



CITY OF WOOD DALE

NEXT ORDINANCE NUMBER: O-20- 025

NEXT RESOLUTION NUMBER: R-20- 62

PUBLIC NOTICE OF CITY COUNCIL MEETING

Pursuant to the updated Illinois Attorney General Guidance to Public Bodies on the Open Meetings Act during the COVID-19 Pandemic, dated July 2, 2020, Aldermen may participate without being physically present, with the compliance with the established conditions.

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND THE ORDINANCES OF THE CITY OF WOOD DALE, THE NEXT REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF WOOD DALE IS SCHEDULED TO BE HELD AT THE HOUR OF 7:30 P.M. ON THURSDAY, SEPTEMBER 17, 2020 IN THE COUNCIL CHAMBERS OF THE CITY HALL, 404 N. WOOD DALE ROAD, WOOD DALE, ILLINOIS, DURING WHICH MEETING IT IS ANTICIPATED THAT THERE WILL BE DISCUSSION OF THE FOLLOWING:

REVISED AGENDA

CITY OF WOOD DALE, ILLINOIS
REGULAR CITY COUNCIL MEETING
SEPTEMBER 17, 2020

I. CALL TO ORDER

II. ROLL CALL

Mayor Pulice

Alderman Catalano

Alderman Jakab

Alderman Messina

Alderman Sorrentino

Alderman Susmarski

Alderman Eugene Wesley

Alderman Roy Wesley

Alderman Woods

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

A. September 3, 2020 Regular City Council Meeting Minutes

V. COMMUNICATIONS AND PETITIONS

Citizens will be given the opportunity to address the City Council during the time set aside in the Meeting for Public Comment under Communications and Petitions. Please direct your comments to the Mayor, limit your remarks to three (3) minutes, and kindly refrain from making repetitive statements.

- A. Citizens To Be Heard
- B. Written Communiques of Citizens to Be Heard

VI. MAYOR'S REPORT

VII. CITY MANAGER'S REPORT

VIII. CONSENT AGENDA

- A. Omnibus Vote
 - i. A Resolution Approving an Agreement between the City of Wood Dale and Globe Construction, Inc. for the 2020 Sidewalk Replacement Program in an Amount Not to Exceed \$21,342.00
 - ii. A Resolution Approving an Agreement with True North Consultants, Inc. for Phase II Environmental Site Assessment for 720 and 790 N Central Ave in an Amount Not to Exceed \$18,895
 - iii. **A Resolution Approving an Agreement with Williams Architects for Professional Pre-Design Services for the Future Public Works Facility Renovations in an Amount Not to Exceed \$21,500**

IX. COMMITTEE CHAIRMAN REPORTS

- A. Planning, Zoning And Building Committee
- B. Public Health, Safety, Judiciary And Ethics Committee
- C. Public Works Committee
 - i. **A Resolution Approving Change Order No. 1 to the Agreement with Schroeder Asphalt Services, Inc. for the 2020 Pavement Patching and Crack Sealing Program in an Amount Not to Exceed \$20,000**
 - ii. Approval of Pay Request No. 4 (Final) to Dahme Mechanical Industries, Inc. for the FY 2020 Wastewater Treatment Facility Improvements in the Amount of \$16,295.50
 - iii. A Resolution Approving an Agreement with Grace Masonry for the Purchase and Installation of Five (5) Bronze Military Service Branch Medallions at Veteran's Park in an Amount Not to Exceed \$39,130
 - iv. A Resolution Authorizing Application for Federal Funding Grant through IDOT for Phase 1 Preliminary Engineering and Environmental Studies for Elizabeth Drive Bridge
 - v. **A Resolution Approving an Agreement with Grace Masonry for Clock Tower Brick Work in an Amount Not to Exceed \$22,270**
- D. Finance And Administration Committee

X. OTHER BUSINESS

- A. Airport Noise Report
- B. Stormwater Commission Report

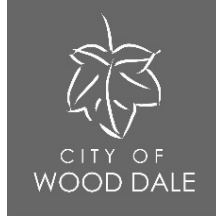
XI. APPROVAL OF LIST OF BILLS

- i. List of Bills for September 17, 2020 - \$2,218,458.02

XII. EXECUTIVE SESSION

- XIII. ITEMS TO BE REFERRED**
- XIV. ITEMS FOR INFORMATION ONLY**
- XV. ADJOURNMENT**

POSTED IN CITY HALL ON SEPTEMBER 15, 2020 AT 4:00 PM
Lynn Curiale, City Clerk
BY: MAURA MONTALVO, CITY DEPUTY CLERK



CITY OF WOOD DALE

404 North Wood Dale Rd. • Wood Dale, Illinois • 60191

MINUTES OF THE REGULAR CITY COUNCIL MEETING
OF THE CITY OF WOOD DALE, DU PAGE COUNTY, ILLINOIS
IN THE CITY ADMINISTRATION BUILDING
September 3, 2020

I. CALL TO ORDER REGULAR CITY COUNCIL MEETING:

Mayor Nunzio Pulice called the Regular City Council Meeting to Order at 7:30 p.m.

II. ROLL CALL

Upon roll call, the following were:

Present: Aldermen Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley and Woods, along with Mayor Pulice

Absent: Alderman R. Wesley

Also Present: City Clerk Curiale, Treasurer Porch, Legal Counsel Bond, Police Chief Vesta, Finance Director Wilson, Public Works Director Lange, AICP/CD Director Cage, Marketing & Special Events Paplauskas

Whereupon the Mayor declared a quorum present.

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

Alderman Susmarski made a motion, seconded by Alderman Woods, to approve the Regular City Council Minutes of August 20, 2020. When the question was put, a roll call vote was taken with the following results:

Ayes: Aldermen Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley and Woods

Nays: None

Whereupon the Mayor declared the motion carried.

V. COMMUNICATIONS AND PETITIONS:

i. Citizens to be Heard

None

ii. Written Communiqués of Citizens to Be Heard

None

VI. MAYOR'S REPORT

- A. City of Wood Dale's Green Fair is Saturday, September 12, 10am-2pm at the Georgetown Square Shopping Center. Free Document shredding will be provided for residents (not businesses). Free electronic recycling, disposal of American Flags, Printer Cartridges, Prescription Drugs, Household batteries, Cell phones, Eyeglasses, Holiday Lights, and Hearing Aids will also be provided. This event is being sponsored by Wood Dale Bank & Trust and Itasca Bank & Trust Co. Residents are to stay in their cars while the items are unloaded.

VII. CITY MANAGER'S REPORT

No report

VIII. CONSENT AGENDA

- A. Omnibus Vote

IX. COMMITTEE CHAIR REPORTS

A. **Planning, Zoning and Building Committee**

No Report

B. **Public Health, Safety, Judiciary and Ethics Committee**

No Report

C. **Public Works Committee**

- i. *An Ordinance Declaring Property Owned by the City of Wood Dale Surplus for the Purpose of Selling*

Alderman Catalano made a motion, seconded by Alderman Susmarski, to approve *An Ordinance Declaring Property Owned by the City of Wood Dale Surplus for the Purpose of Selling*. When the question was put, a roll call vote was taken with the following results:

Ayes: Aldermen Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley and Woods

Nays: None

Whereupon the Mayor declared the motion carried.

D. **Finance and Administration Committee**

No Report

X. OTHER BUSINESS

A. **Airport Noise Committee**

No report

B. **Stormwater Commission Report:**

No report

X. APPROVAL OF LIST OF BILLS: September 3, 2020 - - \$423,113.82

On a motion by Alderman Susmarski, seconded by Alderman Jakab, to approve the September 3, 2020 payment of the List of Bills, for the total amount of **\$423,113.82** for the following:

• General Fund	\$	98,788.80
• Road & Bridge Fund	\$	201.00
• Motor Fuel Tax Fund	\$	154.62
• Tourism Fund	\$	340.00
• Narcotics Fund	\$	384.54
• TIF District #1	\$	-
• TIF District #2	\$	-
• Capital Projects Fund	\$	187,409.96
• Land Acquisition Fund	\$	-
• Commuter Parking Lot Fund	\$	2,015.34
• Sanitation Fund	\$	69,994.47
• Water & Sewer Capital Projects	\$	-
• Water & Sewer Fund	\$	63,825.09
• CERF	\$	-
• Special Service Area Fund	\$	-
Total of all Funds:	\$	423,113.82
Total Number of Checks:		43

Alderman Messina questioned a large quantity of forms being ordered. Mr. Cage stated the intent was to help get us thru till March or April.

When the question was put a roll call vote was taken with the following results:

Ayes: Aldermen Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley and Woods

Nays: None

Whereupon the Mayor declared the motion carried.

XI. EXECUTIVE SESSION

None

XII. ITEMS TO BE REFERRED

None

XIII. ITEMS FOR INFORMATION ONLY

None

XIV. ADJOURNMENT

On a motion by Alderman Susmarski, seconded by Alderman Woods, to adjourn the Regular Meeting of September 3, 2020. When the question was put, all Aldermen voted in the Affirmative.

Whereupon the Mayor declared the meeting adjourned at 7:43 p.m.

*Minutes Taken by City Clerk Lynn Curiale
Reviewed by Legal Counsel Patrick Bond*



REQUEST FOR COUNCIL ACTION

Referred to Council: September 17, 2020
Subject: Sidewalk Replacement Program
Staff Contact: Alan Lange, Public Works Director
Department: Public Works

TITLE: A Resolution Approving an Agreement between the City of Wood Dale and Globe Construction, Inc. for the 2020 Sidewalk Replacement Program in an Amount Not to Exceed \$21,342.00

COMMITTEE ACTION FOLLOW-UP ITEMS:

Committee Vote: Passed 7-0

RECOMMENDATION:

Staff Recommends a Resolution Approving an Agreement between the City of Wood Dale and Globe Construction, Inc. for the 2020 Sidewalk Replacement Program in an Amount Not to Exceed \$21,342.00.

BACKGROUND:

The City is responsible for the maintenance and repair of sidewalks that exist on City operated rights-of-way. Each year staff conducts a thorough survey of its sidewalk network and rates each square according to the following criteria:

- Rating 1 – 1.25” deflection or greater. Severe spalling or cracking. Substantial section missing.
- Rating 2 – .5”-1.25” deflection. Moderate spalling or cracking. Small section missing.
- Rating 3 – Less than .5” deflection. Superficial defects. No sections missing.
- Rating 4 – No defects.

The City will then replace as many squares as the budget will allow beginning with the lowest rated squares. This year 60 squares were scheduled for replacement throughout the City. Many of these include the sidewalk ramps to roadways and bringing them up to ADA compliance. Additional work included in this contract was driveway replacement at water tower two.

ANALYSIS:

The City budgeted \$65,000 for sidewalk maintenance during FY 2021. Bids were opened on September 2, 2020. Four bids were received. Bid results were as follows.

- Globe Construction, Inc. - \$21,342.00
- Schroeder & Schroeder, Inc. - \$27,250.00
- Strada Construction Co. - \$27,450.00
- Alliance Contractors, Inc. - \$40,555.00

All bids were reviewed by staff, and Globe Construction, Inc. was determined to be the lowest responsible bidder.

DOCUMENTS ATTACHED

- ✓ Resolution
- ✓ Globe bid documents
- ✓ Locations

RESOLUTION NO. R-20-62

A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CITY OF WOOD DALE AND GLOBE CONSTRUCTION, INC. FOR THE 2020 SIDEWALK REPLACEMENT PROGRAM IN AN AMOUNT NOT TO EXCEED \$21,342.00

WHEREAS, the City of Wood Dale (hereinafter referred to as the “City”) is a duly organized and existing body politic and corporate governed by the provisions of the Illinois Municipal Code, 65 ILCS 5/1-1-1, *et seq.*, and its own duly adopted Municipal Code; and

WHEREAS, the City is authorized and empowered under the Illinois Municipal Code, and its Ordinances adopted pursuant thereto, to enter into agreements and to contract for goods and services; and

WHEREAS, the Mayor and the City Council of the City seek to ensure that the City is run effectively and efficiently; and

WHEREAS, the Mayor and the City Council of the City, seeks the **GLOBE CONSTRUCTION, INC.** for the **SIDEWALK REPLACEMENT**; and

WHEREAS, these services are necessary to maintain and promote an effective and efficient City Government; and

WHEREAS, after diligent review of the qualifications and services of **GLOBE CONSTRUCTION, INC.**, the Mayor and the City Council find **GLOBE CONSTRUCTION, INC** is the most qualified firm to perform the duties sought by the City; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WOOD DALE, DUPAGE COUNTY, AN ILLINOIS CORPORATION, as follows:

SECTION 1: The recitals set forth above are incorporated herein and made a part hereof.

SECTION 2: The Mayor is authorized to execute said Agreement on behalf of the City of Wood Dale, which signature shall be attested to by the City Clerk.

SECTION 3: The City Manager, staff and/or the City Attorney shall take the steps necessary to put the terms and conditions of the Agreement into effect.

SECTION 4: That all ordinances and resolutions, or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

SECTION 5: That this Resolution shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

PASSED this 17th day of September, 2020.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 17th day of September, 2020.

SIGNED: _____
Annunziato Pulice, Mayor

ATTEST: _____
Lynn Curiale, City Clerk

THE AMERICAN INSTITUTE OF ARCHITECTS

AIA Document A310 Bid Bond

KNOW ALL MEN BY THESE PRESENTS, THAT WE Globe Construction, Inc.
1781 Armitage Court Addison, IL 60101

as Principal, hereinafter called the Principal, and Washington International Insurance Company
1200 Main Street, Suite 800 Kansas City, MO 64105

a corporation duly organized under the laws of the State of NH

as Surety, hereinafter called the Surety, are held and firmly bound unto City of Wood Dale

404 N Wood Dale Road Wood Dale, IL 60191

as Obligee, hereinafter called the Obligee, in the sum of Ten Percent of Amount Bid

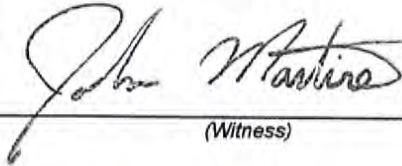
Dollars (\$ 10%),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.


WHEREAS, the Principal has submitted a bid for FY 21 Sidewalk Replacement Program

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and materials furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 2nd day of September, 2020


(Witness)

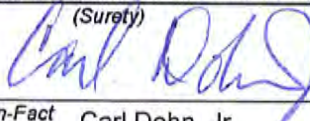
Globe Construction, Inc.

(Principal) (Seal)
By:  PRESIDENT
(Title)


(Witness)



Washington International Insurance Company

(Surety) (Seal)
By:  Attorney-in-Fact Carl Dohn, Jr. (Title)

STATE OF Illinois
COUNTY OF Cook

I, Laura Dohn Notary Public of Cook County,
in the State of Illinois, do hereby certify that Carl Dohn, Jr.
Attorney-in-Fact, of the Washington International Insurance Company
who is personally known to me to be the same person whose name is
subscribed to the foregoing instrument, appeared before me this day in person, and
acknowledged that he signed, sealed and delivered said instrument, for and on behalf of the
Washington International Insurance Company
for the uses and purposes therein set forth.

Given under my hand and notarial seal at my office in the City of Palatine
in said County, this 2nd day of September A.D., 2020

Laura Dohn
Notary Public Laura Dohn
My Commission expires: September 21, 2020



SWISS RE CORPORATE SOLUTIONS

NORTH AMERICAN SPECIALTY INSURANCE COMPANY
WASHINGTON INTERNATIONAL INSURANCE COMPANY

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Kansas City, Missouri, and Washington International Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Kansas City, Missouri, each does hereby make, constitute and appoint: Carl Dohn, Jr.

Principal: Globe Construction, Inc. Bond Number: Bid Bond
Obligee: City of Wood Dale Bond Amount: See Bond Form
Bond Description: FY 21 Sidewalk Replacement Program

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of: FIFTY MILLION (\$50,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on the 9th of May, 2012:

"RESOLVED, that any two of the Presidents, any Managing Director, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By [Signature]
Steven P. Anderson, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company



By [Signature]
Michael A. Ito, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company

IN WITNESS WHEREOF, North American Specialty Insurance Company and Washington International Insurance Company have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 1st day of February, 2019.

North American Specialty Insurance Company
Washington International Insurance Company

State of Illinois
County of Cook ss:

On this 1st day of February, 2019, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Michael A. Ito, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



[Signature]
M. Kenny, Notary Public

I, Jeffrey Goldberg, the duly elected Assistant Secretary of North American Specialty Insurance Company and Washington International Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company and Washington International Insurance Company, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 2nd day of September, 2020.

[Signature]
Jeffrey Goldberg, Vice President & Assistant Secretary of
Washington International Insurance Company & North American Specialty Insurance Company



**Illinois Department
of Transportation**

Certificate of Eligibility

Globe Construction, Inc.
1781 Armitage Court Addison, IL 60101

Contractor No 003A

WHO HAS FILED WITH THE DEPARTMENT AN APPLICATION FOR PREQUALIFICATION STATEMENT OF EXPERIENCE, EQUIPMENT AND FINANCIAL CONDITION IS HEREBY QUALIFIED TO BID AT ANY OF DEPARTMENT OF TRANSPORTATION LETTINGS IN THE CLASSES OF WORK AND WITHIN THE AMOUNT AND OTHER LIMITATIONS OF EACH CLASSIFICATION, AS LISTED BELOW, FOR SUCH PERIOD AS THE UNCOMPLETED WORK FROM ALL SOURCES DOES NOT EXCEED

\$15,932,000.00

017 CONCRETE CONSTRUCTION \$3,550,000

THIS CERTIFICATE OF ELIGIBILITY IS VALID FROM 1/23/2020 TO 1/31/2021 INCLUSIVE, AND SUPERSEDES ANY CERTIFICATE PREVIOUSLY ISSUED, BUT IS SUBJECT TO REVISION OR REVOCATION, IF AND WHEN CHANGES IN THE FINANCIAL CONDITION OF THE CONTRACTING FIRM OR OTHER FACTS JUSTIFY SUCH REVISIONS OR REVOCATION. ISSUED AT SPRINGFIELD, ILLINOIS ON 1/24/2020.

Jim Bell
Engineer of Construction

RETURN WITH BID

Submitted By: Peter Martire

Company Name: GLOBE CONSTRUCTION, INC

Contact Person: PETER MARTIRE

Address: 1781 W ARMITAGE CT

City, State, Zip: ADDISON, IL 60101

Telephone: 630-620-0313

Fax: _____

**CITY OF WOOD DALE
DUPAGE COUNTY, ILLINOIS**

**NOTICE TO CONTRACTORS
CONTRACT DOCUMENTS
SPECIFICATIONS**

FOR

**CITY OF WOOD DALE – FY21 SIDEWALK REPLACEMENT PROGRAM
August 7, 2020**

Annunziato Pulice, Mayor

Lynn Curiale, City Clerk

Prepared By:

City of Wood Dale, Administration
404 N. Wood Dale Road
Wood Dale, Illinois 60191

**CITY OF WOOD DALE
FY 21 SIDEWALK REPLACEMENT PROGRAM**

NOTICE TO BIDDERS

Sealed bids for the **“FY21 SIDEWALK REPLACEMENT PROGRAM”** will be received in the office of the City Clerk, City of Wood Dale, IL 60191 until 10:00 a.m. on the 2nd day of September, 2020, at which time all bids will be publicly opened and read. All bids must be submitted in a sealed envelope marked in the lower left hand corner **“SEALED BID, DO NOT OPEN; PROPOSAL OF [NAME OF BIDDER] FOR THE CITY OF WOOD DALE FY21 SIDEWALK REPLACEMENT PROGRAM.”** Specifications may be obtained at the Clerk’s office or by mail/email upon request. This is a prevailing wage project.

Please contact Patrick Hastings, Assistant Public Works Director, by phone 630.787.3765, or by email at Phastings@wooddale.com, with any questions regarding the bid.

All proposals must be accompanied by a bid guarantee consisting of a bid bond, a cashier's check, or certified check in the amount of not less than **five percent (10%)** of the amount of the bid.

Failure of the U.S. Post Office or any other messenger service to deliver the bid on time will not be the responsibility of the City of Wood Dale. The bidders accept full responsibility for timely delivery of their bids. The City of Wood Dale is not liable for any costs incurred in submitting a bid.

The City Council reserves the right to reject any or all bids and to waive any technicalities. The City of Wood Dale also reserves the right to delay the bid opening for a reasonable time and/or to make changes to the project’s specifications by means of bid addendum which will be mailed to all interested parties that have obtained bid documents.

Lynn Curiale
City Clerk

Dated this 12th day of August, 2020.

**CITY OF WOOD DALE
FY21 SIDEWALK REPLACEMENT PROGRAM
DEFINITIONS**

1. Owner - The officials, employees, and agents of the City of Wood Dale, Illinois.
2. Director - The City of Wood Dale's Director of Public Works or designee.
3. City - The geographic area of the City of Wood Dale, Illinois.
4. Contract - The agreement created by and consisting of the Contract Documents.
5. Contract Documents - The following documents including the Notice to Bidders, Definitions, General Terms and Conditions and Instructions to Bidders, Special Instructions, Proposal, Specifications, Special Provisions, Disclosure of Beneficiaries. Certifications, and attachments, together with all addenda issued prior to the award of the Contract supplementing or modifying any of those documents.
6. Contractor or General Contractor - The party contracting for the work.
7. Days - Unless otherwise stated, days as used herein will be understood to mean calendar days.
8. Completion Date - Date on which the work as described herein is to be completed, as set forth in the Contract.
9. Final Acceptance - The work shall be deemed to have been finally accepted after it has been determined that the Contractor has complied with the Specifications and other Contract Documents.
10. Specifications - Specifications identified in the Contract.
11. Subcontractor - Secondary Contractor engaged by the Contractor.
12. Supplier - Any vendor supplying materials, equipment, or apparatus.

