



PUBLIC WORKS COMMITTEE MINUTES

Committee Date: May 14, 2020
Present: (via Zoom): Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley and Woods
Absent: Ald. R. Wesley
Also Present: (via Zoom Conference): Mayor Pulice, City Manager Mermuys, Treasurer Porch, Clerk Curiale, Chief Vesta, A. Lange, B. Wilson, B. Garelli, N. Kace
Meeting Convened at: 7:30 p.m.

APPROVAL OF MINUTES:

The minutes of the April 23, 2020 meeting were approved as presented.

REPORT & RECOMMENDATION

APPROVAL OF AGREEMENT BETWEEN CITY OF WOOD DALE & CONCENTRIC INTEGRATION FOR UPGRADES TO CITY'S SCADA SYSTEM

DISCUSSION:

Ald. E. Wesley asked which plant the SCADA system is for and was advised by Director Lange it's kept at the north Wastewater Treatment plant, but is used for all lift stations and water pumping stations. Ald. Jakab asked if any quotes were obtained from other companies. Mr. Lange explained this company installed and hosts Wood Dale's system. Nick Kace noted that the City is using the scale technologies for the equipment, which is the same as what City Hall has. It will allow the capability to sync back and forth data from City Hall to Wastewater as a disaster recovery scenario.

VOTE:

Ald. Catalano made a motion, seconded by Ald. Messina, to approve an Agreement between the City of Wood Dale and Concentric Integration for Upgrades to the City's SCADA System in an amount not to exceed \$46,800. A roll call vote was taken, with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods
Nays: None
Abstained: None
Motion: Carried



REPORT & RECOMMENDTION:

APPROVAL OF AGREEMENT BETWEEN CITY OF WOOD DALE AND COMPASS MINERALS AMERICA, INC.

DISCUSSION:

Ald. Susmarski inquired about the amount of salt used in the past. Director Lang stated the City used 580 tons last year, and purchased about 594 which was 46 tons lower than the minimum requirement to purchase. Mr. Lange estimates the City will need 800 tons; they are required to purchase at least 80% of that number which is 640 tons, but had capability to purchase up to 130% which would be slightly over 1,000 tons. This amount is for the 130% figure, which is 1,040 tons.

VOTE:

Ald. Catalano made a motion, seconded by Ald. Jakab, to approve an Agreement between the City of Wood Dale and Compass Minerals America, Inc. for the FY 2021 Bulk Rock Salt Contract in a not to exceed amount of \$84,375.20. A roll call vote was taken, with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods
Nays: None
Abstained: None
Motion: Carried

REPORT & RECOMMENDATION:

APPROVAL OF AGREEMENT BETWEEN CITY OF WOOD DALE AND BROTHERS ASPHALT PAVING FOR FY2021 CAPITAL ROAD RESURFACING PROGRAM

DISCUSSION:

Ald. Catalano inquired about George Street and partnering with the Village of Itasca for their side of the road. Mr. Mermuys stated that the City originally reached out to Itasca and worked out a tentative deal and was awaiting the formal IGA. However, in the interim the COVID crisis occurred, and Itasca decided to cancel their road program for the next year, which put this project on hold. Ald. Catalano requested a letter be sent to those residents on George explaining the reason for the delay; Mr. Mermuys agreed to work with Director Lange to do so. Mr. Lange noted that George Street repairs were replaced with Apollo Court and Roy Drive, which were rated a 1 (Failed) and 3 (Very Poor) respectively. Mayor Pulice asked about repairing streets that will eventually be redone anyway with the large water main project. Mr. Lange explained that staff does take that into consideration when redoing streets, and has coordinated the City's road program around that stormwater project.



VOTE:

Ald. Catalano made a motion, seconded by Ald. Woods, to approve an Agreement between the City of Wood Dale and Brothers Asphalt Paving for the FY 2021 Capital Road Resurfacing Program in a not to exceed amount of \$570,028.49. A roll call vote was taken, with the following results:


Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods
Nays: None
Abstained: None
Motion: Carried

ITEMS TO BE CONSIDERED AT FUTURE MEETINGS:

- Engineering Standards (June)
- I & I (June)

ADJOURNMENT:

The meeting adjourned at 7:47 p.m.

Minutes taken by Eileen Schultz 



FINANCE & ADMINISTRATION **COMMITTEE MINUTES**

Committee Date: May 14, 2020
Present: (via Zoom): Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley and Woods
Absent: Ald. R. Wesley
Also Present: (via Zoom Conference): Mayor Pulice, Clerk Curiale, City Manager Mermuys, Chief Vesta, A. Lange, B. Wilson
Meeting Convened at: 7:47 p.m.

APPROVAL OF MINUTES:

The minutes of the April 9, 2020 meeting were approved with one change: For Item #1 Sewer Only Users – Senior Discount, the correct amount listed should be “only charge them for 2,500 gallons...” (not 25,000).

REPORT & RECOMMENDATION

COMMERCIAL OCCUPANCY CERTIFICATE FEE WAIVER

DISCUSSION:

Ald. E. Wesley asked how much the amount is for this waiver. Director Wilson explained that each business has a different fee depending on a few factors. Annual revenue on this program is \$140,000 which is the total impact for this fee waiver program. Mayor Pulice asked when this would start for the one year. Mr. Wilson explained there are different zones of the city; staff will look at whatever zone was stopped at to proceed.

