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**PLANNING ZONING & BUILDING**  
**COMMITTEE MINUTES**  
(via Zoom)

Committee Date: June 11, 2020  
Present: Ald. Catalano, Jakab, Messina, Sorrentino, E. Wesley  
& Woods  
Absent: Ald. Susmarski & R. Wesley  
Also Present: Mayor Pulice, City Manager Mermuys, Clerk Curiale, Treasurer  
Porch, Police Chief Vesta, B. Wilson, A. Lange, B. Garelli, E. Cage,  
K. Buggy, P. Hastings  
Meeting Convened at: 7:30 p.m.

**APPROVAL OF MINUTES:**

The minutes of the April 9, 2020 meeting were approved as presented.

**REPORT & RECOMMENDATION**

**ANIMAL RESTRICTION ORDINANCE**

**DISCUSSION:**

Director Cage reported there were issues in the past which were difficult to enforce since Wood Dale's Code wasn't very clear. This recent complaint was from two wards mainly about pigeons, and staff felt this was a good time to clarify the section of the Code to simplify enforcement. He provided a clean and redlined version of proposed changes and reviewed the highlights. A number of animals considered a nuisance were added, such as pigeons, roosters and chickens. Pigeons usually have 10+ in a group which becomes a significant nuisance to neighbors. Rabbits were also included since some people keep a significant amount; however, this would not apply to a few pet rabbits. For the animals to be considered an issue, they have to be kept outside and creating a problem such as smell, noise, or feces. Discussion ensued about various animals being pets or in violation, and Mr. Cage clarified the definition of public nuisance. Ald. Catalano asked about how strict the county's rules are. Mr. Cage explained the county has different regulations from the city and is more stringent on zoning, code enforcement and property maintenance. If someone lives by an unincorporated area, they allow more than the city does as far as animals. Ald. Woods inquired about verifying a complaint to determine if it is a public nuisance. Mr. Cage explained that people who typically complain about these type of issues often allow city staff on their property to view the neighboring property to observe the violation.



**VOTE:**

Ald. Jakab made a motion, seconded by Ald. E. Wesley to approve the Animal Restriction Ordinance changes. A roll call vote was taken with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, E. Wesley & Woods  
Nays: None  
Abstained: None  
Motion: Carried

**ITEMS TO BE CONSIDERED AT FUTURE MEETINGS:**

- Issues with building permits not being posted in window (Ald. Jakab)
- Procedures to follow-up with permits

**ADJOURNMENT:**

The meeting adjourned at 7:55 p.m.

*Minutes taken by Eileen Schultz*

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**FINANCE & ADMINISTRATION**  
**COMMITTEE MINUTES**  
(via Zoom)

Committee Date: June 11, 2020  
Present: Ald. Catalano, Jakab, Messina, Sorrentino, E. Wesley  
& Woods  
Absent: Ald. Susmarski & R. Wesley  
Also Present: Mayor Pulice, City Manager Mermuys, Clerk Curiale, Treasurer  
Porch, Police Chief Vesta, B. Wilson, A. Lange, B. Garelli, E. Cage,  
K. Buggy, P. Hastings  
Meeting Convened at: 7:55 p.m.

**APPROVAL OF MINUTES:**

The minutes of the May 14, 2020 meeting were approved as presented.

**REPORT AND RECOMMENDATION:**

FY21 CIP – COVID-19 UPDATE

**DISCUSSION:**

Brad Wilson presented information regarding financial decisions that need Council direction due to COVID-19. Some actions the City has already taken are free vehicle stickers and waiving commercial occupancy and liquor license fees waived for the year. Staff anticipates a reduction in sales tax, income tax and Traxguard. The offset is not hiring seasonal employees this year including crossing guards, the housing inspector has not been in, deferring vehicle mechanic hiring, two police officers and facilities manager and deferral of capital projects. The reduction of revenues should be offset by some of these expense reductions. The estimated COVID impact revenue collection loss is approximately \$600,000.