**CITY OF WOOD DALE
FY21 SIDEWALK REPLACEMENT PROGRAM**

GENERAL TERMS AND CONDITIONS AND INSTRUCTIONS TO BIDDERS

THE GENERAL RULES AND CONDITIONS THAT FOLLOW APPLY TO EACH FORMAL INVITATION TO BID ISSUED BY THE CITY OF WOOD DALE, UNLESS OTHERWISE SPECIFIED. BIDDERS OR THEIR AUTHORIZED REPRESENTATIVES ARE EXPECTED TO FULLY INFORM THEMSELVES OF THE TERMS, CONDITIONS, REQUIREMENTS AND SPECIFICATIONS BEFORE SUBMITTING BIDS. FAILURE TO DO SO WILL BE AT THE BIDDER'S OWN RISK AND NO RELIEF WILL BE GRANTED OR SECURED ON A PLEA OF ERROR.

INSTRUCTIONS TO BIDDERS

1. PROPOSAL FORMS HAVE BEEN FURNISHED: Proposals shall be submitted on the forms provided, properly signed in the appropriate place and submitted in a sealed envelope.
2. LATE BIDS: Bids will be opened precisely at the assigned time. Bids received after the assigned time will be rejected and returned unopened to the sender. Formal bids, amendments thereto, or requests for withdrawal of bids after the time specified for the bid opening will not be considered.
3. WITHDRAWAL OF BIDS: A written request for the withdrawal of a bid will be granted if the request is received by the City prior to the specified time of opening.
4. SUBMISSION OF BIDS: All bids are to be placed in a sealed, opaque envelope addressed to the City Clerk, City of Wood Dale, Illinois, clearly marked "**SEALED BID, DO NOT OPEN. PROPOSAL OF (NAME OF BIDDER) FOR CITY OF WOOD DALE FY21 SIDEWALK REPLACEMENT PROGRAM.**"
5. SIGNATURES: All signatures shall be in handwriting, and no proposal shall be considered unless properly signed by the bidder or its legally authorized agent or representative, with addresses given in the correct spaces provided in the Proposal and in accordance with the directions set forth.
6. ERRORS IN BIDS: When an error is made in extending total prices, the unit bid price will govern. Erasures, etc., must be initialed by the bidder prior to submission of the bid.
7. TIME FOR RECEIVING BIDS: Bids received prior to the time of opening will be kept secure and unopened. No responsibility will attach to the City Clerk or her representative for the premature opening of a bid not properly addressed or identified. The City Clerk or her representative, whose duty it is to open the bids, will decide when the specified time for opening has arrived, and no bid received after that time will be considered.

8. BIDDERS PRESENT: At the time assigned for the opening of formal bids, the bids will be opened and read aloud. Bidders are encouraged to attend all openings and to offer constructive suggestions for improvements to bid format or any way in which greater savings can be realized.
9. NO BID RESPONSE: In the event you cannot submit a bid on the Owner's requirements, please return the Proposal with an explanation as to why you are unable to bid and mark it "NO BID."
10. BIDDER INTERESTED IN MORE THAN ONE BID: Only one bid can be offered by any one vendor. A party who has quoted prices for work, materials, or supplies to a bidder is not thereby disqualified from quoting prices to other bidders or from submitting a bid directly for the work, materials, or supplies.

Unless the proposal form states that an alternate proposal is permissible, each vendor may submit only ONE proposal. If an alternate is included in the bid and it was not requested by the Owner, the first proposal seen by the Owner will be read, and the other will not be considered.

11. CERTIFICATIONS AND DISCLOSURE OF BENEFICIARIES: The Bidder is required to complete the forms listed above and return with the Bid Proposal. Failure to complete and return these forms may be considered sufficient reason for rejection of the bid.
12. BID DEPOSIT: When a bid deposit (bid guarantee) is required as indicated in the Invitation to Bid, each bid must be accompanied by a bid bond signed by a surety company authorized to do business in the State of Illinois, or by a cashier's check or certified check in an amount equal to five percent (10%) of the total bid price or the specific amount indicated in the Invitation to Bid.
13. RETURN OF CHECKS: The bid deposit of all except the three (3) lowest responsible, responsive bidders on each contract will be returned within fifteen (15) days after the opening of bids. The remaining bid deposits of each contract will be returned within fifteen (15) days after the City Council has awarded the contract and the required appurtenances to the contract have been received.
14. ACCEPTANCE OF PROPOSALS: The owner will accept, in writing, one of the proposals within sixty (60) days from the date of opening of bids, or the time specified within the specifications, unless the lowest responsible, responsive bidder extends the time of acceptance to the Owner.
15. TAX EXEMPTION: The City of Wood Dale is exempt from Illinois Retailers Occupational Tax (Sec. IROETA); the Illinois use tax (Sec. 3, IUTA), and the federal excise tax as an exempt entity (Sec. 4222, IRC). The City's Tax Exemption Identification Number is E9997-4282-03.
16. PREVAILING WAGE: Under Public Works contracts, the State of Illinois requires that the general prevailing rate of wages in this locality be paid for each craft or type of work hereunder. This shall include payment of the general prevailing rate for legal holiday and overtime work. It shall be mandatory upon the subcontractor under the Contractor. If wage rates change during the

course of the project, the new rates will be available in the Wood Dale City Clerk's Office. This requirement is in accordance with Public Act 86-799.

17. CHANGE ORDER AUTHORIZATIONS: All Change Orders which authorize a net increase or decrease in the cost of the contract by \$10,000 or more or in the time of completion by 30 days or more require a written determination supporting the change, executed first by the Contractor, then by the City Council.

All Change Orders which authorize a net increase or decrease in the cost of the contract by less than \$10,000, or in the time of completion by less than 30 days, require a written determination supporting the change, executed first by the Contractor, then by the City Manager.

Requests for Change Orders must state that the circumstances said to necessitate the change were not reasonably foreseeable at the time the contract was signed and were not within the contemplation of the contract as signed.

18. EQUAL EMPLOYMENT OPPORTUNITY: In the event of the contractor's noncompliance with any provision of the Equal Employment Opportunity Act, the Americans with Disabilities Act (ADA), the Illinois Fair Employment Practices Act, or the Fair Employment Practices Commission's Rules and Regulations for Public Contracts, the contractor may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or avoided, in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.
19. AWARD OR REJECTION OF BIDS: The contract will be awarded to the lowest responsible, responsive bidder or any other bidder determined by the Owner to be in the best interest of the City of Wood Dale complying with all the provisions of the invitation, provided the bid price is reasonable and it is in the interest of the City to accept it. No proposal will be accepted from or contract awarded to any person, firm, or corporation that is in arrears or is in default to the City of Wood Dale upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to said City of Wood Dale, or had failed to perform faithfully any previous contract with the City of Wood Dale. The Owner reserves the right to reject any or all bids and to waive any informality in bids received whenever such rejection or waiver is in the interests of the City.

In determining responsibility, the following qualifications, in addition to price, will be considered by the Owner:

- A. The ability, capacity and skill of the bidder to perform the service required within the specified time;
- B. The character, integrity, reputation, judgment, experience, and efficiency of the bidder;

- C. The quality of performance of previous contracts or services with the City of Wood Dale or other clients;
 - D. The previous and existing compliance by the bidder with laws and ordinances relating to previous contracts with the City of Wood Dale, the bidder's employment practices and compliance with ADA requirements;
 - E. The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;
 - F. The quality, availability, and adaptability of the supplies or contractual services to the particular use required;
 - G. The ability of the bidder to provide future maintenance and service for the use of the subject of the contract;
 - H. The number and scope of conditions attached to the bid; and
 - I. Such other information as may be secured by the Owner having a bearing on the decision to make the award.
20. ESTIMATED BID QUANTITIES: On "Estimated Bid Quantities," acceptance will bind the Owner to pay for, at unit bid prices, only quantities ordered and delivered. Any reference to forecasted or estimated quantities within the bidding documents is intended to inform the bidder of approximate annual requirements. The Owner may purchase as little as zero (0) percent or as much as one hundred fifty (150) percent of the forecasted or estimated quantities.
21. CONTRACTOR PAYMENTS: Contractor will be paid from funds allocated to the project. Payments will be made according to the Local Government Prompt Payment Act (50 ILCS 505).
22. GENERAL GUARANTY: Contractor agrees to save the City of Wood Dale, its agents, and employees harmless from liability of any nature or kind for the use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article, or appliance furnished or used in the performance of the contract of which the Contractor is not the patentee, assignee, licensee, or owner.

Contractor agrees to protect the City of Wood Dale against latent defective material or workmanship and to repair or replace any damages or marring occurring in transit or delivery.

Contractor agrees to pay for all permits, licenses, and fees; and give all notices and comply with all laws, ordinances, and rules of the City of Wood Dale and State of Illinois.

23. ASSIGNMENT: Assignment of this contract or any part thereof, or any funds to be received thereunder by the contractor shall be subject to written approval of the Owner.
24. DEFAULT: The contract may be canceled or annulled by the Owner in whole or in part by written notice of default to the Contractor upon nonperformance or violation of contract terms. An award made to the next low Bidder or materials/services specified may be procured on the open market similar to those so terminated. In either event, the defaulting Contractor (or his surety) shall be liable to the City of Wood Dale for costs to the City in excess of the defaulted contract prices provided, that the Contractor shall continue the performance of this contract to the extent not terminated under the provisions of this clause. Failure of the contractor to deliver materials or services within the time stipulated in the bid, unless extended in writing by the Owner, shall constitute contract default.
25. INSURANCE: The Contractor shall procure, and maintain for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees, or subcontractors.

A. Minimum Scope of Insurance

Policy shall include the following coverage types:

1. Commercial General Liability Occurrence form with the City of Wood Dale named as additional insured;
2. Business Auto Liability Coverage;
3. Worker's Compensation as required by the Worker's Compensation Act of the State of Illinois and Employer's Liability insurance;

B. Minimum Limits of Insurance: See attachment "A"

26. QUESTIONS OF THE BIDDER DIRECTED TO THE CITY REGARDING SPECIFICATIONS: If the question pertains to information which is provided in the specifications or the bidder is requesting a clarification of a point which is answerable within the context of the specification, the City Clerk, or designee, may refer the bidder to the location within the specification providing the information which will readily answer the contractor's question.

If the question is a request to deviate from the terms and conditions of the specification or if the bidder needs clarification that is not apparent in the specification such as an interpretation of the drawings, specifications, or the bid documents, the bidder must make such an inquiry in writing to Lynn Curiale, City Clerk, City of Wood Dale, 404 N. Wood Dale Road, Wood Dale, IL 60191. Phone Number: (630)766-4900. The City Clerk will then respond in writing in the

form of an addendum to the specifications to all those who receive bid packages. Only inquiries received a minimum of five (5) working days prior to the date set for the opening of bids will be given any consideration. Oral answers will not be binding on the City of Wood Dale.

27. SPECIAL CONDITIONS: Whenever special conditions are written into the Specifications, Special Provisions, or Special Instructions which conflict with conditions stated in these General Terms and Conditions and Instructions to Bidders, the conditions stated in the Specifications, Special Provisions, or Special Instructions shall take precedence.

ATTACHMENT "A"
INSURANCE REQUIREMENTS

<u>Type of Insurance</u>	<u>Limits of Liability</u>
General Liability:	Property Damage:
Comprehensive Form	\$1,000,000 each occurrence
Premises – Operations	
Products/Completed Operations	
Hazard	
Contractual Insurance	
Broad Form Property Damage	Bodily Injury:
Independent Contractors	\$1,000,000 aggregate
Personal Injury	
Explosion and Collapse Hazard	
Underground Hazard	
 Automobile Liability:	 Bodily Injury and Property
Comprehensive Form	Damage Combined:
Owned	\$1,000,000 each occurrence
Hired	
Non-owned	
 Excess Liability:	 Bodily Injury and Property
Umbrella Form	Damage Combined:
	\$2,000,000 each occurrence
	\$2,000,000 aggregate
 Worker's Compensation and Employer's Liability:	 \$500,000 each accident

The coverage afforded the additional insureds shall be primary insurance for the additional insureds with respect to claims or suits arising out of operations performed by or on behalf of the Contractor.

If the additional insureds have other insurance which is applicable to the loss, such other insurance shall be on an excess or contingent basis. The amount of the company's liability under the insurance policy shall not be reduced by the existence of such other insurance.

A. Workers' Compensation and Employers' Liability Coverages

The insurer shall agree to waive all rights of subrogation against the City of Wood Dale, its officials, agents, employees and volunteers for losses arising from work performed by Contractor for the City of Wood Dale.

B. All Coverages

Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

C. Verification of Coverage

Contractor shall furnish the City with certificates of insurance naming the member, its officials, agents, employees and volunteers as additional insureds, and with original endorsements affecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on the forms provided by the City and are to be received and approved by the City before any work commences.

D. Assumption of Liability

The contractor assumes liability for all injury or death of any person or persons including employees of the contractor, or any sub-contractor, any supplier or any other person and assumes liability for all damage to property sustained by any person or persons so occasioned by or in any way arising out of any work performed pursuant to this agreement.

E. Regulatory Requirements

Contractor bidder must comply with all applicable laws, regulations, and rules promulgated by any Federal, State, County, Municipal and/or other governmental unit or regulatory body now in effect or which may be in effect during the performance of the work. Included within the scope of the laws, regulations, and rules referred to in this paragraph but in no way to operate as a limitation, are Occupational Safety and Health Act (OSHA), Illinois Department of Labor (IDOL), Department of Transportation, all forms of traffic regulations, public utility, Intrastate and Interstate Laws, the Social Security Act of the Federal Government and any of its titles, the Illinois Department of Human Rights, Human Rights Commission, or EEOC statutory provisions and rules and regulations.

F. Contractor's Drug-Free Workplace Certification

Pursuant to Chapter 30, Section 580/1 of the Illinois compiled Statutes (30 ILCS 580/1) "Drug Free Workplace Act", the Contractor must certify to the contracting agency that it will provide a drug free workplace that will be included in the bid packet.

G. Sexual Harassment Policy Certification

The contractor, pursuant to Illinois compiled statutes 775 ILCS 5/2-105 (A) (4), must be in full compliance and have a written sexual harassment policy in place and provide a copy of such written policy to the Illinois Department of Human Rights upon request.

H. Indemnity/Hold Harmless

The Contractor hereby agrees to indemnify and defend the City of Wood Dale, its officers, agents, and employees and each of them, against and hold it and them harmless from any and all lawsuits, claims, demands, liabilities, losses and expenses, including court costs and attorneys' fees, for or on account of any injury to any person, or any death at any time resulting from such injury, or any damage to any property, which may arise (or which may be alleged to have arisen) out of or in connection with the work covered by the Agreement. The foregoing indemnity (together with Contractor's obligation to defend) shall apply unless it shall be found by a court of competent jurisdiction that such injury, death, or damage shall have been caused solely by the negligence of the City of Wood Dale, its officers and employees, or any of them. The City of Wood Dale shall be entitled to withhold from any payment otherwise due pursuant to the Agreement such amount or amounts as may be reasonably necessary to protect it against liability from any personal injury, death, or property damage resulting from the performance of the work hereunder.

**CITY OF WOOD DALE
FY21 SIDEWALK REPLACEMENT PROGRAM**

-SPECIAL INSTRUCTIONS-

1. Return With Bid:
 - a) Cover Sheet;
 - b) Signed Proposal;
 - c) Bid guarantee consisting of a bid bond, a cashier's check, or certified check in an amount not less than five percent (5%) of the amount of the bid;
 - d) Completed Disclosure of Beneficiaries Form;
 - e) Signed Certification Forms;
 - f) Completed References Form listing similar projects; and
 - g) Location and description of Bidder's office or permanent place of business.

RETURN WITH BID

**CITY OF WOOD DALE
FY21 SDIEWALK REPLACEMENT PROGRAM**

-PROPOSAL-

Honorable Mayor and City Council
City of Wood Dale
404 N. Wood Dale Road
Wood Dale, IL 60191

Ladies and Gentlemen:

The undersigned does hereby state he has examined the Notice to Bidders, Instructions to Bidders, Special Instructions, General Requirements, Proposal, Sample Contract, Technical Specifications, Certifications, and all other documents, and all work shall be done in accordance with the documents contained herein.

The undersigned does hereby propose to furnish all labor, services, materials, supplies, equipment, apparatus, appliances and to do all work and pay all costs and expenses connected therein required to complete this order in accordance with the documents named in the foregoing paragraph, on the basis of the quantities of work and services actually performed and for the unit prices stated herein below.

Name of Company: GLOBE CONSTRUCTION, INC

Address: 1781 W ARMITAGE CT

City, State, Zip: ADDISON, IL 60101

Signed:  Date: 8/28/2020

Title: PRESIDENT

****Continued on next page****

RETURN WITH BID

BID SHEET

The undersigned, having become familiar with the specifications and with local conditions affecting the cost of the work, hereby proposes and agrees, if this bid is accepted, to enter into an agreement with the City in the form included in the contract documents for the contract sum and within the contract time indicated in this bid and in accordance with other terms and conditions of the contract documents, and in so doing, to provide and furnish all the labor, equipment, materials, supplies, hardware, necessary tools, expendable equipment and supplies, and all utility and transportation services necessary to perform and complete, in a first-class manner, the entire work in conjunction with the FY21 Sidewalk Replacement Program.

In accordance with the complete specifications, the following amount constitutes as a total sum of the bid:

FY21 SIDEWALK REPLACEMENT PROGRAM

ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
1.	SIDEWALK REMOVAL & REPLACEMENT 5"	1300	SF	\$ 9.00	\$ 11700
2.	SIDEWALK REMOVAL & REPLACEMENT 6"	200	SF	\$ 12.00	2400
3.	DRIVEWAY REMOVAL & REPLACEMENT	600	SF	\$ 8.20	\$ 4920
4.	DETECTABLE WARNING	18	Each	\$ 129.00	2322
TOTAL:					\$ 21342. ⁰⁰

RETURN WITH BID

Accompanying this Proposal is a proposal guarantee in the amount of \$ BID BOND (10%) which is hereby tendered in accordance with the requirement of the Instructions to Bidders and the Specifications and/or Special Provisions. If this proposal is accepted and the undersigned fails to execute a contract as required herein, it is hereby agreed that the proposal guarantee shall become the property of the City of Wood Dale, and shall be considered as payment of damages due to delay and other consequences suffered by the City of Wood Dale due to the failure to execute said contract.

The undersigned acknowledges receipt of addenda as follows:

Addendum, No. _____, dated _____

No. _____, dated _____

No. _____, dated _____



This bid is an offer which shall be considered accepted only after the Corporate Authorities authorize the execution of the contract. In the event that this proposal is accepted and an award of contract is made to the undersigned bidder, the undersigned does hereby covenant and agree to deliver to the Owner the signed and executed Contract as specified in the Instructions to Bidders and Specifications within ten (10) days after the date of such acceptance and notification thereof.

The proposal shall be binding for sixty (60) days following the bid opening date unless the bidder, upon request of the City of Wood Dale, agrees to an extension.

THIS BID, WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE CITY, SHALL BECOME A CONTRACT BINDING UPON BOTH THE PERSON, PARTNERSHIP, OR CORPORATION TO SUPPLY OR PERFORM AS SPECIFIED AND UPON THE CITY TO ACCEPT THE PRODUCT OR SERVICE.

RETURN WITH BID

The undersigned further agrees to begin work within ten (10) working days after the executions and acceptance of the Contract, and thereafter to carry on the work diligently and continuously in such manner as to insure final completion and delivery to the Owner of the entire work under contract in accordance with the provisions of the Contract and Detailed Specifications.

Witness _____ Hand(s) and Seal this _____ day of _____, 2020.
my/our

If an individual, sign
and give address.

Address _____

If partnership, sign all
individual names and
give address of each
partner.

Partnership Name


Name and address of
individual partners.

If corporation, officers duly
authorized should sign,
attach corporate seal.

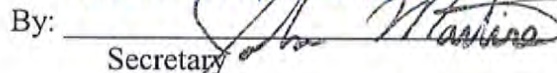
GLOBE CONSTRUCTION, INC.

Corporate Name

ATTEST:



Address: 1781 W ARMITAGE CT
ADDISON, IL 60101

By: 
Secretary

-CORPORATE SEAL-

**CITY OF WOOD DALE
FY21 SIDEWALK REPLACEMENT PROGRAM**

CONTRACT

This CONTRACT, made and entered into this _____ day of _____, 2020, by and between the CITY OF WOOD DALE, an Illinois municipal corporation (hereinafter “City”), and _____, an Illinois corporation (hereinafter “Contractor”);

RECITALS

WHEREAS, the City desires to engage the Contractor to provide (hereinafter “Work”), located within the corporate limits of the City of Wood Dale; and

WHEREAS, the Contractor represents itself to be in compliance with Illinois Statutes relating to all matters affecting its status as a corporation operating as a general contractor within the State of Illinois and to have the necessary expertise and experience to furnish such services for the Work upon the terms and conditions set forth herein below:

NOW, THEREFORE, in consideration of the mutual promises herein contained, it is hereby agreed by and between the City and the Contractor that:

I. SCOPE OF SERVICES

The Scope of Services shall be as set forth in the “Notice to Bidders”, “Instructions to Bidders”, “Special Instructions”, “Technical Specifications”, “General Requirements”, “Specifications”, and “Special Provisions” prepared by the City. Should there be a conflict in terms between this Contract and the other documents, which are a component part hereof, this Document shall control.

