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## **PLANNING ZONING & BUILDING COMMITTEE MINUTES**

Committee Date: September 10, 2020  
Present: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods  
Absent: Ald. R. Wesley  
Also Present: Mayor Pulice, City Manager Mermuys, Treasurer Porch, Police Chief Vesta, A. Lange, E. Cage  
Meeting Convened at: 7:30 p.m.

### **APPROVAL OF MINUTES:**

The minutes of the August 13, 2020 meeting were approved as presented.

### **REPORT & RECOMMENDATION**

APPROVAL OF ANNEXATION AND REZONING FROM R-1 TO R-4 FOR PROPERTY 6N204 ASH ST TO BE KNOWN AS 420 N ASH ST, CASE NO. CDC-2020-06

### **DISCUSSION:**

Director Cage stated that when the City approved an incentive for Voluntary Annexation in July of 2015, a number of people took advantage of it. This is another one of those requests. The property is very consistent with R-4 Zoning and no other changes are required other than the rezoning from R1 to R4.

### **VOTE:**

Ald. Jakab made a motion, seconded by Ald. Susmarski to approve the Annexation and Rezoning from R-1 to R-4 for the Property 6N204 Ash Street, which will be known as 420 N. Ash Street, Case No. CDC-2020-06. A roll call vote was taken with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods  
Nays: None  
Abstained: None  
Motion: Carried

### **REPORT & RECOMMENDATION:**

PUBLIC DISPLAYS OF BUILDING PERMITS ON THE SUBJECT PROPERTY

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**DISCUSSION:**

Director Cage explained the problem is that some residents are getting permits for projects but are not posting them, even though this information is noted on the card that it needs to be displayed. When they fail to do so, it wastes staff time checking. Staff is suggesting that in addition to the information being printed on the permit form and verbally advising them, to also cancel their inspection. Delaying the project by cancelling the inspection would get their attention. They would then need to schedule a reinspection for a fee of \$80.00. Ald. Messina asked about having a straight up fine for more of an immediate impact. Director Cage stated that would require modifying the fee schedule and having a Public Hearing to do so. Ald. Woods suggested creating a large separate page that could be attached to the permit so it really stands out. City Manager Mermuys talked about possibly adding a neon label to stick on the document.

**VOTE:**

Ald. Jakab made a motion, seconded by Ald. Sorrentino, to approve charging \$80 for a reinspection fee for those who fail to display a Building Permit on a property, and to add a clear message attached to the Permit about it needing to be posted. A roll call vote was taken with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods  
Nays: None  
Abstained: None  
Motion: Carried

**ITEMS TO BE CONSIDERED AT FUTURE MEETINGS:**

- None

**NOT ON AGENDA**

Diane Gill who resides at 174 Murray Drive spoke about an issue she is having with a neighbor doing work that is impacting her property. He is putting in a drainage system causing her basement to flood. She got overflow from the heavy rains back in May. She was advised by Ald. Jakab to follow-up with Director Cage with all the information so this can be addressed. Ald. Woods advised her that the Police Department and Public Works have already been notified of the situation.

**ADJOURNMENT:**

The meeting adjourned at 7:51 p.m.

*Minutes taken by Eileen Schultz*



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## **PUBLIC WORKS COMMITTEE MINUTES**

Committee Date: September 10, 2020  
Present: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods  
Absent: Ald. R. Wesley  
Also Present: Mayor Pulice, Treasurer Porch, City Manager Mermuys, Police Chief Vesta, A. Lange, E. Cage  
Meeting Convened at: 7:51 p.m.

### **APPROVAL OF MINUTES:**

The minutes of the August 13, 2020 meeting were approved as presented.

### **REPORT & RECOMMENDATION**

APPROVAL OF INSTALLATION OF WIND SCULPTURES AND LIGHTING AT CITY HALL, METRA STATION AND ELIZABETH CT DETENTION BASIN AS RECOMMENDED BY STREETScape AND ECONOMIC ENHANCEMENT COMMITTEE

### **DISCUSSION:**

Director Lange reported the City is in possession of nine wind sculptures from the intersection at Wood Dale and Irving Park. Streetscape Committee recommended splitting them among three locations and to install additional lighting at each location with ability to change colors. That lighting would need to go out to bid. The sculptures have been stored at Public Works and the Vehicle Maintenance crew did some minor repairs to them.