He reviewed the list of items staff identified as being able to be deferred. These projects total over \$1.5 million, which would cover the anticipated shortfall in the General Fund.

- Police Department HVAC (\$495,000) system is approaching 30 years old, and consists of several inefficient and inoperable components. Although the system does need to be replaced, it still operational. Any maintenance costs during the fiscal year will be significantly less than replacing the entire system at this time.
- Police Department Interior (\$118,000) - The current configuration of the police department is working, but not as well as it potentially could be. The carpeting,

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painting, etc. are items that need to be done; however, delaying them a year will not cause any significant issues to the operation of the department.

- Irving Park Road Street Lights (\$365,000) - Based on the fact that the City does not have all necessary approvals for LED lights on Irving Park and the subsequent timeline to do final design, bidding, etc. this project does not seem feasible to complete this fiscal year.
- Metra Parking Lot (\$175,000) - This is largely an aesthetics project for the Metra Lot. A good deal of the work was going to be done by Public Works staff, but without seasonal employees this year they are spending more time on mowing and other maintenance items that would not allow them to have the necessary time and resources to do this project.
- New Public Works Facility – Although this project will be built with TIF funds, it is being put on hold at the current time. However, there is no ability to shift those cost savings to the General Fund, as the funding is coming from the Thorndale TIF. That being said, staff did not feel comfortable in the current environment to kick-off a project that would ultimately lead to a debt issuance. Additionally, this is a significant project for Public Works Department and City as a whole, and there are multiple other factors (COVID, Ward 2/3 stormwater, etc.) that would take away from the time necessary from staff to lead and manage the project properly. The City owns the parcel in question and is earning rent, so there is currently no timeline to adhere to, which allows pushing this out a bit further into the future.

Mr. Wilson noted that as staff prepares the annual CIP, it will reassess each year and slot projects in where possible. Some of these can be broken down into smaller projects and slowly phased in. They will need to reassess everything this entire current fiscal year based upon revenues. Depending on those revenue streams and CIP review, there might be a cascading effect that will push other projects back. Ald. Woods commented that with not knowing the future, the City only has an \$800,000 shortfall, but it is prudent to have 50% over that. He is hopeful that next year the City can have a more robust program. Mr. Mermuys talked about staff being in final stages of acquiring large amounts of grant money, which should help as they move forward. He reiterated that every year the CIP is adjusted and any necessary items are re-slotted.

Ald. Jakab asked how Public Works will get additional tasks done without assistance of seasonal employees. Mr. Mermuys explained it is not only a financial decision, but also more of a safety issue and Public Works will do the best they can to get all the jobs done. Ald. Messina asked about any other additional property maintenance issues that Public Works can or would handle, as he doesn't want to have to tell residents their concerns can't be



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addressed. Mr. Mermuys stated that he has full confidence in Mr. Lange and his staff taking care of residents' needs.

**VOTE:**

Ald. E. Wesley made a motion, seconded by Ald. Woods to not move forward with all the projects staff has laid out. A roll call vote was taken, with the following results:

Ayes:	Ald. Catalano, Jakab, Messina, Sorrentino, E. Wesley & Woods
Nays:	None
Abstained:	None
Motion:	Carried

**ITEMS TO BE CONSIDERED AT FUTURE MEETINGS:**

- Utility Billing RFP

**ADJOURNMENT:**

The meeting adjourned at 8:29 p.m.

*Minutes taken by Eileen Schultz*



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**PUBLIC WORKS**  
**COMMITTEE MINUTES**  
(via Zoom)

Committee Date: June 11, 2020  
Present: Ald. Catalano, Jakab, Messina, Sorrentino, E. Wesley & Woods  
Absent: Ald. Susmarski & R. Wesley  
Also Present: Mayor Pulice, City Manager Mermuys, Clerk Curiale, Treasurer Porch, Police Chief Vesta, B. Wilson, A. Lange, B. Garelli, E. Cage, K. Buggy, P. Hastings  
Meeting Convened at: 7:55 p.m.