II. PERFORMANCE OF WORK

The Contractor shall perform all work, furnishing all materials and labor, and shall abide by the terms of this Contract and the requirements of the City. Contractor must complete, in its entirety, the project by April 2, 2021.

III. PAYMENT TO THE CONTRACTOR

For the Work, the Contractor shall be paid in accordance with the Proposal. The City shall make payments to the Contractor within 30 days after completion of the Work and upon receipt of an invoice in a format approved by the City.

This contract calls for the construction of a "public work," within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. ("the Act"). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Department publishes the prevailing wage rates on its website at <http://labor.illinois.gov/>. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department's web site for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor's website. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties.

IV. NO CO-PARTNERSHIP OR AGENCY

It is understood that nothing herein contained is intended or shall be construed to, in any respect, create or establish the relationship of co-partners between the City and the Contractor, or as constituting the Contractor as the general representative or general agent for the City for any purpose whatsoever.

V. CONTRACT DOCUMENTS

It is further understood that this Contract consists of the following documents which are hereby made a part hereof: the Notice to Bidders, Instructions to Bidders, Specifications, Special Instructions, Special Provisions, Proposal, Performance Bond, Anti-Collusion Affidavit of Compliance, Americans with Disabilities Act of 1990 Certificate, Policy Against Sexual Harassment Certificate, Hold Harmless Agreement, Anti-bid Rigging Certificate, and Drug-free Workplace Certificate.

VI. MATERIALS AND LABOR/WORKMANSHIP WARRANTY

Upon completion of the Work, and satisfactory acceptance by the City, the Contractor will provide a written one (1) year warranty covering both parts and labor/workmanship. Warranty shall include, but is not limited by this provision, that any defective material(s) and/or defective installation or workmanship will be repaired and/or replaced by Contractor at no cost to the City.

VII. SEVERABILITY

The parties intend and agree that, if any paragraph, subparagraph, phrase, clause, or other provision of this Contract, or any portion thereof, shall be held to be void or otherwise unenforceable, all other portions of this Contract shall remain in full force and effect.

VIII. HEADINGS

The headings of the several paragraphs of this Contract are inserted only as a matter of convenience and for reference and in no way are they intended to define, limit, or describe the scope or intent of any provision of this Contract, nor shall they be construed to affect in any manner the terms and provisions hereof or the interpretation or construction thereof.

IX. MODIFICATION OR AMENDMENT

This Contract constitutes the entire contract of the parties on the subject matter hereof and may not be changed, modified, discharged, or extended except by written amendment duly executed by the parties. Each party agrees that no representations or warranties shall be binding upon the other party unless expressed in writing herein or in a duly executed amendment hereof, or Change Order as herein provided.

XX. APPLICABLE LAW

This Contract shall be deemed to have been made in, and shall be construed in accordance with the laws of the 18th Judicial Circuit Court of DuPage County, State of Illinois.

XXI. NEWS RELEASES

The Contractor may not issue any news releases without prior approval from the City Manager nor will the Contractor make public proposals developed under this Contract without prior written approval from the City Manager prior to said documentation becoming a matter of public record.

XXII. COOPERATION WITH OTHER CONTRACTORS

The Contractor shall cooperate with any other Contractors in the City's employ or any matter associated with the Work.

XXIII. NOTICES

All notices, reports and documents required under this Contract shall be in writing and shall be mailed by first class mail, postage prepaid, addressed as follows:

If to City:

Jeffrey Mermuys
City Manager
404 N. Wood Dale Road
Wood Dale, Illinois 60191

With a copy to:

Lynn Curiale
City Clerk
404 N. Wood Dale Road
Wood Dale, Illinois 60191

If to Contractor:

IN WITNESS WHEREOF, the undersigned have placed their hands and seals hereto on the date first above written.

CITY OF WOOD DALE:

ATTEST:

Annunziato Pulice, Mayor

City Clerk

CONTRACTOR:

ATTEST:

By _____

By _____

Its _____

RETURN WITH BID

**CITY OF WOOD DALE
FY21 SIDEWALK REPLACEMENT PROGRAM**

-DISCLOSURE OF BENEFICIARIES-

In compliance with City of Wood Dale Purchasing Procedures requiring the disclosure of certain interests by persons applying for permits, licenses, approval, or benefits from the City of Wood Dale:

1. Applicant: GLOBE CONSTRUCTION, INC.
 Name
1781 W ARMITAGE CT, ADDISON, IL
 Address 60101

2. Nature of Transaction Sought; for example, license permit approval or sale of products, services, or miscellaneous (explain miscellaneous):

3. Nature of Applicant: (Please check one)

- a. Natural Person: _____
- b. Corporation:
- c. Land Trust/Trustee: _____
- d. Trust/Trustee: _____
- e. Partnership: _____
- f. Joint Venture: _____

4. If applicant is an entity other than described in Section 3, briefly state the nature and characteristics of the applicant:

5. If in your answer to Section 3 you have checked Box b, c, d, or e, identify by name and address each person or entity who is a 7.5 percent shareholder in the case of a corporation, a beneficiary in the case of a trust or land trust, a joint venturer in the case of a joint venture, or who otherwise has a proprietary interest, interest-in profits and losses, or right to control such entity.

	Name	Address	Interest
a.	<u>PETER MARTIRE</u>	<u>512 S HILUSI AVE MT PROSPECT, IL</u>	<u>33%</u>

- b. JOHN MARTIRE - 445 S HIGHLAND AVE, ARLINGTON HTS, - 33%
- c. ANGELO MARTIRE - 620 WOODBERRY RD, DEER PK, IL - 33%

6. Name, address, and capacity of person making this disclosure on behalf of the applicant:

PETER MARTIRE - PRESIDENT 512 S HILUSI AVE, MT PROSPECT

IMPORTANT NOTE: In the event your answer to Section 5 identifies entities other than a natural person, additional disclosures are required for each such entity.

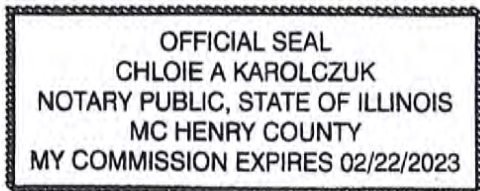
VERIFICATION

I, PETER MARTIRE, being first duly sworn under oath, depose and state that I am the person making this disclosure on behalf of the applicant, that I am duly authorized to make this disclosure, that I have read the above and foregoing Disclosure of Beneficiaries, and that the statements contained therein are true in both substance and fact.

By:  - PRESIDENT
(Authorized Signature and Title)

Subscribed and sworn to before me this 28th day
of AUGUST, 2020.

Chloie A. Karolczuk
Notary Public

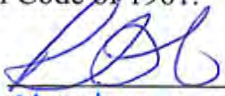


**CITY OF WOOD DALE
FY 21 SIDEWALK REPLACEMENT PROGRAM**

BID CERTIFICATION FORM

RE: CERTIFICATION OF BIDDER, COMPLIANCE WITH SECTION 33E-11
OF ILLINOIS CRIMINAL CODE OF 1961

I/we hereby certify that GLOBE CONSTRUCTION, INC is not barred from bidding on this contract as the result of a violation of either Section 33E-3 or 33E-4 of this Article of the Illinois Criminal Code of 1961.

Signed: 
Date: 8/28/20
Title: PRESIDENT

**INTERFERENCE WITH PUBLIC CONTRACTING -- BID RIGGING AND
ROTATING -- KICKBACKS -- BRIBERY**

**PUBLIC ACT 85-1295
S.B. 2002**

AN ACT to add Article 33E to the "Criminal Code of 1961", approved July 28, 1961, as amended. Be it enacted by the People of the State of Illinois, represented in the General Assembly:
Section 1: Article 33E is added to the "Criminal Code of 1961", approved July 28, 1961, as amended, the added Article to read as follows:

ARTICLE 33E. PUBLIC CONTRACTS

Sec. 33E-3 Bid-rigging. A person commits the offense of bid-rigging when he knowingly agrees with any person who is, or but for such agreement would be, a competitor of such person concerning any bid submitted or not submitted by such person or another to a unit of State or local government when with the intent that the bid submitted or not submitted will result in the award of a contract to such person or another and he either (1) Provides such person or receives, from another, information be disclosed to a competitor in an independent, noncollusive submission of bids or (2) Submits a bid that is off such a price, or other material terms, that he does not intend the bid to be accepted.

Bid-rigging is a Class 3 felony. Any person convicted of this offense shall be barred for 5 years from the date of conviction from bidding on any contract offered for bid by any unit of State or local government.

Sec 33E-4. Bid rotating. A person commits the offense of bid rotating when pursuant to any collusive scheme or agreement with another. He engages in a patter over time (which, for the purposes of this Section, shall include at least 3 contract bids within a period of 10 years, the most

recent of which occurs after the effective date of this amendatory Act of 1988) of submitting sealed bids to units of State or local government with the intent that the award of such bids rotates, or is distributed among persons or business entities which submit bids on a substantial number of the same contracts. Bid rotating is a Class 2 felony. Any person convicted of this offense shall be permanently barred from bidding on public contracts in the State of Illinois.

Bidder hereby certifies:

- A. That this bid is genuine and it not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation.
- B. That he has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid.
- C. That he has not solicited or induced any person, firm, or corporation to refrain from bidding.
- D. That he has not sought by collusion or otherwise to obtain for himself any advantage over any other bidder or over the Owner.
- E. That he is not barred from bidding for this Contract as a result of a violation of Section 33E-3 or Section 33E-4 of the Illinois Criminal Code of 1961 (Ill. Rev Stat. ch. 38, Paragraph 33E-1 et seq.).

SUBMITTED: _____

DATE: 8/28/20

FIRM NAME: GLOBE CONSTRUCTION, INC (SEAL)

ADDRESS: 1781 W ARMITAGE CT, ADDISON, IL 60101

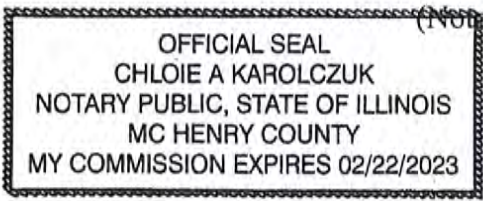
SIGNED BY: [Signature] 08/28/20

(Signature and Date)
PRESIDENT

(Title)

ATTEST: [Signature]
(Secretary)

Subscribed and sworn to before me this 28th day of AUGUST 2020.



(Notary Public)

**CITY OF WOOD DALE
FY 21 SIDEWALK REPLACEMENT PROGRAM**

CERTIFICATION

GLOBE CONSTRUCTION, INC (hereinafter referred to as "Contractor")
having submitted a bid/proposal for _____ to the City of Wood Dale,
DuPage County, Illinois, for _____, hereby certifies
that:

5/2-105(A) (4) including the following information:

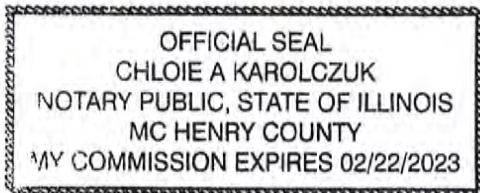
1. An acknowledgement of the illegality of sexual harassment.
2. The definition of sexual harassment under State law.
3. A description of sexual harassment, utilizing examples.
4. The contractor's internal complaint process, including penalties.
5. The legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and the Human Rights Commission.
6. Directions on how to contact the Department of the Commission.
7. An acknowledgement of protection of a complainant against retaliation as provided in Section 6-101 of the Human Rights Act.

Each contractor must provide a copy of such written policy to the Illinois Department of Human Rights upon request.

By: [Signature]
Authorized Agent of Contractor

Subscribed and sworn to before me on this 28th day of AUGUST 2020.

Chloie A. Karolczuk
Notary Public




**CITY OF WOOD DALE
FY 21 SIDEWALK REPLACEMENT PROGRAM**

CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION

Pursuant to Ill. Rev. Stat. ch. 127 paragraph 132.311 et. seq. ("Drug Free Workplace Act), the undersigned contractor hereby certifies to the contracting agency that it will provide a drug-free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's of contractor's workplace.
 - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (A) Abide by the terms of the statement; and
 - (B) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy of maintaining drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance program; and
 - (4) The penalties that may be imposed upon employees for drug violation.
- (c) Making it a requirement to give a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting agency within ten (10) days after receiving notice under par (B) of paragraph (3) of subsection (a) from an employee or otherwise receiving actual notice of such conviction.

Dated: 8/28/20

By: 
Authorized Agent of Contractor

RETURN WITH BID

CITY OF WOOD DALE FY 21 SIDEWALK REPLACEMENT PROGRAM

CERTIFICATIONS

PETER MARTIRE, being first duly sworn, deposes and states that he is PRESIDENT of _____ (Partner, Officer, Owner, etc.)
GLOBE CONSTRUCTION, INC. _____ (Corporation / Company)

and that he is cognizant of the following statutory requirements and under penalty of perjury and certifies the following:

Anti-Collusion Affidavit of Compliance: That bid is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived or agreed directly or indirectly with any bidder or person to put in a sham bid or to refrain from bidding, and has not in any manner directly or indirectly sought by agreement or collusion or communication or conference with any person to fix the bid price element of said bid or that of any other bidder; or to secure any advantage against any other bidder or any person interested in the proposed contract.

Public Act 85-1295: That bidder is not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of P.A. 85-1295 (720ILCS 5).

Public Act 86-1039: That bidder is not barred from contracting with the City of Wood Dale because of any delinquency in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act, liability for the tax, or the amount of the tax (65ILCS 5/11-42.1-1).

Public Act 86-1459: That bidder will provide a drug free workplace in accordance with the Illinois Drug Free Workplace Act (30ILCS 580/2).

Illinois Human Rights Act: That bidder is presently in compliance and agrees to comply with all applicable provisions of the Illinois Human Rights Act, together with all rules and regulations promulgated and adopted pursuant thereto (775ILCS 5/1 -101 et seq.).

Equal Employment Opportunities-Affirmative Action: That bidder is presently in compliance and agrees to comply with all applicable provisions of Equal Employment Opportunities--Affirmative Action (775ILCS 5/2-105 [A]).

Americans with Disabilities Act of 1990: That bidder is presently in compliance and agrees to comply with all applicable provisions of the Americans with Disabilities Act of 1990 together with all rules and regulations promulgated and adopted pursuant thereto.

INDIVIDUAL:

Signature of Bidder: _____

Business Address: _____

Business Phone Number: _____

PARTNERSHIP:

Partnership Name: _____

Signed By: _____

Business Address: _____

Business Phone Number: _____

Insert Names and Addresses of All Partners: _____

CORPORATION:

Corporate Name: GLOBE CONSTRUCTION, INC

Signed By: *[Signature]*

Title: PRESIDENT

Business Address: 1781 W ARMITAGE CT, ADDISON, IL

Business Phone Number: 630 - 620 - 0313

Insert Names of Corporate Officers

President: PETER MARTIRE

Secretary: JOHN MARTIRE

Treasurer: ANGELO MARTIRE

Attest: *[Signature]*

RETURN WITH BID

CITY OF WOOD DALE FY 21 SIDEWALK REPLACEMENT PROGRAM

-REFERENCES-

Name of Bidding Firm: GLOBE CONSTRUCTION, INC
(Please print)

The Contractor must list three (3) references with needs similar to the City of Wood Dale for whom Contractor has supplied the materials and services for which he is bidding on this contract within the last three years. Please include name, address, telephone number, contact person, and type of work you performed for that entity.

1. Company Name/Municipality: _____
Address: _____
Phone: _____
Contact Person: _____
Type of Work: _____
2. Company Name/Municipality: _____
Address: _____
Phone: _____
Contact Person: _____
Type of Work: _____
3. Company Name/Municipality: _____
Address: _____
Phone: _____
Contact Person: _____
Type of Work: _____

PLS. SEE ATTACHED



Globe Construction Inc

1781 W Armitage Court

Addison, Illinois 60101

Phone: (630) 620-0313

Fax: (630) 620-0205

Email: globeconstructioninc@gmail.com

WORK HISTORY REFERENCES

City of Wheaton

303 W Wesley St
Wheaton, IL 60187

Contact: Jon Muir
Public Works Dept
Ph: 630-260-2116

Completed: June 12, 2019
Amount: \$208,520

2019 Sidewalk Replacement Program

****Description:** Removal & Replacement of Sidewalks, Curb & Gutter, Driveways, Misc Concrete Work

Village of Libertyville

118 W Cook Ave
Libertyville, IL 60048

Contact: Mike Brady
Public Works Dept
Ph: 847-362-3434

Completed: July 1, 2019
Amount: \$108,883

2019 Sidewalk & Curb Program

****Description:** Removal & Replacement of Sidewalks, Curb & Gutter, Driveways, Misc Concrete

Village of Cary

454 Cary Woods Cir
Cary, IL 60013

Contact: Scott Fish
Public Works Dept
Ph: 847-639-0003

Completed: Aug 15, 2019
Amount: \$44,099

2019 Curb & Sidewalk Program

****Description:** Removal & Replacement of Sidewalks, Curb & Gutter, Driveways, Misc Concrete

Village of Romeoville

1050 W Romeo Rd
Romeoville, IL 60446

Contact: Mike Braasch
Streets Superintendent
Ph: 815-886-1870

Completed: Nov 20, 2019
Amount: \$563,608

2019 Concrete Repair Program

****Description:** Removal & Replacement of Sidewalks, Curb & Gutter, Driveways, Misc Concrete Work

Village of Schiller Park

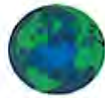
601769526 W Irving Park Rd
Schiller Park, IL 60176

Contact: Joe Blum
Public Works Superintendent
Ph: 847-409-4759

Completed: Sept 15, 2019
Amount: \$57,662

2019 Sidewalk Program

****Description:** Removal & Replacement of Sidewalks, Curb & Gutter, Driveways, Misc Concrete Work



Globe Construction Inc

1781 W Armitage Court

Addison, Illinois 60101

Phone: (630) 620-0313

Fax: (630) 620-0205

Email: globeconstructioninc@gmail.com

WORK HISTORY REFERENCES

Village of Bensenville

717 E Jefferson Street
Bensenville, IL 60106

Contact: Mike Beranek

Public Works Dept
Ph: 630.260.2116

Completed: Nov 29, 2019

Amount: \$43,330

2019 MFT Sidewalk Replacement & Removal Program

****Description:** Removal & Replacement of Sidewalk, Curb & Gutter, Driveways, Misc Concrete Work

City of Joliet

150 W Jefferson Street
Joliet, IL 60432

Contact: David Ortiz

Public Works Dept
Ph: 815.724.4213

Completed: Nov 15, 2019

Amount: \$ 205,550

2019 Sidewalk/Curb Replacement Project

****Description:** Removal & Replacement of Sidewalk, Curb & Gutter, Drveways, Misc Concrete Work

**CITY OF WOOD DALE
FY 21 SIDEWALK REPLACEMENT PROGRAM**

GENERAL REQUIREMENTS AND TECHNICAL SPECIFICATIONS

BASE WORK:

THE WORK TO BE COMPLETED UNDER THIS CONTRACT CONSISTS OF REMOVAL AND REPLACEMENT OF HAZARDOUS SIDEWALK SQUARES FOR THE FY 21 SIDEWALK REPLACEMENT PROGRAM FOR THE CITY OF WOOD DALE.

GENERAL SPECIFICATIONS

1. LOCATION OF THE WORK

The location of the work will be within the public rights of way in the City of Wood Dale, Illinois (please see attached map for specific areas). The estimated quantity of concrete replacement is 2,200 square feet.

2. DESCRIPTION OF THE WORK

The work included in this contract consist of furnishing all labor, materials, equipment, and other incidentals necessary for the completion of sidewalk removal and replacement as well as any other incidental and miscellaneous items of work in accordance with the Standard Specifications and these special provisions.

3. CONDITIONS

Bidders are advised to become familiar with all conditions, instructions and specifications governing their proposal. Once the award has been made, failure to have read all the conditions, instructions and specifications of their contract shall not be cause to alter the original contract or to request additional compensation.

4. BID SECURITY

4.1 Each Bid must be accompanied by Bid security made payable to the City in an amount of five percent (10%) of the Bidder's maximum Bid price and in the form of a certified or bank check or a Bid Bond.

4.2 Bid Bonds shall be duly executed by the Bidder as principal and having as surety thereon a surety company approved by the OWNER, having the minimum equivalent of an A.M. Best Co. Rating of A V.

5. ADJUSTMENTS TO THE CONTRACT

Prospective Bidders are forewarned that the City of Wood Dale reserves the right to adjust the quantities of work to be accomplished, either up or down, dependent on the current budget or until budgeted funds are depleted without prejudice to the Contract. Payment will be based on measured quantities and accepted unit prices.

6. DAMAGES TO PROPERTY

The CONTRACTOR shall be responsible for any damage to properties caused by the acts of their work in the course of performance of this contract and shall replace or restore to its original condition any such damaged property at no cost to the occupant or owner or the City. The City shall be held harmless for all liability under the Scope of Work of this contract.

7. TIME OF COMPLETION, PENALTY, AND LIQUIDATED DAMAGES

7.1 The CONTRACTOR understands that all contract times are of the essence. Penalties will be imposed for non-completion of the set dates.

