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**PLANNING, ZONING & BUILDING COMMITTEE**  
**COMMITTEE MINUTES**

Committee Date: June 8, 2023  
Present: Alderman Art Woods, Alderman Curiale, Alderman Messina,  
Alderman Jakab, Alderman Susmarski, Alderman Ames,  
Alderman Artie Woods, Alderman Catalano  
Absent: None  
Also Present: Mayor Pulice, Manager Mermuys, Director Lange, Director  
Springer, Director Wilson, Chief Zito, City Clerk Curiale,  
Treasurer Porch  
Meeting Convened at: 07:30pm

**APPROVAL OF MINUTES:**

Ald. Messina made a motion, seconded by Ald. Susmarski, to approve the minutes of the May 11, 2023 meeting as presented. A voice vote was taken, with all members voting aye.

**REPORT & RECOMMENDATION**

CLARIFY APPLICABILITY OF CITY SERVICES INCENTIVE PROGRAM POLICY

**DISCUSSION:**

Director Springer stated that Staff is inquiring if the Committee would like to allow commercial uses and multiple principal structures on a single property to take advantage of the City Services Incentive Program when connecting to utilities.

At the end of March 2023, a letter was sent out to 170 residents in the City, explaining the Incentives Program Policy to incorporated residents that are not yet connected to City water service. The Mayor inquired if they are all annexed in? Director Springer stated no some are unincorporated. In response to the mailing, several property owners have reached out to City staff to inquire about connection to City utilities. One of the owners that contacted the City has two principal structures on a single commercial lot. One of the principal structures is a home and the second is a business. As the Policy is currently written, only residential properties are allowed to participate in the incentive program and only one reimbursement can be approved per property. Therefore, based on the language in the Policy, we could allow the incentive for connecting the home on the above referenced property, but not for the commercial building that is on the same lot.

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As the Policy is currently written, only residential properties are allowed to participate in the incentive program. Therefore, based on the language in the Policy, we could allow the incentive for connecting the home on the above referenced property, but not for the commercial building that is on the same lot. So, the question is do you want us to open up the program to commercial properties, and offer it to customers who have more than one structure on the property.

Alderman Woods stated that being one of the members of the CDC at the time that this was written the original concept was to offer to everyone the availability for water hookup with the City. We took into consideration unincorporated houses and did not think about commercial hookups since there was such a small number. So now that the issue has come up what we need to do is to clean up the language to entertain the intent for the inclusion of commercial buildings and customers with more than one structure on their property. The Mayor asked if you have 2 structures would you run them off one b-box, or would you need 2? Director Lange stated that each service would need their own separate b-box connection.

**VOTE:**

Ald. Woods made a motion, seconded by Ald. Catalano to Open up the City Water Hookup Program to Commercial Properties and Properties with more than one Structure with Changes in the Language as Requested. A roll call vote was taken, with the following results:

Ayes: Alderman Art Woods, Alderman Curiale, Alderman Messina, Alderman Jakab, Alderman Susmarski, Alderman Ames, Alderman Artie Woods, Alderman Catalano  
Nays: None  
Abstained: None  
Motion: Passed

**ITEMS TO BE CONSIDERED AT FUTURE MEETINGS:**

- Post Construction Variation Fines – July
- Data Centers Route 83 – July/August  
Alderman Woods wanted to know if this issue would go first before the CDC.  
Director Springer, “yes”
- Building Code Amendments – Summer/Fall  
Alderman Woods requested that they get earlier than right before the CDC meeting so he can read over them more thoroughly. Director Springer said, “yes”.

**ADJOURNMENT:**

Ald. Catalano made a motion, seconded by Ald. Susmarski, to adjourn the meeting at



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07:44pm p.m. Upon a voice vote, the motion carried unanimously.

*Minutes taken by Julie Szabo*

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## **PUBLIC WORKS COMMITTEE MINUTES**

Committee Date: June 8, 2023  
Present: Alderman Art Woods, Alderman Curiale, Alderman Messina,  
Alderman Jakab, Alderman Susmarski, Alderman Ames,  
Alderman Artie Woods, Alderman Catalano  
Absent: None  
Also Present: Mayor Pulice, Manager Mermuys, Director Lange, Director  
Springer, Director Wilson, Chief Zito, City Clerk Curiale,  
Treasurer Porch  
Meeting Convened at: 08:29pm

### **APPROVAL OF MINUTES:**

Ald. Messina made a motion, seconded by Ald. Catalano, to approve the minutes of the May 11, 2023 meeting as presented. A voice vote was taken, with all members voting aye.

### **REPORT & RECOMMENDATION:**

- i. APPROVAL OF AN ADDITIONAL WORK AUTHORIZATION FROM ENGINEERING RESOURCE ASSOCIATES FOR THE WARD 1 DRAINAGE AND FLOOD IMPROVEMENTS STUDY IN AN AMOUNT NOT TO EXCEED \$14,190
- ii. AMMENDMENTS TO THE QUALIFICATION GUIDELINES FOR THE REAR YARD DRAINAGE PROGRAM
- iii. REPLACEMENT OF PUBLIC WORKS VHEICLES #569-118 AND #234-132 INA AN AMOUNT NOT TO EXCEED \$471,442.85

### **DISCUSSION:**

Alderman Woods asked if there is any presentation on this matter? Director Lange stated it would be the same presentation as the last meeting, except for the addition of the Sunnyside Alley, Walnut and Elmwood.