### **VOTE:**

Ald. Woods made a motion, seconded by Ald. E. Wesley to approve Installation of Wind Sculptures and Lighting at City Hall, Metra Station, and Elizabeth Ct. Detention Basin as Recommended by the Streetscape and Economic Enhancement Committee. A voice was taken with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods  
Nays: None  
Abstained: None  
Motion: Carried



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**REPORT & RECOMMENDATION:**

**DIRECTION ON PURCHASE AND INSTALLATION OF VETERAN’S MEMORIAL MEDALLIONS**

**DISCUSSION:**

Director Lange gave a presentation with some options to get this project for Military Service Medallions started. He noted that additional landscaping would be done in-house by Public Works to improve the appearance of the display. Option 1 is for \$40,000 to do 36” bronze medallions. Option 2 is for 36” vinyl medallions at a cost of \$20,000. He provided examples of the proposed locations. Mayor Pulice was in favor of the bronze medallions. He suggested placing them on the wall on the taller building to the north that is next to the parking lot and cut down the rough looking pine trees. He also suggested getting some bushes or flowers on the south side of the walkway. Ald. Woods asked for a photo of the exact location for next week’s City Council Meeting. Mayor Pulice reminded staff that there is a specific order for installing each branch of the military. Director Lange agreed to reach out to the VFW to get it done correctly.

**VOTE:**

Ald. Catalano made a motion, seconded by Ald. E. Wesley, to approve proceeding with the bronze medallion option with the exact location to be determined. A roll call vote was taken, with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods  
Nays: None  
Abstained: None  
Motion: Carried

**REPORT & RECOMMENDATION:**

**APPROVAL OF AGREEMENT WITH GRACE MASONRY FOR ADDITIONAL BRICK WORK AT CLOCK TOWER FOUNTAINS**

**DISCUSSION:**

Mayor Pulice clarified this would be removing the current separate words and installing two words together (Wood Dale) with the leaf logo on each side and that this will take up almost the full length of fountain bed. Director Lange confirmed that is correct and that a photo is included in everyone’s packet. City Manager Mermuys pointed out that there are already several leaf logos so with these additional leaves, there would be six. He proposed just doing the lettering without adding any more leaves. Director Lange agreed to provide a rendering



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with just the new wording without any leaves by the next City Council meeting. City Manager Mermuys noted these are being paid for with liquidated damages.

**VOTE:**

Ald. Catalano made a motion, seconded by Ald. Woods to approve an Agreement with Grace Masonry for Additional Brick Work at the Clock Tower Fountains in an amount not to exceed \$22,270. A roll call vote was taken, with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods  
Nays: None  
Abstained: None  
Motion: Carried

**REPORT & RECOMMENDATION:**

APPROVAL OF CONTRACT BETWEEN CITY OF WOOD DALE AND GLOBE CONSTRUCTION, INC. FOR THE 2020 SIDEWALK REPLACEMENT PROGRAM

**DISCUSSION:**

None

**VOTE:**

Ald. Catalano made a motion, seconded by Ald. Susmarski to approve a Contract between the City of Wood Dale and Globe Construction, Inc. for the 2020 Sidewalk Replacement Program in an amount not to exceed \$21,342.00. A roll call vote was taken, with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods  
Nays: None  
Abstained: None  
Motion: Carried

**REPORT & RECOMMENDATION:**

APPROVAL OF AGREEMENT WITH TRUE NORTH CONSULTANTS, INC FOR PHASE II ENVIRONMENTAL SITE ASSESSMENT FOR 720 AND 790 N CENTRAL AVE

**DISCUSSION:**

Ald. Jakab asked how long this study will be good for if the project does not happen for a while. Director Lange stated it is good for the duration of preliminary design and should only need to be done once.



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**VOTE:**

Ald. Catalano made a motion, seconded by Ald. E. Wesley to approve an Agreement with True North Consultants, Inc. for Phase II Environmental Site Assessment for 720 and 790 N Central Ave in an amount not to exceed \$18,895. A roll call vote was taken, with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods  
Nays: None  
Abstained: None  
Motion: Carried

**REPORT & RECOMMENDATION:**

APPROVAL OF AGREEMENT WITH WILLIAMS ARCHITECTS FOR PROFESSIONAL PRE-DESIGN SERVICES FOR THE FUTURE PUBLIC WORKS FACILITY RENOVATIONS

**DISCUSSION:**

A representative from Williams explained this is just for the basic scope and costs and will include conceptual drawings. This will allow the City to determine what systems can be reused or replaced and determine what else needs to be added so the City will be ready to take the next steps when ready. This step would take approximately three months to accomplish. He noted it is good the City is doing an environmental study simultaneously. Director Lange explained the total design was originally budgeted to do this year, but due to COVID they are just doing preliminary design so they will be ready to move forward. Ald. Woods requested that an example of a Pre-Design be sent to Director Lange so Council can see what the finished product will eventually look like.

**VOTE:**

Ald. Catalano made a motion, seconded by Ald. Susmarski to approve an Agreement with Williams Architects for Professional Pre-Design Services for the Future Public Works Facility Renovations in an amount not to exceed \$21,500. A roll call vote was taken, with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods  
Nays: None  
Abstained: None  
Motion: Carried



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**ITEMS TO BE CONSIDERED AT FUTURE MEETINGS:**

- Engineering Standards – 9/24
- 50/50 Driveway Apron Program - Fall

**ADJOURNMENT:**

The meeting adjourned at 8:17 p.m.

*Minutes taken by Eileen Schultz*