7.2 Should the CONTRACTOR fail to complete the work by April 2, 2021 or within such extended time as may have been allowed the time specified in the Contract or within such extended time as may have been allowed, the CONTRACTOR shall be liable to the OWNER in the amount of Five Hundred dollars (\$500.00), as liquidated damages, for each day of overrun in the contract time or such extended time as may have been allowed. The daily charge shall be made for every day shown on the calendar beyond the specified completion date.

7.3 Any penalty or liquidated damages owed the City may be deducted from any payments to the CONTRACTOR. If the deduction does not satisfy the full extent of the CONTRACTOR'S penalty obligation, then the CONTRACTOR shall pay the difference to the OWNER. The parties further agree that the liquidated damages represent the minimum damage the City will sustain for each calendar day of the delay in final completion of the work.

8. TRAFFIC CONTROL

8.1 The Contractor will be responsible for all traffic control, including but not limited to barricades, signs, flagmen, etc., to maintain a smooth flow of traffic through the job sites. Costs for traffic control shall be considered incidental.

8.2 The Contractor shall ensure that all traffic control devices installed by him are operations 24 hours a day including Sundays and Holidays. This also applies to barricades placed along the sidewalk to provide warning to pedestrian traffic. Should the City be required to provide additional or supplemental traffic control devices or barricading for pedestrians the Contractor shall be charged at the rate of eighteen (\$18) dollars per barricade per day plus a twenty-five (\$25) dollar delivery and pick-up charge. All barricades shall be D.O.T. Class II with reflective striping and either blinking or

steady burn lighting.

9. SAFETY

9.1 The importance the City attaches to safety cannot be overemphasized. The City reserves the right, at its discretion, to stop work or disallow payment for any work performed where the proper safety precautions were not being observed.

9.2 Proper warning signs, barricades and / or other protective devices must be provided by the Contractor. These shall be in accordance with the Manual of Uniform Traffic Control Devices.

10. REMOVAL

In order to minimize the potential damage to parkways, adjoining private property and tree root systems, all sidewalks to be removed shall be removed with equipment operated from the street pavement. **Preferred removal equipment shall be a "Gradall" (or similar method) or by hand or a combination of these methods.** The use of skid steer equipment will be allowed at the discretion of the Director of Public Works or his designee. If skid steer equipment is permitted the Contractor shall protect existing sod by covering with boards or other protective material. **Any damage to sod due to lack of proper protection from equipment shall be replaced at Contractors expense according to the provision listed under PART II Technical Specifications Number 7. Additional Parkway Restoration.** Any sidewalk or sidewalk related work which is removed shall be immediately disposed of from the area and shall not be stockpiled or stored within the parkway or on the street pavement under any circumstances. There shall not be stockpiling of stone, other materials, tools, form work or equipment on any parkway. There shall not be any machinery parked, stored or operated on the parkway at any time. The Contractor shall have sufficient chutes, pumps, carts, buggies or wheel barrows on hand to eliminate ready-mix trucks from either driving or backing onto parkways.

11. JOB SITE PROTECTION

The Contractor shall be responsible for protection of the job site after each pour until curing has been accomplished and new concrete is resistant to damage including vandalism. If the City determines that the Contractor is not providing adequate protection, the City will assume job site protection responsibilities with deductions for employee time and / or overtime being made from final payout, after the Contractor has been notified of poor job site protection through written notice. Sidewalk that is vandalized or damaged and that cannot be reworked shall be replaced at the expense of the Contractor.

12. SITE CLEANLINESS / SPOIL DISPOSAL

12.1 The Contractor shall maintain a clean job site at all times. All spoil spillage, concrete slop or spill shall be immediately cleaned up from turn areas, adjoining walk, driveways or aprons and the street. No concrete truck washout of chutes will be allowed on any street, parkway or in any sewer. The Contractor is to provide containment and removal of excess concrete. No equipment or

materials are to be stored in the street or parkway.

12.2 Disposal of all spoil materials (concrete or soils), shall be considered incidental to this contract. The City will not provide any site(s) for any spoil materials on a temporary or permanent basis.

13. ELEVATIONS

13.1 The Contractor shall be required to excavate and remove soil or other materials under existing sidewalk or otherwise shall permit the thickness of the finished sidewalk to be in accordance with the specifications set forth herein and to provide a continuous, uninterrupted and level walk. This work will not be paid for separately but shall be considered incidental to the cost of the sidewalk.

13.2 The Contractor shall be responsible for necessary connections to private service walks to provide a smooth and level transition with adjoining public walks where elevations of public walk are altered from original existing walk.

13.3 The Contractor is responsible for meeting the ADA compliance.

14. DRIVEWAY CROSSINGS

14.1 **When walk removal intersects private driveways the Contractor shall give notice to the respective homeowner 24 hours before work commences at that location so that the necessary vehicles can be removed.**

14.2 When crossing a bituminous driveway the Contractor shall make a saw cut six (6) inches across drive to allow for form work prior to walk removal.

14.3 The Contractor shall be responsible for restoration of driveways and driveway aprons where damaged during removal or replacement operations.

14.4 Restoration of driveways and aprons shall be completed within two (2) days after concrete placement at that location.

15. RESTORATIONS

Upon completion of each pour, the Contractor shall be responsible for the restoration of the project. This restoration, including grasses, trees, shrubs and related landscape items, shall generally be within six inches of the sidewalk and shall be incidental to the sidewalk construction. Complete restorations of disturbed parkways with approved pulverized topsoil, without stone aggregate, and seed along the back of curb and edges of replaced sidewalk such work shall be considered incidental to the applicable sidewalk payment item. Any damages to adjacent properties or utilities shall be restored to their original condition by the Contractor. Landscape restoration shall be within five (5) days of concrete placement.

16. DETECTABLE WARNINGS

Where the public walk intersects with the street, Contractor will ramp walk to provide accessibility for wheelchairs. All walk ramps must comply with the Illinois Department of Transportation Highway Standard 424001-03 which provides for truncated domes and a contrasting color of brick red. The detectable warning area will be a 24" x 48" cast-in-place truncated dome warns tiles by Armor Tile Tactile Systems (www.armor-tile.com). Other products may be used with approval of the Engineer. Before ordering the detectable warnings, the Contractor shall verify with the Engineer the manufacturer, color, and style of the detectable warnings.

Cost for detectable warnings will be paid per detectable warning installation.

17. WORK AROUND TREES

17.1 The Contractor shall place extreme importance upon the protection and care of trees and shrubs during all times of this project.

17.2 When walk removal is required around trees, Contractor shall take extra precautions to avoid damage to tree and tree root system as follows. There shall not be stockpiling or storage of materials, tools or equipment within the drip line of any tree. There shall not be any machinery parked, stored or operated within the drip line of any tree. If during construction it becomes necessary to expose tree roots, the Contractor shall contact the Assistant Public Works Director before cutting. A clean vertical cut must be made at the proper root location nearer the tree trunk, as necessary, by means of hand digging around the root and cutting with chain saw, hand saw or other similar method. Ripping, shredding, chopping or tearing will not be permitted. Use of an ax, hatchet, pick ax, machete or knife will not be permitted. Limbs which interfere with equipment operation or sight distances shall also be pruned by City crews. Trees which are subjected to construction injury shall be thoroughly watered, with the number of applications to be directed by the Assistant Public Works Director.

17.3 In the event that a tree is injured such that potential irreparable damage may ensue, as determined by the Assistant Public Works Director, the Contractor shall be held liable for the full value of the tree based upon the guideline entitled Council of Tree and Landscape Appraisers "Guide for Plan Appraisal" – most current edition. The Contractor shall cause to be paid to the City of Wood Dale either by direct payment to the City or a deduction from the contract the full amount of replacement worth as determined by the guideline.

17.4 Should a tree be injured to a lesser extent, the City of Wood Dale's Forestry Division or a professional tree contractor approved by the City will handle corrective work and a deduction shall be made from Contractor's request for payment.

17.5 Any sidewalk being replaced shall be at least one (1') foot from the base of any tree. This may be accomplished by curving the walk into the parkway to maintain a constant five foot walk width or by narrowing the walk around the tree. At no time shall a walk be curved onto private

property to avoid a tree; walk shall be narrowed in this instance

PART II TECHNICAL SPECIFICATIONS

1. GENERAL

1.1 These specifications shall apply to all new construction of or replacement of public pedestrian walkways located within dedicated public right-of-ways with the City of Wood Dale.

1.2 Wherever reference is made to "IDOT Standard Specifications" it shall mean the "Standard Specifications for Road and Bridge Construction, State of Illinois Department of Transportation" adopted January 1, 2015 and all supplemental specification thereto.

1.3 The items contained within this specification shall serve as a guide to items of specific requirements in the City of Wood Dale.

1.4 Where reference is made to "The Engineer" it shall be interpreted to mean the Director of Public Works or a designated representative of the Director of Public Works.

2. CONSTRUCTION

2.1 All pedestrian walkways shall be constructed of Portland Cement Concrete, Type I, constructed in one course on a prepared subgrade.

2.2 The dimensions of the walkways shall conform as follows:

2.2.1 The walks shall be 5'-0" (five feet) wide and 5" (five inches) in thickness, except at the intersection of driveways and where the sidewalk abuts curb (keywalks), where the thickness shall be a minimum of 6" (six inches), (8" through commercial driveways) for that portion of the walk.

2.3 FORMS

Construction shall conform to the requirements of Section 424 of the IDOT Standard Specifications except as modified herein. Formwork for P.C.C. Sidewalk shall be a minimum of 2x6 of steel of equal rigidity and height. **No 2x4 forms will be allowed during construction.**

2.4 SUBGRADE

2.4.1 The existing subgrade shall be mechanically tamped or rolled until thoroughly compacted. At locations where sidewalk is constructed at entrances, the sidewalk shall be thickened to the thickness of the adjacent entrance or driveway pavement. This work shall be considered as incidental, and no additional compensation will be allowed. No sidewalk shall be constructed upon

any subgrade until subgrade is approved by Engineer.

2.4.2 Where filling is required to maintain the grade line of the walkway, the fill shall extend beyond the walk on each side a minimum of 1'-0" (one foot). The sides shall be graded at a slope of not more than 1' (one foot). The sides shall be graded at a slope of not more than 1' (one foot) in 2' (two feet). This fill material may be crushed aggregate, pit-run gravel, a mixture of gravel and clay, or other material approved by the Engineer. Pea gravel shall not be permitted for fill material. All fill shall be mechanically compacted in layers not greater than 6" (six inches). Any vegetation under sidewalk area shall be removed prior to the placement of the sidewalk or fill. This work shall be considered as incidental, and no additional compensation will be allowed.

2.4.3 If, when replacing walks, the Engineer determines that the existing base course is adequate, it need not be removed; however, fill may be added to adjust or level the grade.

2.4.4 If the Engineer determines that the existing subgrade material is unacceptable regardless of compaction procedures (muddy conditions or silty material), the Contractor shall remove all unacceptable subgrade as directed by the Engineer, and will replace it with proper fill material, as described in Section 2.5.2. This work shall be considered as incidental, and no additional compensation will be allowed.

2.4.5 The Contractor shall notify the Engineer at least twenty-four (24) hours before placing concrete to arrange an inspection. The Engineer shall inspect the base course and framework and give approval before any concrete may be placed.

2.4.6 The subgrade shall be damp, but not muddy, when the concrete is placed in the forms.

2.5 EXPANSION JOINTS.

Expansion joints ½" (one-half inch) thick shall be placed at intervals not exceeding 50' (fifty feet) in the sidewalk. Expansion joints shall also be placed where the sidewalk abuts a curb, and at other areas as directed by the Engineer. (Refer to IDOT Standard Specifications, Article 424.07 and Section 1051).

2.6 CONCRETE MIX

2.6.1 The concrete mix, materials and handling shall follow the specifications and procedures as presented in the IDOT Standard Specifications, Article 424 and Article 1020 for Class SI Concrete.

2.6.2 The maximum slump for concrete, using standard test procedures, is 4" (four inches) for sidewalks and 3" (three inches) for curbs, unless otherwise specified by the Engineer. At the discretion of the Engineer slump tests may be required to check the quality of the mix.

2.6.3 At the discretion of the Engineer, test cylinders will be taken. Two (2) test cylinders, 6" (six inches) in diameter by 12" (twelve inches) in height, shall be made for every 25 CY (twenty-five cubic yards), or fraction thereof, of concrete as directed by the Engineer.

2.7 FINISHING.

2.7.1 Concrete, after being placed to the top of the forms, shall be finished to a true and even surface with floats and trowels. The final troweling shall be done with a steel trowel, leaving a smooth even finish. After the water sheen has disappeared, the surface shall be given a final finish by brushing with a whitewash brush. The brush shall be drawn across the sidewalk at right angles to the edges of the walk, producing a uniform, slightly, roughened surface with parallel brush marks.

2.7.2 The surface shall be divided by grooves constructed across the width of the sidewalk. The grooves shall extend to $\frac{1}{4}$ (one-quarter) the depth of the sidewalk, shall not be greater than $\frac{1}{4}$ " (one-quarter inch) in width and shall be spaced at 5' (five foot) intervals. The longitudinal edges of the sidewalk shall be edges as described above.

2.7.3 Refer to the IDOT Standard Specifications, Article 424.06.

2.8 CURING.

After completion of concrete finishing and concrete has sufficiently set-up, the Contractor shall use one of the following methods for curing concrete. With the exception of 2.8.3, the curing material shall remain undisturbed for a minimum period of three (3) days, regardless of weather conditions.

2.8.1 Polyethylene sheeting, at least 4 (four) mils thick and of sufficient size to cover the entire sidewalk in an air-tight manner, shall be used after the concrete has been wetted.

2.8.2 Burlap blankets, sufficient in size to cover the entire sidewalk, shall be placed and kept continuously wet for the specified period, or shall be placed, wetted and covered with the polyethylene sheeting as specified in 2.9.1.

2.8.3 A membrane curing compound approved for the use in State projects, as specified in IDOT Standard Specifications Article 1022.01, shall be applied to the freshly placed and finished concrete, in accordance with IDOT Standard Specifications, Article 1020.13. No membrane compound shall be used when the air temperature is below 40° F (5°C).

2.9 SPECIAL PROVISIONS IN COLD WEATHER

2.9.1 No concrete will be placed when the air temperature is 35° F (2°C) or less, without permission from the Engineer. No concrete shall be placed on ice, snow or frozen surface. The Contractor shall be responsible for all concrete damaged by low-temperatures, and any concrete so damaged shall be removed and replaced by him at his expense.

2.9.2 The Contractor, at his discretion and expense, may add a maximum 1% (one percent) Calcium Chloride, conforming to AASHTO M 144 standards, by weight of cement to the concrete

mixture, in order to obtain a high early-strength mixture. Therefore, its use does not justify an elimination or a reduction in the amount of concrete protection.

2.9.3 If at any time during the three (3) day curing period, it is forecast that the air temperature will be 32° F (0° C) or less, the Contractor shall place 12” (twelve inches) of loose, dry straw on top of whatever curing method the Contractor uses (See 2.8) and shall cover the straw with a layer of polyethylene sheet as specified in 2.8.1. This procedure is to be used as protection due to low temperatures, and shall remain in place until permission for removal is granted by the Engineer.

2.10 EQUIPMENT AND OTHER CONSTRUCTION REQUIREMENTS

The equipment used in mixing, transporting and construction and other construction requirements not mentioned above, shall meet the requirements covered in the IDOT Standard Specifications. All applicable sections of these Specifications shall apply.

3. PROTECTION

It shall be the responsibility of the person or Contractor installing the walkway to protect the work from physical damage (structural or cosmetic). Barricades, covers, watchmen, etc., shall be provided as may be required to provide adequate protection for the Work and the public.

4. UTILITY COVER ADJUSTMENTS

This work shall consist of adjusting existing B-boxes, valve boxes and manhole frames in sidewalk construction areas to the new sidewalk grade. B-boxes and valve boxes shall be adjusted to the proposed grade of the new sidewalk by means of mechanically lifting or screwing the units. Manholes shall be adjusted by removing and/or adding to existing masonry. As required, new pre-cast concrete adjusting rings shall be installed. Frames shall be set and sealed to the masonry with two rows of extrudible preformed plastic gasket. Backfill excavated spaces with compacted granular backfill up to the subgrade of the surrounding walk. The inside surface of the joint between the cast iron frame and the top masonry unit shall be “battered” with cement mortar after the sidewalk has been placed.

No additional payment will be made for structure adjustments, such work to be considered incidental to the applicable sidewalk payment item. If new B-boxes, valve box covers or manhole frames and covers are required, such parts will be furnished by the City.

5. DRIVEWAY – PCC

This work shall consist of the removal of additional portions of existing concrete driveways and approaches at locations directed by the Engineer. Work shall be done in accordance with IDOT Standard Specifications Section 423. Existing concrete shall be neatly saw-cut to a full depth. Driveway concrete shall be Class PV. Thickness of concrete shall be six inches (6 inches), eight inches (8”) for commercial drives. Curing and protection shall be in accordance with Article 1020.13 of the IDOT Standard Specifications.

6. ADDITIONAL DRIVE – BITUMINOUS CONCRETE

This work shall consist of the removal of all or part of existing bituminous paved driveways and approaches at locations directed by the Engineer. Existing surface shall be saw cut and removed. Any base aggregate removed with the surface shall be replaced. The aggregate base shall be reshaped if necessary, compacted and primed with MC-30. Driveway areas shall be surfaced with a minimum 3" compacted thickness of Bituminous Concrete Surface Course, Class I, Mix D, Type 2. **Cold patch may not be used.**

7. ADDITIONAL PARKWAY RESTORATION

At areas indicated by the Engineer, Contractor shall provide topsoil and sod to restore grassy areas where excessive damage has taken place. The restoration shall consist of a 4" (four inch) depth of pulverized topsoil and sod. **Sod shall be a minimum of 24" inches in width.** Sod shall be handled and placed by hand with close joints and no overlapping. The sod shall be laid in strips, edge-to-edge with the joints on the long dimension of the sod staggered. All openings in the sod shall be plugged with sod and all joints shall be filled with topsoil. Immediately after the sod is laid, it shall be sprinkled thoroughly and then tamped or rolled sufficiently to incorporate the sod with the sod beds and insure tight hand joints between the sod strips.

All materials, surface preparations, topsoil placement, sod installation and watering shall be in accordance with Sections 211 and 252 of the IDOT Standard Specifications except for methods of measurement and payment.

Sod shall not be placed between June 15th and September 1st unless authorized by the Owner. Water for sod shall be supplied from a tank truck which can only be refilled from a hydrant at the Public Works Facility or from a source other than the City of Wood Dale's water distribution system.

8. CLEARING

Where required to construct the sidewalk and as directed by the Engineer, clearing shall be performed by the Contractor. Clearing shall be limited to the minimum required to install the sidewalk. Clearing work will consist of removing or pruning of small trees (less than 6" D.B.H. (diameter at breast height), brush, stumps, roots and other woody vegetation within the designated sidewalk corridor width. The Engineer, or his/her designee, shall indicate the location and extent of material to be removed or pruned. All material cut or trimmed as part of the clearing process shall be removed from the site and properly disposed of at an off-site disposal or recycling area. Any cutting of brush is to be carried out on foot only. Chain saws, handsaws, brush clearing saws and loppers are permissible, with the approval of the Public Works Supervisor.

9. ADDITIONAL CURB REMOVAL AND REPLACEMENT

This work consists of removing and disposing of the existing curb or curb and gutter which is

required for construction of handicap ramps or sidewalk which is broken, otherwise damaged and indicated for removal and replacement by the Engineer, and the replacement with new curb or curb and gutter of a type similar to that which is existing, in accordance with the applicable portions of Sections 440 and 606 of the IDOT Standard Specifications and as directed as required and herein defined in the project scope of work.

The Contractor shall machine-saw cut a perpendicular clean joint between that portion of the curb or curb and gutter to be removed and that which is to remain in place. Contraction joints shall be located at not more than 20' (twenty foot) intervals between expansion joints. A ¾" (three-quarter inch) performed expansion joint filler shall be placed between the back of new curbing and any existing or proposed abutting paved driveway or sidewalk. Expansion joint shall extend for the full depth of the sidewalk or driveway pavement.

New finished curbing shall be cured by the Membrane Curing Methods in accordance with Section 1020.13 of the IDOT Standard Specifications using Membrane Curing Compound Type II. Concrete placed after October 15th shall be sealed with a protective coat in accordance with Section 1023 of the IDOT Standard Specifications.

Public Walk shall be 5' (five feet) wide and 5" (five inches) thick except at intersection of driveways and handicap ramps where the thickness shall be a minimum of 6" (six inches), or as directed by the Engineer.

Wherever walks intersect with other walks, parking lots, driveways or streets. The surfaces shall blend to a common level to allow smooth passage of wheelchairs.

All sidewalks shall be pitched ¼" (one-quarter inch) per foot of width away from property line.

Expansion joints ½" (one-half inch) thick shall be placed at intervals not exceeding 50' (fifty feet) in the sidewalk. Expansion joints shall also be placed where the sidewalk abuts a curb or along the intersection with concrete driveways.

The surface shall be divided by grooves construction across the width of the sidewalk. The grooves shall extend to ¼ (one quarter) the depth of the sidewalk, shall not be greater than ¼" (one-quarter inch) in width and shall be spaced at 5' (five foot) intervals.