VOTE:

Ald. Woods made a motion, seconded by Ald. Susmarski, to approve a Waiver of the annual Commercial Occupancy Certificate fee for all existing businesses. A roll call vote was taken, with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods
Nays: None
Abstained: None
Motion: Carried

REPORT & RECOMMENDATION:

SMALL BUSINESS/ALL BUSINESS UTILITY PAYMENT PLAN

DISCUSSION:

Director Wilson explained the City currently does not allow businesses to go on a payment plan for utility bills, but have recently received calls from some of them requesting such plans. Ald. Woods noted that Mr. Wilson was using the Governor's plan on how it kicks in, but he thinks it should happen now and would rather have a time frame. Mr. Wilson explained how the City's payment plan works. A resident has to pay the current bill and a portion of what is past due. A payment plan will not be entered into until it begins charging late fees again and doing disconnects, which it won't do until more businesses re-open. Payment plans currently won't work with how things are operating. Until they re-open it doesn't make sense to enter into a payment plan with them. Mr. Mermuys stated the City had already administratively started waiving water shutoffs and accumulation of late fees, but didn't have ability to work out payment plans with businesses. Discussion ensued about which date to use. Phase III or IV was chosen to start the payment plan is because if the Governor extends things, an arbitrary date could change since no dates are listed. Staff is aware the businesses are linked to the state's Restore Illinois Plan. Mayor Pulice commented when businesses reopen there are different percentages for opening and it will take a while for them to be operating at 100%. Ald. E. Wesley suggested using nine months. He asked if the City will be notifying the businesses or do they need to call. Mr. Wilson stated payment plan requests are typically voluntary, and the City does not reach out to anyone; they take it upon themselves to contact Finance. His initial thought would be to handle businesses the same as is done with residents on payment plans.

Ald. Messina asked if it is necessary for a business to establish hardship. Mr. Wilson responded that there is not a lot of documentation on payment plans, so staff does evaluate each residential one on a case by case basis. They can base on consumption patterns to determine if it has dropped. Short of that, he is not sure how else to prove hardship. Hardship language could be included in the Agreement they must sign before going on to a payment plan. Ald. Messina asked about mirroring what the county is doing with hardships. Mr. Wilson agreed to look into developing a hardship form.

VOTE:

Ald. E. Wesley made a motion, seconded by Ald. Catalano, to approve a Small Business/All Business Utility Payment Plan, allowing staff to work with businesses to establish payment plans for their utility bills that begin in nine months. A roll call vote was taken, with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods
Nays: None
Abstained: None
Motion: Carried

REPORT & RECOMMENDATION:

LIQUOR LICENSE FEE WAIVER

DISCUSSION:

Ald. Woods would prefer to see the language where every business is equal rather than carving out the licenses' specific categories.

VOTE:

Ald. Woods made a motion, seconded by Ald. Susmarski, to approve a Waiver of the annual renewal Liquor License and Video Gaming fees for all classes. A roll call vote was taken, with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods
Nays: Ald.
Abstained: None
Motion: Carried

REPORT & RECOMMENDATION:

DIAL-A-RIDE FEE WAIVER

DISCUSSION:

Director Wilson reported ridership numbers have decreased dramatically since mid March. Most riders go to the grocery store and doctor appointments, and there are heightened risks associated with any of that. Ald. Jakab asked if the vehicle has been sanitized. Mr. Mermuys reported all City vehicles have been thoroughly cleaned twice and Dial-A-Ride has the most extensive cleaning protocols because of the demographic using the van. Ald. Woods asked that information about the van being cleaned be shared with seniors. Mr. Mermuys agreed to try to craft something, noting that the City does not want to promote seniors driving around unless they absolutely have to.

VOTE:

Ald. E. Wesley made a motion, seconded by Ald. Catalano, to approve a Dial-A-Ride Fee Waiver for nine months. A roll call vote was taken, with the following results:



Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods
Nays: None
Abstained: None
Motion: Carried

ITEMS TO BE CONSIDERED AT FUTURE MEETINGS:

- None

ADJOURNMENT:

The meeting adjourned at 8:21 p.m.

Minutes taken by Eileen Schultz



PUBLIC HEALTH, SAFETY, JUDICIARY & ETHICS **COMMITTEE MINUTES**

Committee Date: May 14, 2020
Present (via Zoom): (via Zoom): Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley and Woods
Absent: Ald. R. Wesley
Also Present Mayor Pulice, City Manager Mermuys, Treasurer Porch, Clerk (via Zoom): Curiale, Chief Vesta, A. Lange, B. Wilson, B. Garelli, N. Kace
Meeting Convened at: 8:21 p.m.

APPROVAL OF MINUTES:

The minutes of the March 12, 2020 meeting were approved as presented.

REPORT & RECOMMENDATION

AN ORDINANCE AMENDING CHAPTER 5, ARTICLE III, SECTION 5.305 OF THE MUNICIPAL CODE OF THE CITY OF WOOD DALE TO INCREASE NUMBER OF CLASS "GS" LIQUOR LICENSES AUTHORIZED FOR ISSUANCE

DISCUSSION:

This is for the new Seven-11 opening at Irving Park and Addison Roads.

VOTE:

Ald. E. Wesley made a motion, seconded by Ald. Woods, to approve An Ordinance Amending Chapter 5, Article III, Section 5.305, of the Municipal Code of the City of Wood Dale to increase the number of Class "GS" Liquor Licenses Authorized for Issuance. A roll call vote was taken, with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods
Nays: None
Abstained: None
Motion: Carried

ITEMS TO BE CONSIDERED AT FUTURE MEETINGS:

- DuPage County Senior Citizen Council request for funding

ADJOURNMENT:

The meeting adjourned at 8:24 p.m.