



RFP STEERING COMMITTEE MINUTES

Committee Date: December 1, 2016
Present: Mayor Pulice, Ald. A. Woods, Ald. T. Catalano

Absent:
Also Present: S. Heckler, M. York and E. Cage

Meeting Convened at: 6:32 p.m.

APPROVAL OF THE MINUTES:

RFP Steering Committee Meeting – October 13, 2016.

On a motion by Mayor Pulice, seconded by Alderman A. Woods, to approve the RFP Steering Committee Meeting Minutes of October 13, 2016, as presented. When the question was put, a voice vote was taken with the following results:

Ayes: Alderman T. Catalano, Alderman A. Woods, Stacey Heckler, Ed Cage & Matt York

Nays: None

Abstain:

Whereupon the Mayor declared the motion carried.

DISCUSSION:

The RFP Steering Committee discussed the Request for Proposal (RFP) that was sent out by the City of Wood Dale. The RFP sought proposals from engineering firms for Professional Engineering for parking lot resurfacing and the enlargement of Front St.

The City received two (2) proposals, the engineering firms are listed below:

- HRGreen
- Robinson Engineering

The Mayor asked if the City had a standard for compaction before laying black top down, staff did not know the exact answer at the time.

Alderman Woods asked why we would need to do soil borings? It is a large cost of the overall project, and they may not be necessary.



Alderman Catalano asked about the replacement of curbs and if every single piece of curb was replaced or just whatever the contractor decided. Staff explained that if every single piece of curb was always replaced, the cost would increase tremendously.

The Committee requested that engineers itemize their invoices to match Exhibit A – base proposal estimate in their proposal. This would make it easier to track expenditures for each section/phase of the project.

Alderman A. Woods asked if we include the stamped crosswalk in the parking lot, similar to the ones just installed at the Wood Dale & Irving Park intersection. Suggested we add standards going forward, something to bring up at the next strategic plan meeting.

On a motion by Alderman T. Catalano, seconded by Alderman A. Woods to recommend ROBINSON ENGINEERING as the consultant for the Professional Engineering for Parking Lot Resurfacing and the Enlargement of Front Street. When the question was put, a voice vote was taken with the following results:

Ayes: Alderman A. Woods, Alderman T. Catalano, Stacey Heckler, Ed Cage & Matt York

Nays: None

Whereupon the Mayor declared the motion carried.

ADJOURNMENT:

On a motion by Mayor Pulice, seconded by Alderman A. Woods to adjourn the RFP Steering Committee Meeting of December 1, 2016. When the question was put, a voice vote was taken with the following results:

Ayes: Alderman T. Catalano, Alderman A. Woods, Mayor Pulice, Ed Cage, Matt York, and Stacey Heckler

Nays: None

Whereupon the Mayor declared the motion carried and the meeting adjourned at 7:18 p.m.