Side forms shall be of lumber not less than 2" (two inches) nominal thickness by 5" (five inches).

The use of a single 2" x 4" for form work shall be unacceptable.

The subgrade shall be mechanically tamped or rolled until thoroughly compacted.

Fill material may be crushed aggregate, pit run gravel or a mixture of gravel and clay. Pea gravel shall not be permitted for fill material.

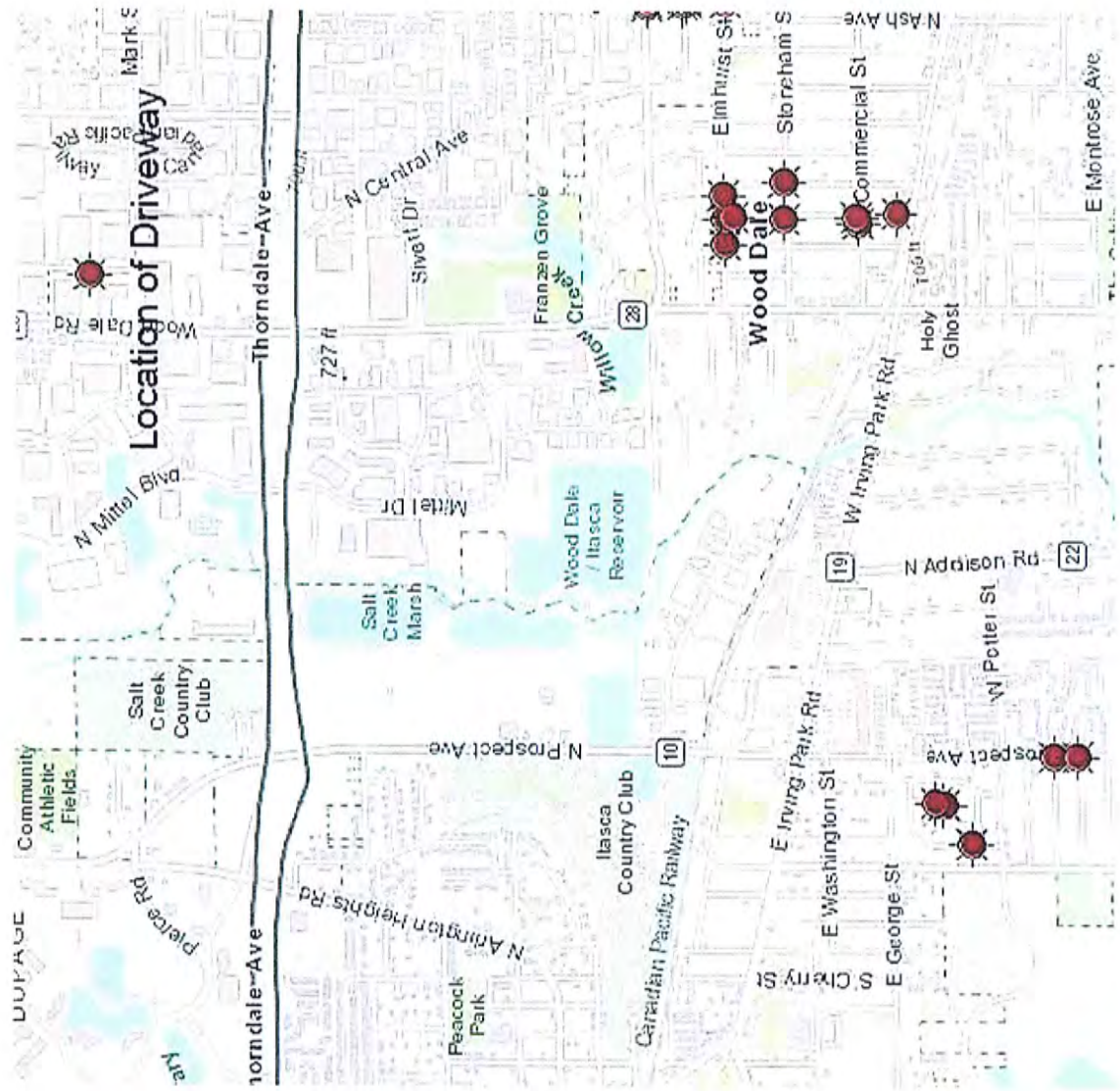
10. **TRAFFIC CONTROLS**

This Contractor shall obtain, erect, maintain and remove all signs, barricades, flagmen and other traffic control devices as may be necessary for the purposes of regulating, warning and guiding traffic. Placement and maintenance of all traffic control devices shall be in accordance with the applicable parts of Article 107.14 of the Standard Specifications and the Illinois Manual on Uniform Traffic Control Devices for Streets and Highways. Contractor shall submit a traffic detour plan to the Engineer prior to the first pre-construction meeting and shall notify NorCom and Public Works when a street is closed and again when it is opened. The traffic detour plans shall show type of barricades, signs and locations. Separate plans shall be prepared for each construction site. This work will not be paid separately, but is incidental to the work. All required traffic control devices shall be in accordance with the requirements of the agency having jurisdictional control of the roads where the devices will be placed.

11. **ADDITIONAL WORK**

Should any additional work be required to complete this project and not be already included in the above listed items of work, the work shall be performed in accordance with the specifications and paid at the rates already established under this bid.

FY21 SIDEWALK REPLACEMENT PROGRAM MAP



FY21 SIDEWALK REPLACEMENT PROGRAM MAP





REQUEST FOR COUNCIL ACTION

Referred to Council: September 17, 2020
Subject: Phase II ESA for Public Works Facilities
Staff Contact: Alan Lange, Public Works Director
Department: Public Works

TITLE: A Resolution Approving an Agreement with True North Consultants, Inc. for Phase II Environmental Site Assessment for 720 and 790 N Central Ave in an Amount Not to Exceed \$18,895

COMMITTEE ACTION FOLLOW-UP ITEMS:

Passed – 7-0

RECOMMENDATION:

Staff Recommends Approval of Agreement with True North Consultants, Inc. for Phase II Environmental Site Assessment for 720 and 790 N Central Ave in an Amount Not to Exceed \$18,895.

BACKGROUND:

The City previously purchased the property located at 790 N Central Avenue adjacent to their current Public Works facility with the intention of improving both sites for the future use of the Public Works Department Administration, and Streets and Utilities Divisions. The property includes a single story office building, a detention basin, parking lot, and a rear yard storage area. A Phase I Environmental Site Assessment was conducted earlier this year along with lead-based paint testing, asbestos-containing materials survey, and hazardous and regulated materials assessment to identify any underlying factors and/or conditions which may require remediation prior to or during construction. The Phase I site assessment revealed several recognized environmental conditions including:

- Past leaking underground storage tank incidents (LUSTs)
- Duration of past use of rear yard of 790 N Central as construction equipment and materials storage

- Historical use of adjacent property (725 N Central) as electroplating operation

These conditions warrant that further investigation be conducted to identify the extent of possible contamination and make recommendations for remediation prior to demolition and construction. As such, the City requested a proposal from True North Consultants to perform a limited Phase II ESA and draft a summary report.

ANALYSIS:

Staff had budgeted \$1,000,000 within the CIP for preliminary site assessment and design work for FY 2021. The project was originally delayed at the onset of the COVID-19 pandemic however it was determined that in order to keep the project progressing in a timely fashion we would continue with the limited Phase II ESA as well as preliminary design work.

DOCUMENTS ATTACHED

- ✓ Resolution
- ✓ True North Phase II ESA Proposal

RESOLUTION NO. R-20-63

A RESOLUTION APPROVING AN AGREEMENT WITH TRUE NORTH CONSULTANTS, INC. FOR PHASE II ENVIRONMENTAL SITE ASSESSMENT FOR 720 AND 790 N CENTRAL AVE IN AN AMOUNT NOT TO EXCEED \$18,895

WHEREAS, the City of Wood Dale (hereinafter referred to as the “City”) is a duly organized and existing body politic and corporate governed by the provisions of the Illinois Municipal Code, 65 ILCS 5/1-1-1, *et seq.*, and its own duly adopted Municipal Code; and

WHEREAS, the City is authorized and empowered under the Illinois Municipal Code, and its Ordinances adopted pursuant thereto, to enter into agreements and to contract for goods and services; and

WHEREAS, the Mayor and the City Council of the City seek to ensure that the City is run effectively and efficiently; and

WHEREAS, the Mayor and the City Council of the City, seeks the **TRUE NORTH CONSULTANTS, INC.** for the **PHASE II ENVIRONMENTAL SITE ASSESSMENT**; and

WHEREAS, these services are necessary to maintain and promote an effective and efficient City Government; and

WHEREAS, after diligent review of the qualifications and services of **TRUE NORTH CONSULTANTS, INC.**, the Mayor and the City Council find **TRUE NORTH CONSULTANTS, INC.** is the most qualified firm to perform the duties sought by the City; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WOOD DALE, DUPAGE COUNTY, AN ILLINOIS CORPORATION, as follows:

SECTION 1: The recitals set forth above are incorporated herein and made a part hereof.

SECTION 2: The Mayor is authorized to execute said Agreement on behalf of the City of Wood Dale, which signature shall be attested to by the City Clerk.

SECTION 3: The City Manager, staff and/or the City Attorney shall take the steps necessary to put the terms and conditions of the Agreement into effect.

SECTION 4: That all ordinances and resolutions, or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

SECTION 5: That this Resolution shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

PASSED this 17th day of September, 2020.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 17th day of September, 2020.

SIGNED: _____
Annunziato Pulice, Mayor

ATTEST: _____
Lynn Curiale, City Clerk

April 2, 2020

Mr. Alan Lange
City of Wood Dale
404 North Wood Dale Road
Wood Dale, Illinois 60191

**RE: Limited Phase II Environmental Site Assessment
Commercial Properties
720 & 790 North Central Avenue
Wood Dale, Illinois 60191
True North Proposal #T20-236**

Dear Mr. Lange:

True North Consultants, Inc. (True North) is pleased to provide the City of Wood Dale (Client) this proposal to perform a Limited Phase II Environmental Site Assessment (ESA) for the commercial properties located at 720 and 790 North Central Avenue in Wood Dale, Illinois (Site).

BACKGROUND

The Client requested a proposal on March 27, 2020 to perform a Phase II ESA at the above referenced Site. The intent of the Limited Phase II ESA is to confirm or deny the presence of impacts from *recognized environmental conditions* identified during True North's March 2020 Phase I ESA prepared for the Site. The following *recognized environmental conditions* were identified in the Phase I ESA:

- Historical on-site underground storage tank (UST) operations and two associated leaking underground storage tank (LUST) incidents at the 720 North Central Avenue portion of the *property*. These incidents were closed prior to adoption of updated regulations requiring assessment of the indoor inhalation exposure pathway.
- Duration of construction contractor yard operations in the northwest portion of the *property*.
- Historical industrial and electroplating operations and numerous regulatory database listings for the facility located at the east adjoining property identified as 725 North Central Avenue.



SCOPE OF SERVICES

Task 1: Limited Phase II Environmental Site Assessment

True North will perform a Limited Phase II ESA in conformance with standards set forth by the Illinois EPA in 35 Illinois Administrative Code (IAC) 742, “Tiered Approach to Corrective Action Objectives (742)”, United States Environmental Protection Agency (USEPA) SW-846, “Test Methods for Evaluating Solid Waste, Physical/Chemical Methods”, ASTM E1903-97 standard, “Standard for Environmental Site Assessments: Phase II Environmental Site Assessment Process”, and Occupational Health & Safety Administration 1910 Standards.

True North will subcontract an environmental drilling contractor to perform environmental drilling services. The contractor will contact JULIE at least 48 hours in advance of drilling activities to secure an underground public utility locate at the Site. The owner is solely responsible for locating any exterior and/or interior utilities beyond those identified by JULIE inclusive, but not limited to low and high voltage electrical lines, storm and sanitary sewer, natural gas pipelines, and septic fields. The owner shall identify and locate these utilities/services prior to mobilization for the investigation. The drilling contractor will utilize a track-mounted geoprobe unit to complete all subsurface drilling activities. True North anticipates completing a total of up to seven soil borings throughout the Site. The soil borings will be advanced to depths ranging between approximately 15 to 30 feet below existing grade, which will ultimately depend upon the depth to a water bearing unit. An additional 2 soil gas probes will be advanced at the Site up to 5 feet below grade for collection of grab soil gas samples. The final depths and locations will be dependent upon localized hydrogeologic conditions and any equipment access limitations on the Site. Up to two of the soil borings/soil gas probe locations may be advanced at interior locations of the Site. At interior locations, the concrete slab would be core cut prior to drilling and patched to match existing surrounding to the extent feasible.

Soil will be continuously sampled from grade to the end of borings for characterization in accordance with the Unified Soil Classification System (USCS). Representative soil samples will be screened with a calibrated photoionization detector (PID) with a 10.6eV lamp to determine the presence of photoionizable vapors that are potentially indicative of the presence of volatile organic compounds (VOCs) in the soil. All downhole equipment will be decontaminated between each probe point with distilled water and liqui-nox solution and a distilled water rinse.

One soil sample will be collected for laboratory analyses from each soil boring. Soil samples registering the highest PID concentration will be retained for laboratory analysis. If elevated PID readings are not encountered at a probe point, one representative soil sample will be collected and submitted for laboratory analysis. All soil samples selected for laboratory analysis

will be placed in laboratory provided containers, labeled, placed in a cooler with ice, and logged on a chain of custody form. All samples will be transported under chain-of-custody to a National Environmental Laboratory Accreditation Conference (NELAC) accredited laboratory. The samples will be analyzed within the standard turnaround time following Level II Quality Assurance/Quality Control (QA/QC) protocols. The following presents the number of soil samples to be analyzed for each parameter:

- Seven samples for Volatile Organic Compounds (VOCs), USEPA Method 8260B. Soil samples will be preserved in the field following USEPA Method 5035 protocols.
- Seven samples for Semi-Volatile Organic Compounds (SVOCs), USEPA Method 8270B.
- Three samples for Target Analyte List (TAL) Metals, USEPA Method 6010B/7471.
- Four samples for RCRA Metals, USEPA Method 6010B/7471.
- Seven samples for Toxicity Characteristic Leachate Procedure (TCLP) RCRA Metals, USEPA Method 1311/6010/6020, if necessary.
- Two samples for Polychlorinated Biphenyls Compounds (PCBs), USEPA Method 8082.
- Seven samples for pH, USEPA Method 9045C.

Up to five soil borings will be completed as a temporary one-inch groundwater monitoring wells and a grab groundwater shall be collected from each, if possible. The five groundwater samples will be analyzed for a combination of indicator contaminants VOCs, SVOCs or Polynuclear Aromatic Hydrocarbons (PNAs), PCBs, and TAL or RCRA Metals in accordance with the identified methods above.

Up to two soil gas probes shall be installed to evaluate subsurface soil gas conditions. At each proposed soil gas well location, a soil gas probe will be advanced at representative depths to determine soil gas conditions associated with the potential migration, release and accumulation of volatile chemicals in the subsurface. Soil gas points will be installed at a shallow depth, between three feet and five feet below the existing grade surface, in accordance with 742 and Illinois EPA sampling guidance. The samples will be collected utilizing summa canisters as appropriate per applicable methods and IEPA guidelines. The samples shall be analyzed for volatile organic compounds utilizing USEPA Method TO-15, "Determination of Volatile Organic Compounds (VOCs) In Air Collected In Specially-Prepared Canisters And Analyzed By Gas Chromatography/Mass Spectrometry (GC/MS)."

Task 2: Limited Phase II ESA Reporting

True North shall compile all field screening data and laboratory results in summary report format to document the investigation findings. The summary report shall include a summary of findings, field sampling locations, analytical tables, laboratory data, field testing data, boring

logs, and any pertinent historical and regulatory information used to formulate and support the investigation findings. The report shall review the *recognized environmental conditions* identified within the Phase I ESA and provide an interpretation of the results in reference to these identified conditions. True North will also include recommendations for additional actions, if necessary.

PROJECT COSTS

True North proposes to conduct the above scope of services provided above in accordance with the following estimated costs:

Service	Quantity	Units	Rate	Total
<i>Task 1: Limited Phase II Environmental Site Assessment¹</i>	1	LS	\$16,895.00	\$16,895.00
<i>Task 2: Limited Phase II ESA Reporting</i>	1	LS	\$2,000.00	\$2,000.00
Total Cost of Services				\$18,895.00

Notes:

¹ Includes standard turn-around time (5 to 7 business days) on all laboratory analyses. An expedited turn-around time can be provided upon request. All turn-around times do not include the day of sample collection.

Should the Client request a change in the scope-of-work, or should circumstances render the current estimate invalid, a new estimate will be prepared and mutually agreed to in writing before further work proceeds. Our Schedule of Terms and Conditions shall apply to the proposed work and any additional work approved by the Client under this contract. Written authorization to proceed will form a binding contract and indicates your acceptance of our Terms and Conditions. Any changes to our Terms and Conditions must be agreed to in writing by both parties prior to your authorization to proceed.

SCHEDULE

The following timeline is proposed:

- True North shall schedule field activities within two weeks of authorization to proceed dependent upon availability of the drilling contractor. True North will coordinate the sampling event with the Client to verify Site availability prior to finalizing on-Site activities.
- True North shall perform on-Site activities over a two to three-day period.
- Initial laboratory analytical results will be available within five business days of sampling activities unless an expedited timeframe, charged at an additional cost, is authorized by the Client. The results for additional TCLP analytical requests, if necessary, shall be available within one week following receipt of initial results. For



scheduling purposes, the turn-around timeframe begins the day after on-site activities have been completed.

- A Phase II ESA summary report will be completed within approximately two weeks of receiving all analytical results from the environmental laboratories.

LIMITATIONS & QUALIFICATIONS

It is assumed for purposes of this estimate that access to the property is available during normal working hours. This proposal also assumes the entire investigation area (including both on and off-site locations, as applicable) are accessible at the same time. In addition, there are no encumbrances on the property that may limit observations. Additional costs may apply if additional mobilizations or holiday, weekend, or off-normal working hours are required.

The proposed scope of work is based on information and data provided by the Client and existing conditions relayed to True North during the proposal process. True North may be required to rely upon data and reports provided by others. True North cannot take responsibility for information provided by others and shall assume all provided information to be true and accurate.

This proposal does not include any restoration activities beyond patching paved surfaces with like-kind materials or the off-site management of any investigation derived waste. Additional costs will apply in the event waste is generated during investigation activities that requires off-site disposal. The proposal does not include waste characterization or other analytical testing beyond that mentioned specifically herein.

True North is not responsible for the location, identification or abandonment of any underground utilities at the Site and shall not be deemed responsible for damages to underground or aboveground utilities, for unmarked or mismarked utilities or other features, or for damage that occurs to such utilities or features. The Client shall be responsible for providing all utility and underground system locates beyond those identified by the publicly available one-call utility locate service prior to the initiation of subsurface work.

Additional site investigation activities, remedial activities, and meeting/correspondence may be required to fully delineate any impact identified at the Site. True North shall provide an additional proposal in the event that additional delineation sampling is required.

This proposal does not include any permitting or application fees, review or NFR fees, or other fees that may be assessed by local, State, or Federal government agencies during the performance of the above referenced scope of work on-Site.

This proposal is based on field work performed in Level D personal protection (i.e., steel-toed boots, hard hats, safety glasses, and gloves). True North will postpone field work and notify

Client immediately if field conditions warrant an increase in personal protection.

True North assumes that Site conditions shall allow the on-site collection of the proposed samples in accordance with industry and regulatory sampling protocols. This includes, but is not limited to, soil and groundwater depths, subsurface geology, overhead interferences, surface conditions, weather conditions, and utility locations.

The Client shall provide True North, upon contract authorization, any requirements for additional insurance coverage, waivers of subrogation, and/or additional party reliance beyond that provided within this proposal or currently maintained by True North. Any additional cost to True North associated with these requirements shall be added to the total cost as proposed above unless these costs have been previously negotiated with the Client.

This proposal is valid for a period of 45 days from the date of this proposal. In the event that authorization is received after 45 days from the date of this proposal, True North reserves the right to resubmit a new cost estimate for approval to reflect any additional costs associated with the proposed scope of work, if necessary.

TERMS OF AGREEMENT

If this proposal meets with your approval, please sign the attached service agreement and return it to our office via mail, fax or e-mail. This agreement for professional services represents a contract between True North Consultants, Inc. and the City of Wood Dale. Our Terms and Conditions are hereby incorporated as part of this agreement.

True North appreciates the opportunity to offer this proposal for environmental consulting services. If you have any questions, please contact me at 630.717.2880.

Regards,

TRUE NORTH CONSULTANTS, INC.




Sean P. Brady, P.E.
Senior Consultant



Professional Services Agreement

Proposal for Environmental Consulting Services
Limited Phase II Environmental Site Assessment
Proposal No. T20-236

The Client accepts the attached proposal in the amount up to **eighteen thousand and eight hundred and ninety-five (\$18,895.00)** dollars and hereby authorizes True North to proceed with proposed services in accordance with the noted scope of work, project costs, schedule, limitations and qualifications, and the attached Terms and Conditions.

