Dale and KSK Landscaping & Handyman Corp. for Grass Cutting Services for the Grass Cutting Assistance Program in an Amount Not to Exceed \$33,000. A roll call vote was taken, with the following results:

Ayes: Alderwoman Ames, Alderman Curiale, Alderman Jakab, Alderman Messina, Alderman Woods

Nays: None

Abstained: None

Motion: Passed



ITEMS TO BE CONSIDERED AT FUTURE MEETINGS:

- RJN I & I Agreement – March 23
- Klefstad Lift Station Repair – March 23
- FY 24 I & I Construction – March 23
- Well 6 Repairs – April

ADJOURNMENT:

Ald. Woods made a motion, seconded by Ald. Ames, to adjourn the meeting at 7:43 p.m. Upon a voice vote, the motion carried unanimously.

Minutes taken by Lynn Curiale