### **VOTE:**

Ald. Jakab made a motion, seconded by Ald. Ames, for the Approval of an Additional Work Authorization from Engineering Resource Associates for the Ward 1 Drainage and Flood Improvements Study in an Amount Not to Exceed \$14,190. A roll call vote was taken, with the following results:

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Ayes: Alderman Art Woods, Alderman Curiale, Alderman Messina, Alderman Jakab, Alderman Susmarski, Alderman Ames, Alderman Artie Woods, Alderman Catalano

Nays: None

Abstained: None

Motion: Passed

**DISCUSSION:**

Mayor Pulice stated that he believed that we put into the program 72 hours, because it causes a health hazard. The Mayor inquired about how we would handle an instance like when we had 2 inches of rain, and it flooded his back room which he knew that it would be gone in 2 hours. So, in that circumstance would I qualify for the program? Director Lange answered yes. If there is any kind of flooding or draining issue on your property that you want to fix you would qualify. But if it is not an ongoing flooding problem you would probably not want to spend the money to fix it. And if you apply you would have to follow the instructions such as: fill out the application, have photos of the water flooding, a drawing of the flooding area, and 3 price quotes. The work is also given a recommendation by an engineer who evaluates each situation separately.

**VOTE:**

Ald. Jakab made a motion, seconded by Ald. Curiale, for the Approval of Amendments to the Qualification Guidelines for the Rear Yard Drainage Program. A roll call vote was taken, with the following results:

Ayes: Alderman Art Woods, Alderman Curiale, Alderman Messina, Alderman Jakab, Alderman Susmarski, Alderman Ames, Alderman Artie Woods, Alderman Catalano

Nays: None

Abstained: None

Motion: Passed

**DISCUSSION:**

There were no questions.

**VOTE:**

Ald. Jakab made a motion, seconded by Ald. Ames, for the Approval of the Replacement of Public Works Vehicles #569-118 and #234-132 in an Amount not to Exceed \$471,442.85. A roll call vote was taken, with the following results:

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Ayes: Alderman Art Woods, Alderman Curiale, Alderman Messina, Alderman Jakab, Alderman Susmarski, Alderman Ames, Alderman Artie Woods, Alderman Catalano

Nays: None

Abstained: None

Motion: Passed

**ITEMS TO BE CONSIDERED AT FUTURE MEETINGS:**

- FY24 Streetlight Installation – July
- Pavement Patching Program – July
- Sidewalk Replacement/Jacking – July
- Senior Grass Cutting Program Modifications – August
- Senior Snowplow Program – August
- Added: Medallions placement at the Veterans Memorial, added by Alderman Ames
- Added: A letter to the Township reference the request the closing off Second Ave at Route 83. To be reviewed by the Council, added by Alderman Messina.

**Comment:** Mr. Bond stated that Jeff would need guidance and input by the council, so that it would have to be an agenda item. The Manager commented that last time it was added to the agenda he would get calls about why were we discussing it, and why was it on the agenda. So, he would like to make sure that everyone is in agreement about drafting the letter, and then it should be reviewed by the Council. No one voiced dissent.

**ADJOURNMENT:**

Ald. Jakab made a motion, seconded by Ald. Curiale, to adjourn the meeting at 08:43 p.m. Upon a voice vote, the motion carried unanimously.

*Minutes taken by Julie Szabo*

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## **FINANCE & ADMINISTRATION COMMITTEE MINUTES**

Committee Date: JUNE 8, 2023  
Present: Alderman Art Woods, Alderman Curiale, Alderman Messina,  
Alderman Jakab, Alderman Susmarski, Alderman Ames,  
Alderman Artie Woods, Alderman Catalano  
Absent: None  
Also Present: Mayor Pulice, Manager Mermuys, Director Lange, Director  
Springer, Director Wilson, Chief Zito, City Clerk Curiale,  
Treasurer Porch  
Meeting Convened at: 08:43pm

### **APPROVAL OF MINUTES:**

Ald. Ames made a motion, seconded by Ald. Susmarski, to approve the minutes of the March 23, 2023 meeting as presented. A voice vote was taken, with all members voting aye.

### **REPORT & RECOMMENDATION**

REFUSE COLLECTION TIME CHANGE

### **DISCUSSION:**

Director Wilson stated that there was a request to change the time you can set out your garbage from 6:00pm to 4:00. This would assist the seniors during the short winter hours, so they don't have to put it out in the dark. There were no further comments.

### **VOTE:**

Ald. Woods made a motion, seconded by Ald Susmarski, to Approve a Refuse Collection Time Change. A roll call vote was taken, with the following results:

Ayes: Alderman Art Woods, Alderman Curiale, Alderman Messina, Alderman  
Jakab, Alderman Susmarski, Alderman Ames, Alderman Artie Woods,  
Alderman Catalano  
Nays: None  
Abstained: None  
Motion: Passed

### **ITEMS TO BE CONSIDERED AT FUTURE MEETINGS:**

- IT Assessment – August



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- New Elected Official Device Policy – Summer/Fall
  - Added: A review of the 15 years of Special Events to be held after the Prairie Fest, added by Mayor Pulice

**ADJOURNMENT:**

Ald. Ames made a motion, seconded by Ald. Woods, to adjourn the meeting at 08:47pm p.m. Upon a voice vote, the motion carried unanimously.

*Minutes taken by Julie Szabo*