CLIENT	True North Consultants
Signature:	 Signature:
Name:	Name: Ryan LaDieu
Title:	Title: President
Date:	Date: April 2, 2020

GENERAL TERMS & CONDITIONS OF SERVICES

1.0 PROPOSAL ACCEPTANCE

The following terms and conditions ("Terms") shall apply to and are the only terms that govern the attached Master Service Agreement, Proposal or Quotation (collectively, "Agreement") between True North Consultants, Inc. ("True North") and the Client named in the Agreement ("Client"). Client's acceptance of the Agreement includes acceptance of these Terms and any terms and conditions proposed by the Client will be deemed to materially alter the Terms and are hereby objected to and rejected by True North. Acceptance of the Agreement, including acceptance of the Terms, shall occur upon the notification of True North by Client, in writing, electronically or orally, to commence performance in accordance with the requested Consulting Services (as defined in the Agreement) and the Terms. In the event of a conflict between these Terms and the Agreement, the terms of the Agreement will prevail unless otherwise agreed to by the parties in writing.

2.0 LIMITED WARRANTY

- 2.1 Professional Standard of Care: True North warrants that it will perform the Consulting Services consistent with the level of care and skill ordinarily exercised by other professional consultants in the same locale and under similar circumstances at the same time the Consulting Services are performed.
- 2.2 Exclusive Remedy: True North's sole and exclusive liability and Client's sole and exclusive remedy for breach of this warranty shall be as follows:
 - 2.2.1 True North will use reasonable commercial efforts to promptly cure any breach; provided, that if True North cannot cure such breach within a reasonable time (but no more than thirty (30) days) after Client's notice of such breach, Client may, at its option, terminate the Agreement by service of written notice of termination.
 - 2.2.2 In the event the Agreement is terminated pursuant to Section 2.2.1 above, True North will within thirty (30) days after the effective date of termination refund to Client any fees paid by Client as of the date of termination for the Consulting Services, less a deduction equal to the fees for receipt or use of such Consulting Services up to and including the date of termination on a pro-rated basis.
 - 2.2.3 The foregoing remedy shall not be available unless Client provides written notice of such breach within thirty (30) days after acceptance of such Consulting Services to True North.
- 2.3 Disclaimer of Implied Warranties: EXCEPT FOR THE LIMITED WARRANTY SET FORTH IN THIS SECTION 2, TRUE NORTH MAKES NO WARRANTY WHATSOEVER WITH RESPECT TO THE CONSULTING SERVICES UNDER THE AGREEMENT, INCLUDING ANY (A) WARRANTY OF MERCHANTABILITY; OR (B) WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE; OR (C) WARRANTY OF TITLE; WHETHER EXPRESS OR IMPLIED BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OR TRADE OR OTHERWISE.

3.0 SUBCONTRACTED AND OTHER SERVICES

- 3.1 True North will select reputable subcontractors for test borings and/or other explorations or services based on oral or written competitive prices. The subcontractors' invoices shall be billed in accordance with the Agreement. Nothing in this Section 3 shall require that services or equipment be obtained through competitive bidding or be available from multiple sources. True North shall not be responsible for the means and methods utilized by its subcontractors.
- 3.2 On occasion, True North engages the specialized services of individual consultants or other companies to participate in a project. When considered necessary, the cost of such services will be billed in addition to True North's fee schedules set forth in the Agreement.

4.0 SITE ACCESS AND SITE CONDITIONS

- 4.1 Client shall grant or obtain free access to the site for all equipment and personnel for True North to perform the Consulting Services for the Project (as defined in the Agreement) set forth in the Agreement. Client shall notify any and all possessors of the Project site that Client has granted True North free access to the site. True North will take reasonable precautions to limit damage to the site, but it is understood by Client that, in the normal course of work, some damage may occur and the correction of such damage is not part of the Agreement unless so specified in True North's proposal. Client is responsible for the accuracy of locations for all subterranean structures and utilities. True North will take reasonable precautions to avoid known subterranean structures, and Client waives any claim against True North, and agrees to defend, indemnify, and hold True North harmless from any claim or liability for injury or loss, including costs of defense, arising from damage done to subterranean structures and utilities not identified or accurately located. In addition, Client agrees to compensate True North for any time spent or expenses incurred by True North in defense of any such claim with compensation to be based upon True North's prevailing fee schedule/expense reimbursement policy set forth in the Agreement.
- 4.2 Client recognizes that subsurface conditions may vary from those observed at locations where borings, surveys or explorations are made, and that site conditions may change with time. Data, interpretation, and recommendations by True North will be based solely on information available to True North. True North is responsible for its data,



interpretations, and recommendations, but will not be responsible for other parties' interpretations or use of the information developed by True North or any other party. To the extent True North must rely upon data provided by another party, True North will not be liable for any claim of injury or loss arising from such data. Client acknowledges that whenever a project involves hazardous or toxic materials and/or investigations of chemicals in the environment, there are inherent uncertainties involved (such as limitations on laboratory analytical methods, variations in subsurface conditions and the like) that may adversely affect the results of the Project, even though the Consulting Services are performed with skill and care.

5.0 BILLING AND PAYMENT

Invoices shall generally be submitted every four (4) weeks for Consulting Services performed during the previous four (4) weeks. Payment shall be due within thirty (30) days of invoice date. If Client objects to all or any portion of any invoice, Client shall so notify True North in writing within fourteen (14) calendar days of invoice receipt, identify the cause of disagreement, and pay within thirty (30) days that portion of the invoice, if any, not in dispute. The parties will immediately make every effort to settle the disputed portion of the invoice. In the absence of written notification described above, Client shall pay the balance as stated on the invoice. Invoices are delinquent if payment has not been received within thirty (30) days from date of invoice. Client will pay an additional charge of one and one-half percent (1.5%) per month (or the maximum percentage allowed by law, whichever is lower) on any delinquent amount, excepting any portion of the invoiced amount in dispute and resolved in favor of Client. Payment thereafter will first be applied to accrued interest and then to the principal unpaid amount. All time spent and expenses incurred (including any attorneys' fees) in connection with collection of any delinquent amount shall be paid by Client to True North per True North's current fee schedules. In the event Client fails to pay True North within thirty (30) days after invoices are rendered, Client agrees that True North has the right to suspend Consulting Services under the Agreement, without incurring liability to Client, after giving seven (7) days' written notice to Client. Client acknowledges that True North's fee schedules are subject to change on an annual basis without prior notice.

6.0 DOCUMENTS AND ELECTRONIC FILES

- 6.1 Written Documents: Any letters, reports, or documents prepared by True North for Client are the instruments of True North's Consulting Services. The Consulting Services provided by True North are solely for Client's use for the Project and site described in the Agreement. Any documents prepared by True North for the client shall not, in whole or in part, be disseminated or conveyed to another party, nor used by another party in whole or in part, without prior written consent from True North. Client shall, to the fullest extent permitted by law, waive any claim against True North, and indemnify, defend, and hold True North harmless for any claim or liability for injury or loss allegedly arising from any third-party reliance on True North's instruments of Consulting Services without True North's specific authorization to do so.
- 6.2 Electronic Files: Client hereby grants permission for True North to use information and data provided by Client, including electronic records produced or provided by Client in the completion of the Project. Client also grants permission to True North to release True North documents electronically to consultants, contractors, and vendors as required in the execution of the Project.
- 6.3 Retention Period: True North shall not be obligated to maintain written documents and electronic files relating to its Consulting Services performed for Client under the Agreement for more than five (5) years following completion of the relevant Consulting Services.

7.0 INSURANCE

True North maintains Workmen's Compensation Insurance as required by applicable law and General Liability Insurance for bodily injury and property damage with an aggregate limit of \$1,000,000 per occurrence. True North will furnish certificates of such insurance upon request. In the event Client desires additional insurance coverage of this type, True North will, upon the Client's written request made prior to the performance of Consulting Services, obtain additional insurance (if possible) at Client's expense.

8.0 ALLOCATION OF RISK

- 8.1 Limitation of Liability: IN NO EVENT SHALL TRUE NORTH BE LIABLE TO CLIENT OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE, OR PROFIT, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT TRUE NORTH HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. IN NO EVENT SHALL TRUE NORTH'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THE AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, EXCEED THE AGGREGATE AMOUNTS PAID OR PAYABLE TO TRUE NORTH PURSUANT TO THE AGREEMENT. If Client prefers not to limit True North's professional liability to this sum, True North will waive this limitation upon Client's written request, provided that Client agrees to pay for this waiver at a negotiated fee. Client's request for this option must be made at the time Client enters into the Agreement. In the event Client makes a claim against True North for any act arising out of the performance of True North's Consulting Services, and



fails to prove such claim, then Client agrees to pay all attorneys' fees and other costs incurred by True North in defense of such claim.

- 8.2 Indemnification: Client shall indemnify, defend and hold harmless True North and its officers, directors, agents, employees, affiliates, successors and permitted assigns against any and all suits, actions, legal or administrative proceedings, claims, debts, demands, damages, liabilities, interest, attorney's fees, costs and expenses arising from or related to the performance of Consulting Services under the Agreement and attributable to either a breach by Client of its obligations hereunder or the act or omission or willful misconduct of Client or anyone acting under Client's direction or control.

9.0 CHANGES

- 9.1 Unforeseen Site Conditions: True North reserves the right to make reasonable changes in the Consulting Services to be performed after acceptance of the Agreement. Client understands that unforeseen site conditions may require changes in the scope of Consulting Services to be performed.
- 9.2 Unauthorized Changes: If changes are made to True North's work products for Consulting Services by Client or persons other than True North, and these changes affect True North's Consulting Services, any and all liability against True North arising out of such changes is waived and Client shall assume full responsibility for such changes unless Client has given True North prior notice and has received from True North written consent for such changes.
- 9.3 Client-Requested Changes: Upon receipt of a change requested by Client, True North will obtain price quotations from its subcontractors and will provide Client with a quotation of the cost of having the change performed, and any increase in contract time caused by the change. True North shall authorize the requested change by amending the contract price and contract time in the Agreement.

10.0 NOTIFICATION OF HAZARDS

Client shall notify True North of any information Client has with respect to the existence or suspected existence of biological pollutants, hazardous materials, oil, or asbestos in the environment, including, but not limited to the air, soil, and water at the site. Client shall advise True North immediately of any information which Client receives regarding the existence of any such hazardous materials or conditions at the site which might present a threat to human health and safety or the environment or impact True North's work products.

11.0 BIOLOGICAL POLLUTANTS

True North's scope of Consulting Services, unless specifically outlined in its written scope of Consulting Services, does not include the investigation or detection of the presence of any biological pollutants in or around any structure. Client agrees that True North will have no liability for any claim regarding bodily injury or property damage alleged to arise from or be caused by the presence of or exposure to any biological pollutants, in or around any structure. In addition, Client shall defend, indemnify, and hold harmless True North from any third-party claim for damages alleged to arise from or be caused by the presence of or exposure to biological pollutants in or around any structure.

12.0 SITE CONTROL, CONFIDENTIALITY AND DISCLOSURE

True North shall not assume, by virtue of performing Consulting Services on or near the site, the responsibility or liability for any aspect or condition of the site that may now or later exist to be discovered. In particular, True North shall not assume the responsibility to report to any governmental or regulatory agency the existence of any conditions of the site that may present a threat to human health, safety or the environment. True North will not intentionally divulge information regarding any Agreement, True North's Consulting Services or any report, and which is not in the public domain, except to Client or those whom Client designates. Notwithstanding the foregoing, Client understands that True North will comply with judicial orders and applicable laws and regulations regarding the reporting to the appropriate public agencies of potential dangers to the public health, safety or the environment.

13.0 RCRA COMPLIANCE

Nothing contained in these Terms or the Agreement shall be construed or interpreted as requiring True North to assume the status of a generator, storer, treater, transporter, or disposal facility within the meaning of the Resource Conservation and Recovery Act of 1976, as amended, or within the meaning of any similar Federal, State, or local regulation or law.

14.0 DELAYS

Delays not the fault of True North or its subcontractors shall result in an extension of the schedule equivalent to the length of delay. If such delays result in additional costs to True North, the total Project cost shall be equitably adjusted by the amount of such additional costs.

15.0 DISPUTE RESOLUTION; CHOICE OF FORUM

Any claims or disputes between Client and True North arising out of or related to the Consulting Services provided by True North or out of or related to the Agreement shall be submitted to non-binding mediation as a condition precedent to the institution of legal or equitable proceedings by either party. Any claims arising out of or relating to the sale of Consulting Services provided by



True North and/or the relationship between True North and Client shall be asserted only in the state or federal courts located in Cook County or DuPage County, Illinois. Client hereby unconditionally consents to the jurisdiction and venue of said courts.

16.0 MISCELLANEOUS

- 16.1 **Governing Law:** These Terms and all matters arising out of, or related to, the sale of Consulting Services by True North to Client and/or the relationship between True North and Client shall be deemed to have been made and governed by the substantive laws of the State of Illinois, without regard to its choice-of-law or conflict-of-laws provisions.
- 16.2 **Severability:** If any term or provision of these Terms is found to be invalid or unenforceable, the remaining portion of these Terms shall remain in effect, provided that if such invalid or unenforceable portion is an essential part of these Terms, the parties will immediately begin negotiations for a replacement provision consistent with the intent and purpose of these Terms.
- 16.3 **Entire Agreement:** The terms contained in the Agreement and these Terms comprise the entire agreement between True North and Client concerning the subject matter hereof, and supersede all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, regarding such subject matter. No modification, amendment, rescission, waiver or other change of these Terms or the Agreement or any part thereof shall be binding on True North unless agreed in writing by an authorized officer of True North.
- 16.4 **All Rights Reserved:** All rights and remedies of True North provided in these Terms are cumulative and not exclusive, and the exercise by True North of any right or remedy does not preclude the exercise of any other rights or remedies that may now or subsequently be available at law, in equity, by statute, or in any other agreement between the parties.
- 16.5 **No Assignment:** The rights and responsibilities of Client hereunder may not be assigned to any third-party without the written consent of True North.
- 16.6 **Waste Manifests:** If during remedial construction activities waste manifests are required, Client shall provide an authorized person to sign manifests or agrees to provide True North with a written limited power of attorney to sign manifests.

END OF TERMS AND CONDITIONS

REVISED: June 27, 2019



REQUEST FOR COUNCIL ACTION

Referred to Council:	September 17, 2020
Subject:	Williams Architects Proposal
Staff Contact:	Alan Lange, Public Works Director
Department:	Public Works

TITLE: A Resolution Approving an Agreement with Williams Architects for Professional Pre-Design Services for the Future Public Works Facility Renovations in an Amount Not to Exceed \$21,500

COMMITTEE ACTION FOLLOW-UP ITEMS:

Passed – 7-0

RECOMMENDATION:

Staff Recommends Approval of an Agreement with Williams Architects for Professional Pre-Design Services for the Future Public Works Facility Renovations in an Amount No to Exceed \$21,500.

BACKGROUND:

The City previously purchased the property located at 790 N Central Avenue adjacent to their current Public Works facility with the intention of improving both sites for the future use of the Public Works Department Administration, and Streets and Utilities Divisions. The site includes a single story office building, a detention basin, parking lot, and a rear yard storage area. The project would include renovations to both properties to house additional employees, equipment, and materials, as well as improve the rear yard of the property to provide additional materials storage including a salt dome. Williams Architects has previously conducted a Space Needs Analysis for the Public Works Department and has proposed previous plans for a new Public Works facility at various locations. The City is currently leasing the property back to the current occupant and can do so until November 2021 and beyond if desired. The purpose of this proposal is to conduct preliminary site and space needs assessments specific to this location to prepare for the final Architecture and Engineering Design Phase.

It was requested by the Committee that Williams Architects provide an example of the deliverables for this phase of the design.

ANALYSIS:

Staff had budgeted \$1,000,000 within the CIP for preliminary site assessment and design work for FY 2021. The project was originally delayed at the onset of the COVID-19 pandemic however it was determined that in order to keep the project progressing in a timely fashion we would continue with the limited Phase II ESA as well as preliminary design work.

DOCUMENTS ATTACHED

- ✓ Resolution
- ✓ Williams Architects Proposal
- ✓ Examples of Project Deliverables

RESOLUTION NO. R-20-64

A RESOLUTION APPROVING AN AGREEMENT WITH WILLIAMS ARCHITECTS FOR PROFESSIONAL PRE-DESIGN SERVICES FOR THE FUTURE PUBLIC WORKS FACILITY RENOVATIONS IN AN AMOUNT NOT TO EXCEED \$21,500

WHEREAS, the City of Wood Dale (hereinafter referred to as the “City”) is a duly organized and existing body politic and corporate governed by the provisions of the Illinois Municipal Code, 65 ILCS 5/1-1-1, *et seq.*, and its own duly adopted Municipal Code; and

WHEREAS, the City is authorized and empowered under the Illinois Municipal Code, and its Ordinances adopted pursuant thereto, to enter into agreements and to contract for goods and services; and

WHEREAS, the Mayor and the City Council of the City seek to ensure that the City is run effectively and efficiently; and

WHEREAS, the Mayor and the City Council of the City, seeks the **WILLIAMS ARCHITECTS** for the **PROFESSIONAL PRE-DESIGN SERVICES**; and

WHEREAS, these services are necessary to maintain and promote an effective and efficient City Government; and

WHEREAS, after diligent review of the qualifications and services of **WILLIAMS ARCHITECTS**, the Mayor and the City Council find **WILLIAMS ARCHITECTS** is the most qualified firm to perform the duties sought by the City; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WOOD DALE, DUPAGE COUNTY, AN ILLINOIS CORPORATION, as follows:

SECTION 1: The recitals set forth above are incorporated herein and made a part hereof.

SECTION 2: The Mayor is authorized to execute said Agreement on behalf of the City of Wood Dale, which signature shall be attested to by the City Clerk.

SECTION 3: The City Manager, staff and/or the City Attorney shall take the steps necessary to put the terms and conditions of the Agreement into effect.

SECTION 4: That all ordinances and resolutions, or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

SECTION 5: That this Resolution shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

PASSED this 17th day of September, 2020.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 17th day of September, 2020.

SIGNED: _____
Annunziato Pulice, Mayor

ATTEST: _____
Lynn Curiale, City Clerk

17 July 2020



Mr. Alan Lange
Director of Public Works
City of Wood Dale
404 N Wood Dale Rd
Wood Dale, IL 60191

Re: City of Wood Dale – Remodeled and Added Property Public Works Facility
Professional Pre-Design Services
WA BD Project No.: 2019-022

LETTER OF PROPOSAL (LOP)

Dear Mr. Lange:

Thank you for continuing our services with the City of Wood Dale's Public Works Department to provide a Validation / Conceptual Design Study to potentially remodel, make additions to the existing public works facility and to incorporate the recently purchased adjacent property to meet the current and future facility needs for the public works department.

This is the next step to determine the project scope, budget and potential schedule to allow the City to make informed decisions on how best to proceed with this important project and potential schedule options the City can take when it is ready to move forward.

This LOP outlines our proposed understanding of the A & E Services, associated fees and, a preliminary schedule for the Project. Please refer to the pages that follow for additional detail.

PROJECT TEAM MEMBERS

The following team members represent the Williams Architects critical Management Team; however, the services of other talented professionals and technical staff beyond those noted herein will also be utilized:

- Mark S. Bushhouse / Principal-In-Charge
- Marc C. Rohde / Senior Project Manager
- Gewalt Hamilton / Civil Engineering
- W-T Engineering / Mechanical, Electrical and Plumbing Engineering
- Frederick Quinn Construction (FQC) / Cost Estimating

PROJECT BACKGROUND & UNDERSTANDING OF PROJECT SCOPE

We understand that the City of Wood Dale has continued its development over the last decades, but the Public Works facility has not been improved or enlarged to meet these demands for increased service nor kept pace with supporting modern methods, equipment, staffing and code requirements.

The City wisely moved quickly to purchase the adjacent property to its north that is uniquely positioned and provides the added open land area and building needed for the proper expansion and improvements,

While the City has slowed the expected schedule for constructing these improvements, taking this next step to validate the need, provide conceptual design concepts with options for the improvements along with the estimated costs will position the City to understand what is needed, their costs and schedule durations so that the City will be ready to move forward in confidence and with pace when the time is right.

VALIDATION / CONCEPTUAL DESIGN SERVICES:

1) Perform Project Overview / Kick-off:

We will review the details of the work plan with the Senior Staff and other participants deemed appropriate by the Owner's identified Project Manager and attend a Project kick-off meeting which will address the following:

- Identify Project Team and Project Managers (Owner and Project Consultant Team).
- Review and establish the project timeline.
- Review our methodology contained in the scope of services herein and agree on the implementation strategies.
- Identify data/documentation (data collection) to be provided by the Owner for the Project Consulting Team to review.
- Review existing facilities, functions, staffing, vehicles and equipment to understand space needs.
- Provide Planning Phase Meeting Matrix.
- Review planning, design, and construction City schedule goals.
- Discuss potential facility tours (COVID-19 allowing).
- Review existing building operations to understand operational needs

2) Staff, Vehicle and Equipment Projections:

This is a team effort to review and estimate the current and future required resources needed by Public Works to provide their services to the community.

This process will review the history, current and future growth of the City's size, miles of streets, utilities, land area, functions, etc., that will impact the required Public Works staffing, vehicles and equipment.

City staff to provide the current staffing, vehicles and equipment utilized by Public Works. This is compared to what is currently needed and will then be used to estimate the future resources that will be required based upon the City's expected growth to its ultimate build-out. Team to select communities that are currently at the size that Wood Dale expects to become as it reaches its ultimate build-out to back check the estimates and provide added confidence for staff and the Council.

The result of this process will be a spreadsheet that charts each category or resource and shows the history, current levels, levels required, what is needed at the ultimate community build-out.

