



Senior/Disabled Grass Cutting Assistance Program

The City of Wood Dale has initiated a Senior/Disabled Grass Cutting Program with the purpose of assisting those in the community who need grass cutting services that do not have the means of completing it on their own. The program will be limited based on available funds and will be on a first come first serve basis for those that qualify.

About the Program

The City has obtained a private contractor to fulfill the grass cutting services specified in this program. The City will subsidize the cost per visit price of approximately \$15.00. Participants must meet the criteria set forth below to qualify for participation. Grass cutting services will begin on or about mid-April and continue through mid-November. Grass cutting services will occur on a weekly basis unless conditions warrant an extension of time between visits at the discretion of the City.

The services include:

- Spring Cleanup. This will include a standard spring cleanup of leaves, twigs, branches, debris, etc. that has accumulated on the property over the winter months. The contractor will be responsible to blow debris away from the house, out of landscaping beds, and remove from the property.
- Cutting of grass. This will include standard lawn mowing of the property, regardless of size. The contractor shall utilize grass clipping collecting mowers but grass clippings may be mulched into lawn.
- Edging of hardscape. This will include edging/weed whipping along any hardscape including but not limited to sidewalk, driveway, patio, etc. This does not include edging of landscaping beds, tree mulch rings, or other soft scape features.
- Fall cleanup. This service will include a standard fall cleanup of leaves, twigs, branches, etc. that have accumulated on the property over the summer/fall months. The contractor will be responsible to blow debris away from the house, out of landscaping beds, and remove from the property. This will be done after grass cutting is complete and scheduled with the Public Works Department. It is anticipated that this work will be completed during the first two weeks of November.
- This service DOES NOT include fertilizing, trimming of bushes, trees or other plants, watering or pulling of weeds.

To Participate:

- Fill out the attached application and return to The City of Wood Dale Public Works located at 790 N. Central Wood Dale, IL on or before April 1.
- Provide most recent tax bill showing proof of ownership.
- Agree to the Terms on the back of the application.

City of Wood Dale

Senior/Disabled Grass Cutting Program Application

Please complete the form below and return, along with all relevant documentation of eligibility. Please note that this program has limited availability and will be on a first come, first serve basis.

Please turn in at 790 N Central Avenue to the Attention of Senior Grass Cutting Program.

Name: _____
 Street Address: _____
 Phone Number: _____

Please check all that apply:

Check	Senior Program	Check	Disabled Program
	Over 65 Years Old <ul style="list-style-type: none"> Provide proof of age. 		Disabled <ul style="list-style-type: none"> Provide copy of Secretary of State Disability placard or other proof of disability.
	Applicant must own property <ul style="list-style-type: none"> Provide copy of most recent tax bill 		Applicant must own property <ul style="list-style-type: none"> Provide copy of most recent tax bill
	Applicant annual household income must be less than \$65,000 <ul style="list-style-type: none"> Provide copy of latest income tax return. 		Applicant annual household income must be less than \$65,000 <ul style="list-style-type: none"> Provide copy of latest income tax return.
	Household does not have any other able person to cut the grass.		Household does not have any other able person to cut the grass.

Program Checklist: (Please Read and Initial)

	I have read, understand, and accept the program Criteria and Requirements.
	I understand that my lawn must be free of hazards (i.e. pet waste, any obstruction) or the contractor may not provide service.
	I understand that I will be billed monthly for the service
	I understand that the City may terminate my service if I violate any of the guidelines presented.

The resident(s) hereby release and hold the City, its officers, officials, employees, and contractors harmless for any damage to property or other liability that arises directly or indirectly from the City's grass cutting program.

Signature: _____	Date: _____
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For Office Use Only

Application Received: _____	Approved: _____
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Terms and Conditions

QUALIFICATIONS:

1. Resident(s) must meet the following requirements:

Check	Senior Program	Check	Disabled Program
	Over 65 Years Old <ul style="list-style-type: none"> • Provide proof of age. 		Disabled <ul style="list-style-type: none"> • Provide copy of Secretary of State Disability placard or other proof of disability.
	Applicant must own property <ul style="list-style-type: none"> • Provide copy of most recent tax bill 		Applicant must own property <ul style="list-style-type: none"> • Provide copy of most recent tax bill
	Applicant annual household income must be less than \$65,000 <ul style="list-style-type: none"> • Provide copy of latest income tax return. 		Applicant annual household income must be less than \$65,000 Provide copy of latest income tax return.
	Household does not have any other able person to cut the grass.		Household does not have any other able person to cut the grass.

TERMS:

An application must be completed and signed on an annual basis, to enroll in the program. The application is to be mailed or delivered to the Department of Public Works, 790 N. Central Street, Wood Dale, IL 60191, and Attention: Grass Cutting Service or emailed to mmontalvo@wooddale.com

1. The Department will review the application and accompanying documentation and determine if the applicant qualifies for the program.
2. The following service will be provided to an applicant upon completion of the application and approval by the Department:
 - The lawn will be cut weekly, as determined by the City, weather permitting, but in no event will the lawn be cut more than once per week. Cutting will begin no earlier than mid-April, and will continue through mid-November. The intent of the program is to cut the grass weekly. The City, at its own discretion, may choose to change the frequency of the cutting due to weather. The contractor will mulch grass clippings except for the Spring and Fall clean ups.
 - Hardscapes (sidewalk, driveway, patios, etc.) will be edged (weed whipping) and power blew of excess grass clippings.
 - A Spring Cleanup will be performed the first week of service and will include general cleaning of the yard and bagging/disposal of all accumulated materials.
 - A Fall Cleanup will be performed at the end of the season (at a time determined by the City) and will include general cleaning of the yard and bagging/disposal of all accumulated materials.
 - A monthly bill will be sent to you from the City's Finance Department. The charge is approximately \$15.00 per cut. In the event payment is not received within thirty (30) days of the date of the invoice, the applicant hereby authorizes and agrees that the City shall have the unilateral right to add the delinquent amount due to the water bill for the property and has the further right to disqualify the applicant and property from the program and discontinue future service.
3. The applicant agrees to the following:
 - The lawn must be free of all pet waste. The City and/or their contractor reserves the right to not perform grass cutting services due to pet waste on the lawn. If the service is not performed in two consecutive weeks due to pet waste, the applicant will be terminated from the program.
 - The basic program does not include:
 - a. Fertilizing the grass.
 - b. Trimming the bushes, trees or other plants.

c. Watering the grass, plants, bushes, trees, etc.

4. The applicant may withdraw from the program by providing the Department with written notice. Such notice shall include a specific withdrawal date which shall not be less than seven (7) days from the date the notice is received by the City. The applicant shall pay the City for any services rendered prior to the withdrawal date.
5. The City may terminate, suspend or close the enrollment period for the program, at any time.
6. The City may limit the number of participants in the program. In such case, space in the program will be filled on a first come, first serve basis. Completed applications must be received by the Public Works Department.
7. If there are any issues with service for a particular event, the City requires the resident(s) to call the City promptly after each grass cutting. This will alleviate any discrepancies between resident and contractor for billing purposes.
8. The applicant hereby agrees to hold the City, its officers, officials, employees, contractors, and agents harmless for any damage or loss to the property, which arises directly or indirectly from the City's grass cutting program.

For any questions, please do not hesitate to **call Public Works at 630-350-3530**.