**APPROVAL OF MINUTES:**

The minutes of the May 14, 2020 meeting were approved as presented.

**REPORT & RECOMMENDATION:**

ADDITIONAL OPTIONAL/BRICK WORK AT CLOCK TOWER FOUNTAINS

**DISCUSSION:**

Director Lange reported that City Council expressed an interest to incorporate additional cast stone pieces at the tower so each fountain on both the east and west side would read “Wood Dale” instead of just “Wood” and then “Dale.” Grace Masonry, who did the rest of the work at this site submitted a proposal for the project. Ald. Messina asked about having the electrical work added to the cost and was advised it would be pretty minimal and performed by another electrical contractor. Ald. E. Wesley asked if any other quotes were obtained. Mr. Lange explained that since Grace Masonry did all the other brickwork at the site they are familiar with the project. Ald. E. Wesley would like to have all the contractors out at once to get everything completed. Mr. Lange explained they won’t know what’s involved with the electrical until the conduit is exposed, so he can’t get a proposal until that is known. He noted this work won’t be done until October when the fountains are shut down for the season.

Ald. Jakab inquired about placing a plaque at the site similar to the one at the train station with the date of dedication, which Director Lange agreed to look into. When asked for clarification on the brick work being done, Mr. Lange stated that on the adjacent wall would have Dale or Wood added and the current pieces would remain where they are. He agreed to get an updated proposal with all the details of how it would actually look in advance.



**VOTE:**

Ald. E. Wesley made a motion, seconded by Ald. Catalano, to table this item until a rendering of the work to be done is available. A voice vote was taken, with all members voting aye. Motion carried.

**REPORT & RECOMMENDATION:**

APPROVAL OF AGREEMENT BETWEEN CITY OF WOOD DALE AND RJN GROUP FOR FY2021 INFILTRATION AND INFLOW PROJECT

**DISCUSSION:**

Ald. Catalano asked if the workers clean out the pipes when doing this project. Brett Garelli explained the sewer has to be in a certain condition to line and that some will get point repairs, and they will line where they can. However, there are some they won't be able to line, and these are primarily on Oak and a section on Hemlock Ave. Staff will be reviewing the final design shortly. The RJN rep, Mr. Young, reported they do televise and clean it prior to lining.

Ald. Messina asked about disruption to residents. Mr. Lange stated most sewers there are run through the backyard, but they've been in close contact with residents to make them aware of what will be happening by their property. Ald. E. Wesley inquired about how much the City has spent on doing these projects. Mr. Lange agreed to try to look at treatment plant operations over the last few years and determine if there is any type of a trend. Brett Garelli noted the City could be subject to enforcement action if they get sanitary sewer overflows and are not doing anything. They report back to IEPA that the City is addressing these issues; it is a regulatory dilemma. Ald. Woods asked about the 300 hours for construction observation as it is 40 percent of this contract. He wants to look at this for jobs in general and if it is needed. Mr. Lange commented that especially with the location of sewers running through private property, they want observation 100% on site to keep city staff informed since staff can't be out there all day every day. He can discuss looking at these hours at some point.

**VOTE:**

Ald. E. Wesley made a motion, seconded by Ald. Jakab, to approve an Agreement between the City of Wood Dale and RJN Group for the FY 2021 Infiltration and Inflow Project in a Not to Exceed Amount of \$89,500.00. A roll call vote was taken, with the following results:

Ayes:	Ald. Catalano, Jakab, Messina, Sorrentino, E. Wesley & Woods
Nays:	None
Abstained:	None
Motion:	Carried



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**ITEMS TO BE CONSIDERED AT FUTURE MEETINGS:**

- Engineering Standards – July 9<sup>th</sup>

**ADJOURNMENT:**

The meeting adjourned at 8:16 p.m.

*Minutes taken by Eileen Schultz*