This to be reviewed and approved by the City

3) Buildings and Sites Analysis:

Our civil engineer shall review the current and newly purchased sites and investigate the likely storm water detention requirements and advise upon the impact of these requirements on the project. Our mechanical, electrical, and plumbing engineering team shall review the condition of these systems at both buildings and advise and make recommendations as to what can be reused and what should be replaced as part of the project.

Williams will tour the facilities, review prior services and documents, and make recommendations as to what aspects of the buildings can be reused or should be improved and/or replaced.

These reviews shall be brought together into a brief report that summarizes the recommendations.

4) **Space Needs Analysis – Programming and Adjacencies:**

We will visit the current facility to observe the morning staff meeting, preparation and departure process to better inform us of the functions, challenges and operations.

We shall meet with the Owner's selected staff to review what was observed and discuss the space needs for the facility using the estimated resource spreadsheet.

WA shall then prepare a draft space program showing the current spaces used by Public Works, estimated spaces with their sizes for this project that are expected to be needed once Wood Dale nears its ultimate build-out. We shall review and determine the appropriate vehicles and equipment that should be stored inside the building, those that could be stored outside, but under roof and those that can be simply be parked outside.

We shall meet with staff to review the draft space program for opportunities to multi-use more spaces, determine any missing or unnecessary spaces and refine the size needed for each space.

Discussions will also include a review of the expected operations, workflow, daily, seasonal, annual and special events that this facility will support. These operational understandings will then allow the team to discuss and determine the optimal functional adjacencies between the spaces, both indoor and exterior.

The space program will then be refined based upon Owner input, industry standards and the design team's experience into a draft target space program. Meeting shall be held with staff to review this target space program to determine additional changes and refinements.

WA shall provide a final target space program for staff review and approval.

Once the space program is approved, WA will provide multiple adjacency diagrams that graphically indicate the relative sizes and proposed adjacencies/connections. These shall be reviewed with staff and preferred concepts selected. WA shall provide refinements leading to a singular preferred approach for Owner review and approval.

5) **Conceptual Development to Preliminary Layout and Design:**

We will provide multiple building and site conceptual design solutions for the Owner's review and incorporate comments elicited through this process, evolving the concept into a directional solution, with a representative set of Preliminary Concept Design drawings and documents. We will attend scheduled meetings to discuss and develop the Preliminary Concept. We take a hands-on approach during these meetings to incorporate options and alternatives into a refined and preferred singular Preliminary Concept Design Plan, which provides clear direction of the final plan. With sufficient documentation, we can delineate the advantages of the preferred solution over those not chosen. We will provide an updated and refined project budget and colored building blocking and site plans with a narrative describing the basic building materials and systems.

Pre-Design Planning Phase Deliverables:

- a) Summary of expected City growth.
- b) Staff/Vehicle/Major Equipment Spreadsheet.
- c) Space Program showing current spaces and estimated space needs in 15-20 years and ultimate City build-out.
- d) Adjacency diagrams
- e) Existing buildings and sites recommendations report.
- f) Colored building blocking diagram showing the sizes, zones of use and circulation.
- g) Colored site plan showing the basic site amenities and circulation/drives.
- h) Project Budget prepared by FQC & Williams
- i) Executive Summary.

Once approved by staff, we are prepared to meet and present the results to the City Council for their review, discussion, and direction.

FUTURE PHASES – SCHEMATIC DESIGN THROUGH CONSTRUCTION:

Should the City of Wood Dale choose to proceed with the project and with the successful completion of the planning phase by the Williams team, the City expects to proceed with having Williams Architects provide full basic Architectural & Engineering Services.

SCHEDULE MANAGEMENT & PROPOSED PROJECT SCHEDULE

We will work with the City of Wood Dale to develop a Project Schedule that meets your goals and objectives. To that end, we propose the below noted preliminary Project Schedule for the Validation/Conceptual Design phase service:

<u>Task:</u>	<u>Duration</u>
Services in this Proposal, based upon timely Owner decisions	90 Days
Future Schematic Design through Bidding / Negotiation	6-8 months
Future Construction Administration (based on 2 phases of construction)	16 months

TOTAL PROFESSIONAL PROJECT SERVICE FEES

The compensation to the Architect by the City of Wood Dale shall be paid on a fee basis, as described below, for the Scope of Services performed per the enclosed compensation breakdown. The Architect shall bill the City monthly for the percentage of services/work performed for the previous months' time. Any owner approved additional services to be billed on an hourly basis from enclosed Rate Table.

A & E Services Fee:

To Provide the **VALIDATION / CONCEPTUAL DESIGN SERVICES** listed above, we have estimated approximately 120 – 160 professional hours will be required.

This would result in a fee of: **\$ 21,500.00**

Our services will be provided on a lump sum basis, but if the City requests any Additional Services and approves them in writing, they will be provided on an hourly basis from the rate table below.

<u>Rate Table</u>	
Principal II	\$ 243.00/Hour
Principal I	\$ 224.00/Hour
Associate Principal.....	\$ 206.00/Hour
Senior Associate/Senior Project Mgr.	\$ 202.00/Hour
Associate / Project Manager	\$ 184.00/Hour
Architect III	\$ 163.00/Hour
Architect II	\$ 150.00/Hour
Architect I	\$ 135.00/Hour
Senior Project Coordinator II.....	\$ 163.00/Hour
Senior Project Coordinator I.....	\$ 150.00/Hour
Project Coordinator IV.....	\$ 123.00/Hour
Project Coordinator III	\$ 112.00/Hour
Project Coordinator II	\$ 95.00/Hour
Project Coordinator I.....	\$ 82.00/Hour
Project Technician II.....	\$ 64.00/Hour
Project Technician I.....	\$ 49.00/Hour
Director of Marketing.....	\$ 181.00/Hour
Marketing Coordinator	\$ 131.00/Hour
Accounting	\$ 174.00/Hour

Secretarial	\$ 123.00/Hour
Clerical	\$ 87.00/Hour
Director of Interior Design	\$ 165.00/Hour
Interior Designer V	\$ 129.00/Hour
Interior Designer IV	\$ 108.00/Hour
Interior Designer III.....	\$ 84.00/Hour
Interior Designer II.....	\$ 71.00/Hour
Interior Designer I.....	\$ 49.00/Hour

REIMBURSABLE EXPENSES

In addition to our professional services, we shall also invoice the client for our Project-related Reimbursable Expenses at a 1.15 multiplier. Project-related Reimbursable Expenses include such items as travel, vehicle mileage, tolls, printing, copies, photography, renderings/slides, postage/messenger / overnight courier, direct miscellaneous Project supplies.

CONTINGENT OPTIONAL ADDITIONAL SERVICES

Professional services excluded from, or that noted within this LOP, can be provided on an hourly, or otherwise mutually agreed upon fee basis by the Owner and Architect per the rate table herein.

Thank you again for this wonderful opportunity to continue to provide our Professional Architectural Services to the City of Wood Dale. If you have any additional questions or comments, please do not hesitate to contact me at your earliest convenience.

Cordially,



Mark S. Bushhouse, AIA, LEED AP
President / Managing Principal

The City of Wood Dale hereby accepts the terms and conditions of this proposal and authorizes Williams Architects to begin their services immediately:

Signature

Date

Print Name and Title

CONNECTION TO EXISTING SITE TO THE NORTH TO BE DEVELOPED

CONNECTION TO EXISTING SITE TO THE NORTH TO BE DEVELOPED

POTENTIAL SITE USES:
ASPHALT AREA
LANDSCAPE AREA
STORMWATER DETENTION POND
UNDERGROUND STORMWATER STORAGE

FUTURE COVERED PARKING
17,800 S.F.

FLEET
400
7,130 s.f.

DOWN / READY
PARKING SPACES

SECTIONAL DOOR

SECTIONAL DOOR

LANDSCAPE AREA

22 PUBLIC WORKS
STAFF PARKING SPACES

WATER & SEWER
600
1,700 s.f.

LANDSCAPE AREA

10 PUBLIC WORKS
STAFF PARKING SPACES

BUILDING MAINT.
800
1,122 s.f.

LANDSCAPE AREA

FORESTRY
700
1,122 s.f.

LANDSCAPE AREA

STREETS
300
1,700 s.f.

24'-0" wide sliding gate

24'-0" wide sliding gate

COVERED PARKING (PHASE 1)
18,980 S.F.

VEHICLE STORAGE (2050 BUILDOUT)
900
18,974 S.F.

VEHICLE STORAGE (PHASE 1)
800
24,486 S.F.

COMMON SPACES
200
5,900 s.f.

13 VISITOR / STAFF
PARKING SPACES

ADMINISTRATION
600
3,300 s.f.

LANDSCAPED PLAZA

PUBLIC ENTRY

LANDSCAPE AREA

LANDSCAPE AREA

12 PUBLIC WORKS
STAFF PARKING SPACES

POTENTIAL FUTURE NEW
FUELING ISLAND

BERM WITH NATURAL LANDSCAPING (LOW
MAINTENANCE PRAIRIE GRASS) TO SCREEN
VEHICLE STORAGE GARAGE

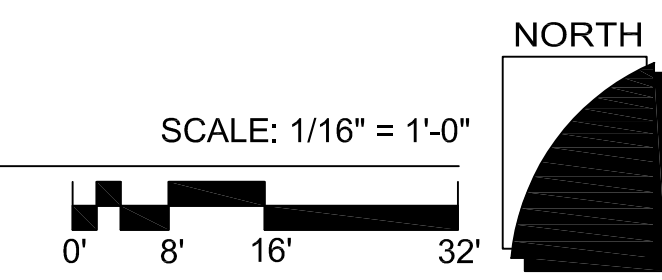
30'-0" WIDE SHARED
ENTRY DRIVE

- KEY FEATURES**
- FACILITY ORIENTED NORTH-SOUTH TO ALLOW FOR NATURAL DAYLIGHTING INTO THE SPACES IN THE MORNING
 - ADMINISTRATION, COMMON AREAS AND SHOPS LOCATED AT EAST SIDE TO TAKE ADVANTAGE OF VIEWS TO THE EAST AND BRING IN NATURAL LIGHT
 - SHOP SPACES WITH MEZZANINE ABOVE ALLOW FOR A LOWER HUMAN SCALE AESTHETIC ALONG THE EAST WALL OF THE GARAGE AND PROVIDES FUNCTIONAL ACCESS FROM EACH SPACE INTO THE GARAGE AS WELL
 - LAYOUT OF BUILDING COMPONENTS ALLOWS FOR FUTURE EXPANSION IN ALL DIRECTIONS FOR ALL MAJOR COMPONENTS
 - DRIVE-THROUGH CAPACITY FOR ALL MAINTENANCE BAYS
 - GARAGE LAYOUT ALLOWS FOR MINIMAL OVERHEAD DOORS
 - UNDER ROOF VEHICLE STORAGE COULD BE TURNED INTO HEATED VEHICLE STORAGE WITH ADDITION OF WALLS
 - PHASE 1 GARAGE HOLDS ALL VEHICLES NEEDED FOR 2020 NEEDS
 - PHASE 2 GARAGE HOLDS ALL VEHICLES FOR 2050 NEEDS
 - PHASE 2 GARAGE CAN BE BUILT CURRENTLY OR IN FUTURE AS COVERED OPEN VEHICLE AND EQUIPMENT STORAGE AND EVENTUALLY BECOME THE REMAINDER OF THE GARAGE

LEGEND

ADMINISTRATION	●
COMMON AREAS	●
STREETS	●
FLEET	●
BUILDING MAINTENANCE	●
WATER & SEWER	●
FORESTRY	●
VEHICLE STORAGE	●
CIRCULATION	●

1 CONCEPT DESIGN OVERALL FLOOR PLAN



WA No: 2020-022
27 August 2020



FINAL BUILDING SPACE PROGRAM

Space Summary

New Public Works Facility **Project # 2020-022**
Village of Montgomery
 28-Jul-20 Revised : 3-Sep-20

Zone	Description	Program Range Square Feet	Target SF	Actual SF
100	Administration	1,754 - 2,700	984	2,398
	Circulation or Common Space	646 - 1,300	984	902
		2,400 - 4,000	3,300	3,300
200	Common Areas	6,288 - 10,646	10,232	11,477
	Circulation or Common Space	2,412 - 5,054	4,368	1,423
		8,700 - 15,700	14,600	12,900
300	Streets	1,598 - 2,030	1,792	2,024
	Circulation or Common Space	502 - 770	608	276
		2,100 - 2,800	2,400	2,300
400	Fleet	5,870 - 6,370	5,910	6,354
	Circulation or Common Space	1,330 - 1,830	1,490	846
		7,200 - 8,200	7,400	7,200
500	Building Maintenance	842 - 1,230	1,196	1,433
	Circulation or Common Space	258 - 470	404	167
		1,100 - 1,700	1,600	1,600
600	Water & Sewer	1,502 - 1,910	1,696	2,024
	Circulation or Common Space	498 - 690	604	276
		2,000 - 2,600	2,300	2,300
700	Forestry	1,002 - 1,270	1,196	1,433
	Circulation or Common Space	298 - 430	404	167
		1,300 - 1,700	1,600	1,600
800	Vehicle Storage - Phase 1 (current)	22,543 - 22,543	22,543	23,835
	Circulation or Common Space	-43 - -43	-43	465
		22,500 - 22,500	22,500	24,300
900	Vehicle Storage - Phase 2 (2050)	20,240 - 20,240	18,584	18,584
	Circulation or Common Space	-40 - -40	16	416
		20,200 - 20,200	18,600	19,000
Net Programmed Square Foot Area		61,639 - 68,939	65,465	69,562
% of Gross Area that is Circulation or Common Space		8.68% - 13.18%	11.89%	6.63%
Circulation or Common Space [1]		5,861 - 10,461	8,835	4,938
Gross Square Feet		67,500 - 79,400	74,300	74,500

2020-022_Montgomery PW Final Building Space Program.xlsx
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Printed : 11-Sep-20

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FINAL BUILDING SPACE PROGRAM**Administration****New Public Works Facility
Village of Montgomery****Project # 2020-022**

28-Jul-20

Revised : 3-Sep-20

Room	Description	Program Range Square Feet	Program Target Square Feet	Actual Square Feet
100	Entry Vestibule	80 - 120	80	141
101	Waiting Area (seating for 3 guests)	128 - 160	160	86
102	Administrative Assistant Workstation (10' x 10')	80 - 120	100	96
103	Office Clerk Workstation (future 10' x 10')	80 - 120	100	96
104	Water Superintendent's Office	120 - 160	120	120
105	Street Superintendent's Office	120 - 160	120	120
106	Public Works Director's Office	220 - 260	260	260
107	Future Office (2 person office)	0 - 200	200	200
108	Future Office (2 person office)	0 - 200	200	200
109	Conference Room (12 - 16)	240 - 320	280	280
110	Plan / Work / Copy Area (open area adjacent to offices)	240 - 300	240	249
111	File / General Storage Room	180 - 240	180	254
112	Coffee Counter	20 - 30	20	20
113	I.T. / Server Room	60 - 80	60	70
114	Staff Toilet Room	55 - 65	60	70
115	Staff Toilet Room	55 - 65	60	70
116	Janitor Closet	60 - 80	60	50
117	Coat Closet	16 - 20	16	16

Net Programmed Square Foot Area	1,754 - 2,700	2,316	2,398
% of Gross Area that is Circulation or Common Space	28.00% - 32.00%	30.00%	28.00%
Circulation or Common Space [1]	646 - 1,300	984	902
Gross Square Feet	2,400 - 4,000	3,300	3,300

Williams Architects

500 Park Blvd., Suite 800, Itasca, IL 60143

2020-022_Montgomery PW Final Building Space Program.xlsx

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FINAL BUILDING SPACE PROGRAM

Common Areas

New Public Works Facility

Project # 2020-022

Village of Montgomery

28-Jul-20

Revised : 3-Sep-20

Room	Description	Program Range Square Feet	Program Target Square Feet	Actual Square Feet
200	Public Unisex Toilet Room	0 - 65	60	64
201	Public Unisex Toilet Room	0 - 65	60	64
202	Lunch / Multi-purpose Room	1,000 - 1,400	1,400	1,425
203	Electrical Service Room	140 - 180	160	160
204	Water Service Room	140 - 180	160	160
205	Locker Room (46 field personnel 30" x 24" lockers only - no changing)	600 - 1,100	900	1,384
206	Mud Room (uniform washing, hanging, boot wash area, etc.)	160 - 240	240	368
207	Shower / Toilet / Changing room (adjacent to Locker Room)	100 - 140	100	100
208	Shower / Toilet / Changing room (adjacent to Locker Room)	100 - 140	100	100
209	Mezzanine (Garage Area)	4,000 - 6,000	6,000	6,300
210	Mezzanine Access Elevator	48 - 56	52	52
211	All Village and Family Fitness Room	0 - 800	800	1,100
212	All Village and Family Toilet / Shower Room	0 - 140	100	100
213	All Village and Family Toilet / Shower Room	0 - 140	100	100

Net Programmed Square Foot Area	6,288 - 10,646	10,232	11,477
% of Gross Area that is Circulation or Common Space	28.00% - 32.00%	30.00%	11.00%
Circulation or Common Space [1]	2,412 - 5,054	4,368	1,423
Gross Square Feet	8,700 - 15,700	14,600	12,900

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FINAL BUILDING SPACE PROGRAM**Streets**

New Public Works Facility
Village of Montgomery
 28-Jul-20

Project # 2020-022

Revised : 3-Sep-20

Room	Description	Program Range Square Feet	Program Target Square Feet	Actual Square Feet
300	Shop / Storage	800 - 1,000	900	868
301	Supervisor's Office	110 - 130	120	120
302	Paperwork Counter	12 - 20	16	113
303	Tool Storage Room	120 - 180	160	163
304	Storage Mezzanine	360 - 440	400	560
305	Sign Storage Room	96 - 120	96	100
306	Shower / Changing / Toilet Room	100 - 140	100	100

Net Programmed Square Foot Area	1,598 - 2,030	1,792	2,024
% of Gross Area that is Circulation or Common Space	23.00% - 27.00%	25.00%	12.00%
Circulation or Common Space [1]	502 - 770	608	276
Gross Square Feet	2,100 - 2,800	2,400	2,300

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FINAL BUILDING SPACE PROGRAM

Fleet

New Public Works Facility
 Village of Montgomery
 28-Jul-20

Project # 2020-022
 Revised : 3-Sep-20

Room	Description	Program Range Square Feet	Program Target Square Feet	Actual Square Feet
400	Wash Bay (45' long x 25' wide with 14' w x 14' h doors & fiberglass catwalks	1,125 - 1,125	1,125	1,125
401	Wash Bay (45' long x 25' wide with 14' w x 14' h doors & fiberglass catwalks	1,125 - 1,125	1,125	1,125
402	Heavy Maintenance Bay (45' long x 22' feet wide with 14' w x 14' high doors	990 - 990	990	990
403	Heavy Maintenance Bay (45' long x 22' feet wide with 14' w x 14' high doors	990 - 990	990	990
404	Light Maintenance Bay (35' long x 16' feet wide with 12' w x 14' h doors)	560 - 560	560	560
405	Supervisor's Office / Shop Manual Library	220 - 260	220	230
406	Fluids Room	200 - 240	200	200
407	Shower / Changing / Toilet Room	60 - 140	100	120
408	Parts Storage	160 - 240	160	167
409	Tool Storage	160 - 200	160	167
410	Tire Storage Area	80 - 100	80	80
411	Welding and Fabrication Area (Adjacent to long side of one bay)	200 - 400	200	600

Net Programmed Square Foot Area	5,870 - 6,370	5,910	6,354
% of Gross Area that is Circulation or Common Space	18.00% - 22.00%	20.00%	12.00%
Circulation or Common Space [1]	1,330 - 1,830	1,490	846
Gross Square Feet	7,200 - 8,200	7,400	7,200
Cost per Square Foot	\$ 0.00 - \$ 0.00	\$ 0.00	\$ 0.00
Estimated Building Construction Cost	\$ 0.00 - \$ 0.00	\$ 0.00	\$ 0.00

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FINAL BUILDING SPACE PROGRAM

Building Maintenance

New Public Works Facility
 Village of Montgomery
 28-Jul-20

Project # 2020-022
 Revised : 3-Sep-20

Room	Description	Program Range Square Feet	Program Target Square Feet	Actual Square Feet
500	Shop / Storage	400 - 500	450	477
501	Supervisor's Office	110 - 130	120	120
502	Paperwork Counter	12 - 20	16	113
503	Tool Storage Room	120 - 180	160	163
504	Storage Mezzanine	200 - 400	450	560

Net Programmed Square Foot Area	842 - 1,230	1,196	1,433
% of Gross Area that is Circulation or Common Space	23.00% - 27.00%	25.00%	13.00%
Circulation or Common Space [1]	258 - 470	404	167
Gross Square Feet	1,100 - 1,700	1,600	1,600
Cost per Square Foot	\$ 0.00 - \$ 0.00	\$ 0.00	\$ 0.00
Estimated Building Construction Cost	\$ 0.00 - \$ 0.00	\$ 0.00	\$ 0.00

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FINAL BUILDING SPACE PROGRAM

Water & Sewer

New Public Works Facility
 Village of Montgomery
 28-Jul-20

Project # 2020-022
 Revised : 3-Sep-20

Room	Description	Program Range Square Feet	Program Target Square Feet	Actual Square Feet
600	Shop / Storage	800 - 1,000	900	968
601	Supervisor's Office	110 - 130	120	120
602	Paperwork Counter	12 - 20	16	113
603	Tool Storage Room	120 - 180	160	163
604	Storage Mezzanine	360 - 440	400	560
605	Shower / Changing / Toilet Room	100 - 140	100	100

Net Programmed Square Foot Area	1,502 - 1,910	1,696	2,024
% of Gross Area that is Circulation or Common Space	23.00% - 27.00%	25.00%	12.00%
Circulation or Common Space [1]	498 - 690	604	276
Gross Square Feet	2,000 - 2,600	2,300	2,300
Cost per Square Foot	\$ 0.00 - \$ 0.00	\$ 0.00	\$ 0.00
Estimated Building Construction Cost	\$ 0.00 - \$ 0.00	\$ 0.00	\$ 0.00

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FINAL BUILDING SPACE PROGRAM

Forestry

New Public Works Facility
 Village of Montgomery
 28-Jul-20

Project # 2020-022

Revised : 3-Sep-20

Room	Description	Program Range Square Feet	Program Target Square Feet	Actual Square Feet
700	Shop / Storage	400 - 500	450	477
701	Supervisor's Office	110 - 130	120	120
702	Paperwork Counter	12 - 20	16	113
703	Tool Storage Room	120 - 180	160	163
704	Storage Mezzanine	360 - 440	450	560

Net Programmed Square Foot Area	1,002 - 1,270	1,196	1,433
% of Gross Area that is Circulation or Common Space	23.00% - 27.00%	25.00%	13.00%
Circulation or Common Space [1]	298 - 430	404	167
Gross Square Feet	1,300 - 1,700	1,600	1,600
Cost per Square Foot	\$ 0.00 - \$ 0.00	\$ 0.00	\$ 0.00
Estimated Building Construction Cost	\$ 0.00 - \$ 0.00	\$ 0.00	\$ 0.00

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FINAL BUILDING SPACE PROGRAM

Vehicle Storage - Phase 1 (current)

New Public Works Facility
 Village of Montgomery
 28-Jul-20

Project # 2020-022
 Revised : 3-Sep-20

Room	Description	Program Range Square Feet	Program Target Square Feet	Actual Square Feet
800	Heated Vehicle Storage (2020 Needs) - Phase 1	22,543 - 22,543	22,543	23,835

Net Programmed Square Foot Area	22,543 - 22,543	22,543	23,835
% of Gross Area that is Circulation or Common Space	0.00% - 0.00%	0.00%	2.00%
Circulation or Common Space [1]	-43 - -43	-43	465
Gross Square Feet	22,500 - 22,500	22,500	24,300
Cost per Square Foot	\$ 0.00 - \$ 0.00	\$ 0.00	\$ 0.00
Estimated Building Construction Cost	\$ 0.00 - \$ 0.00	\$ 0.00	\$ 0.00

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FINAL BUILDING SPACE PROGRAM

Vehicle Storage - Phase 2 (2050)

New Public Works Facility
 Village of Montgomery
 28-Jul-20

Project # 2020-022
 Revised : 3-Sep-20

Room	Description	Program Range Square Feet	Program Target Square Feet	Actual Square Feet
900	Heated Vehicle Storage - Phase 2	18,584 - 18,584	18,584	18,584
901	Seasonal Storage	1,656 - 1,656	0	0

Net Programmed Square Foot Area	20,240 - 20,240	18,584	18,584
% of Gross Area that is Circulation or Common Space	0.00% - 0.00%	0.00%	2.00%
Circulation or Common Space [1]	-40 - -40	16	416
Gross Square Feet	20,200 - 20,200	18,600	19,000
Cost per Square Foot	\$ 0.00 - \$ 0.00	\$ 0.00	\$ 0.00
Estimated Building Construction Cost	\$ 0.00 - \$ 0.00	\$ 0.00	\$ 0.00

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New Public Works Facility

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Village of Montgomery

Project # 2020-022

Vehicles and Trailers				Size			Heated Garage Spaces			Covered Parking Spaces			Seasonal Storage (Summer)			Seasonal Storage (Winter)			Exterior Parking Spaces					
Unit #	Year	Make	Model	Description	Assigned To	Length	Width	Height	45' x 14'	35' x 12'	26' x 10'	45' x 14'	35' x 12'	26' x 10'	45' x 14'	35' x 12'	26' x 10'	45' x 14'	35' x 12'	26' x 10'	45' x 14'	35' x 12'	26' x 10'	
227*	2012	Ford	F550	Medium duty truck		27	10	11		1														
231*	2013	International	7400	Heavy duty truck		32	10	10		1														
242*	2015	International	7400	Heavy duty truck		32	10	10		1														
243*	2015	GMC	2500HD	3/4 Ton Pick-up	Pat	26	8	7						1										
252*	2015	GMC	2500HD	3/4 Ton Pick-up	Jon	26	8	7						1										
265*	2016	Int.	7400	Heavy duty truck		35	10	11		1														
266*	2016	Int.	7400	Heavy duty truck		32	10	10		1														
267*	2016	Ford	F550	Medium duty truck		25	10	8			1													
268*	2016	GMC	2500HD	3/4 Ton Pick-up	Owen T	26	8	7						1										
269*	2016	GMC	2500HD	3/4 Ton Pick-up	Josh D	26	8	7						1										
273*	2017	Peterbilt	348	Tandem dump truck		39	10	11	1															
274	2017	GMC	1500	1/2 Ton Pick-up	Kevin B	22	8	7			1													
275	2017	Ford	Transit	Light duty van	Tyler T	21	10	10						1										
277*	2017	GMC	2500HD	3/4 Ton Pick-up	Jason	26	8	7						1										
278*	2017	GMC	3500HD	1 Ton Pick-up	Eric B	26	8	7						1										
279	2017	GMC	3500HD	1 Ton Pick-up	Ed P	21	10	8						1										
284	2008	Chevy	2500HD	3/4 Ton Pick-up	Andy J	20	8	7						1										
286	2008	Chevy	2500HD	3/4 Ton Pick-up	Bryan B	20	8	7			1													
281*	2017	Peterbilt	348	Tandem dump truck		33	10	11		1														
365	2016	SureTrac	Trailer	Trailer		22	9	6						1										
363	2016	SureTrac	Trailer	Trailer		32	9	4						1										
383	2008	Cronkite	Trailer	Trailer		30	7	3						1										
364	2016	Interstate	Trailer	Trailer		22	9	9						1										
3710	2017	Interstate	Trailer	Trailer		24	9	10			1													
287*	2018	Peterbilt	348	Tandem dump truck		33	10	11		1														
288	2018	GMC	1500	1/2 Ton Pick-up	Mark W	20	8	7						1										
223	2012	Chevy	Tahoe	SUV	Admin	18	8	6						1										
280*	2018	GMC	2500	1/2 Ton Pick-up	Shawn M	28	9	7						1										
289*	2018	Peterbilt	348	Tandem dump truck		33	10	11		1														
290	2019	Ford	F550	Medium duty truck	Bucket	30	10	12		1														
291*	2019	GMC	2500	1/2 Ton Pick-up	Joe M	29	8	7						1										
292*	2019	GMC	2500	1/2 Ton Pick-up	Brian P	29	8	7						1										
2200*	2020	GMC	2500	1/2 Ton Pick-up		28	9	7						1										
Current Need	-	-	-	Vactor	-				1															
Current Need	-	-	-	Bucket Truck - Forestry	-				1															
Current Need	-	-	-	Wheel Loader	-					1														
Current Need	-	-	-	Backhoe	-					1														
Current Need	-	-	-	Tandem Dump Truck	-					1														
Current Need	-	-	-	Tandem Dump - Attachment	-									1										
Current Need	-	-	-	Tandem Pump - Attachment	-									1										
Current Need	-	-	-	Tandem Pump - Attachment	-									1										
Current Need	-	-	-	Tandem Pump - Attachment	-									1										
Current Need	-	-	-	Single Axle Dump	-						1													
Current Need	-	-	-	Single Axle Dump	-						1													
Current Need	-	-	-	Equipment Trailer	-								1											
Current Need	-	-	-	Pump Trailer	-				1															
Current Need	-	-	-	Skid Steer Track	-						1													
Current Need	-	-	-	Pickup / SUV	-									1										
15 Years (2035)*	-	-	-	Heavy Truck / Equipment	-						12													
15 Years (2035)*	-	-	-	Light Duty Truck / SUV	-									6										
Subtotal									4	27	4	1	6	24	0	0	0	0	0	0	0	0	0	0

Equipment				Description	Division	Size			Heated Garage Spaces			Covered Parking Spaces			Seasonal Storage (Summer)			Seasonal Storage (Winter)			Exterior Parking Spaces		
Vehicle #	Year	Make	Model			Length	Width	Height	45' x 14'	35' x 12'	26' x 10'	45' x 14'	35' x 12'	26' x 10'	45' x 14'	35' x 12'	26' x 10'	45' x 14'	35' x 12'	26' x 10'	45' x 14'	35' x 12'	26' x 10'
300	1991	Ingersoll		Air Compressor		13	7	5			1												
337	2013	Vermeer	1800XL	Chipper		19	10	10			1												
343	2014	Bobcat	S650	Skid Steer		12	7	7			1												
361	2007	Dinkmar	Leafmaster	Vac		17	10	10								0.65							
362	2002	OBD	Leaf	Vac		19	8	10								0.75							
377	2015	Vermeer	Vactron	Trailer		28	8	8			1												
378	2017	John Deere	544K	Loader		30	9	12			1												
379	2017	Kubota	RTV500-H	RTV		11	4	6								0.20							
3711	2017	Ventrac	4500Z	Mower		11	7	6								0.30							
3712	2017	John Deere	410L	Backhoe		26	8	13			1												
3713	1992	Mitsubishi	FG25	Forklift		13	5	8			0.5												
3714	2017	Dinkmar	Left Hook	Vac System		19	10	9								0.75							
385	2019	John Deere	35G	Mini Digger		15	7	9			0.5												
391	2019	Kubota	ZD1211	60" Mower		8	6	6								0.20							
392	2019	Kubota	ZD1211	60" Mower		8	6	6								0.20							
3201	2020	Kubota	ZD1211	60" Mower		8	6	6								0.20							
3202	2020	Kubota	ZD1211	60" Mower		8	6	6								0.20							
3203	2020	Bomag	BW 900-50	Roller		7	4	8								0.20							
3204	2020	Sure Trac	18'	Trailer		25	9	7								1							
273	2017	Peterbilt	348	V-Box Spreader		20	7	9												0.55			
273	2017	Peterbilt	348	Water Tank		19	8	8			1												
273	2017	Peterbilt	348	Dump Box		18	9	7						0.5									
265	2016	International	7400	V-Box Spreader		17	8	10												0.5			
227	2012	Ford	F-550	V-Box Spreader		11	8	6												0.4			
289	2018	Peterbilt	348	V-Box Spreader		15	9	9												0.5			
				Arrow Sign		9	8	8								0.30							
	2019	Arctic	10LD	Sectional Plow		11	5	3												0.25			
	2020	Arctic	10LD	Sectional Plow		11	5	3												0.25			
	2018	Monroe	8'	Tailgate Spreader		2	8	2												0.05			
	2018	Monroe	8'	Tailgate Spreader		2	8	2												0.05			
	2018	Monroe	8'	Tailgate Spreader		2	8	2												0.05			
	2014	Bobcat		Snow Blower		3	5	5												0.05			
	2014	Bobcat		Woods Mower		7	5	3								0.25							
	2014	Bobcat		Digging Mower		4	6	3								0.10							
	2014	Bobcat		Sickle Bar		4	6	9								0.10							
	2014	Bobcat		Auger		7	4	3								0.10							
	2014	Bobcat		Spade		5	4	2								0.10							
	2014	Bobcat		Sweeper		5	8	4								0.10							
	2014	Bobcat		Grapple Bucket		4	7	3								0.10							
	2017	John Deere	Loader	Forks		8	6	4								0.20							
	2017	John Deere	Backhoe	Forks		8	6	3								0.20							
		FRD	Backhoe	Compactor		3	2	3			0.25												
	2017	John Deere	Backhoe	Bucket		4	2	3			0.25												
	2017	Ventrac	4500Z	Rough Cut Deck		5	6	4								0.15							
	2017	Ventrac	4500Z	Finish Deck		5	6	2								0.15							
	2017	Ventrac	4500Z	V-Plow		3	4	2												0.05			
	2017	Ventrac	4500Z	Bucket		2	4	2								0.05							
	2017	Ventrac	4500Z	Blower		3	3	2								0.05							
	2017	Ventrac	4500Z	Stump Grinder		3	3	2								0.05							
	2018	John Deere	Mini Digger	Breaker		5	2	2								0.05							
	2017	John Deere	Backhoe	Breaker		6	2	2								0.05							
	2020	Bonnell		Conveyor		3	8	3								0.10							
	2020	Bonnell		Wing Plow		2	8	3												0.05			
	2019			Transfer Tank		3	4	3								0.05							
Subtotal									0	2	6	0	1	0	0	0	7	0	0	3	0	0	0

TOTAL NUMBER OF PARKING SPACES	Heated Garage Spaces			Covered Parking Spaces			Seasonal Storage (Summer)			Seasonal Storage (Winter)			Exterior Parking Spaces		
	45' x 14'	35' x 12'	26' x 10'	45' x 14'	35' x 12'	26' x 10'	45' x 14'	35' x 12'	26' x 10'	45' x 14'	35' x 12'	26' x 10'	45' x 14'	35' x 12'	26' x 10'
	4	29	10	1	7	24	0	0	7	0	0	3	0	0	0
	43			32			7			3			0		

TOTAL PARKING SPACE SIZE REQUIREMENTS	Heated Garage Spaces			Covered Parking Spaces			Seasonal Storage (Summer)			Seasonal Storage (Winter)			Exterior Parking Spaces		
	45' x 14'	35' x 12'	26' x 10'	45' x 14'	35' x 12'	26' x 10'	45' x 14'	35' x 12'	26' x 10'	45' x 14'	35' x 12'	26' x 10'	45' x 14'	35' x 12'	26' x 10'
	Number of Parking Spaces x Square Feet per Space =	4	29	10	1	7	24	0	0	7	0	0	3	0	0
Net Square Footage per Space	630	420	200	630	420	200	630	420	200	630	420	200	630	420	200
Total Net Square Footage + Grossing Factor	2,520	12,180	1,900	630	2,730	4,800	0	0	1,380	0	0	550	0	0	0
	95%	15,770	s.f.	95%	7,752	s.f.	20%	276	s.f.	20%	110	s.f.	95%	0	s.f.

TOTAL PARKING AREA REQUIRED	Heated Garage Spaces			Covered Parking Spaces			Seasonal Storage (Summer)			Seasonal Storage (Winter)			Exterior Parking Spaces		
	32,371	s.f.		15,913	s.f.		1,656	s.f.		660	s.f.		1	s.f.	

HEATED VEHICLE STORAGE SPACE REQUIRED 34,027 s.f.

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Footnotes:

- Existing vehicles and equipment list provided by the Village of Montgomery.
- Future vehicles and equipment determined by the planning process.
- Vehicles with plows have plow dimensions included in overall vehicle dimensions and are noted with an *.
- Heated Garage Spaces will be designed in the Base Bid for all vehicles and equipment projected to the year 2035 (15 year buildout).
- Covered Parking Spaces will be exterior parking spaces under roof, and will be provided under Alternate Bid if required to meet the budget.
- Seasonal Storage Building will be sized for the larger load (summer equipment) and will be provided under Alternate Bid if required to meet the budget.
- Seasonal Storage Building size is based on equipment in comparison to parking space size but will not have actual full sized parking spaces inside.

Public Works Staffing Projections

Phased Project Approach



Village of Montgomery

New Public Works Facility

Project #: 2020-022

11-Sep-2020

Administration	Name	2020 Actual	Phase 1	Phase 2	Phase 3
			2020 Need	2035	2050
Director of Public Works	Mark Wolf	1	1	1	1
Assistant Director of Public Works	-				1
Administrative Assistant	Renee Mason	1	1	1	1
Office Clerk			1	1	1
GIS Coordinator			1	1	1
Administration Subtotals		2	4	4	5

Streets	Name	2020 Actual	2020 Need	2035	2050
Street Superintendent	Shawn Murphy	1	1	1	1
Lead Arborist	Ed Pfaff	1	1		
Maintenance Worker II (Foreman)	Joe Munder	1	1	1	1
Maintenance Worker I	Owen Thomas	1	1	1	1
Maintenance Worker I	Eric Brown	1	1	1	1
Maintenance Worker I	John Erb	1	1	1	1
Maintenance Worker I	Kevin Brzoska	1	1	1	1
Maintenance Worker I	Bryan Bower	1	1	1	1
Maintenance Worker I	Aaron Miller	1		1	1
Maintenance Worker I	-			1	1
Maintenance Worker I	-				1
Maintenance Worker I	-				1
Maintenance Worker I	-				1
Maintenance Worker I	-				1
Forestry Worker	-		1		
Forestry Worker	-		1		
Streets Subtotals		9	10	9	13

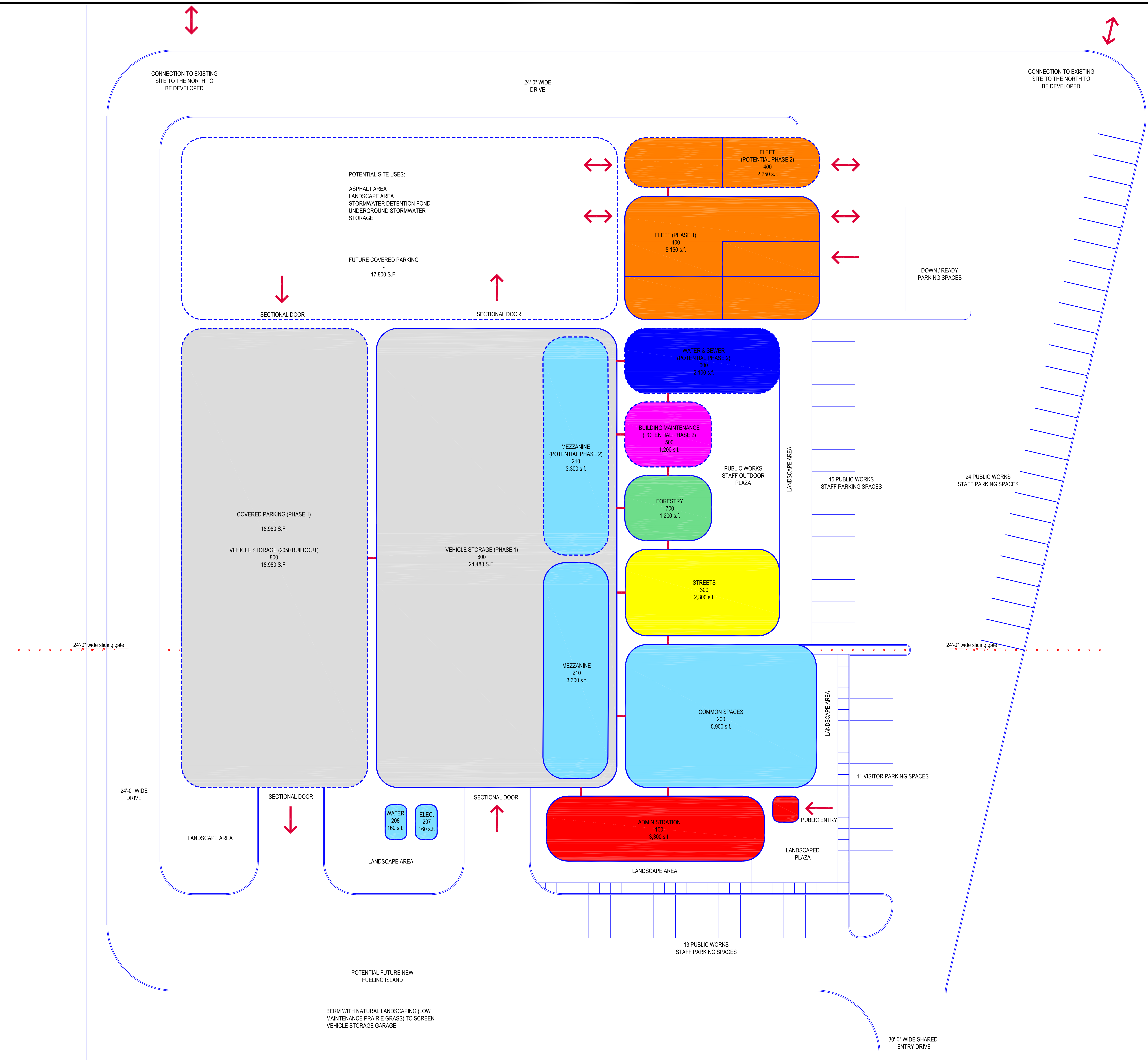
Fleet	Name	2020 Actual	2020 Need	2035	2050
Fleet Supervisor	Pat Willis	1	1	1	1
Fleet Mechanic	Sam Bartalone	1	1	1	1
Fleet Mechanic	-			1	1
Fleet Mechanic	-			1	1
Fleet Subtotals		2	2	4	4

Building Maintenance	Name	2020 Actual	2020 Need	2035	2050
Building Maintenance Supervisor	Tyler Thomas	1	1	1	1
Building Maintenance Worker	-		1	1	1
Building Maintenance Worker	-			1	1
Building Maintenance Worker	-			1	1
Building Maintenance Worker	-				1
Building Maintenance Subtotals		1	2	4	5

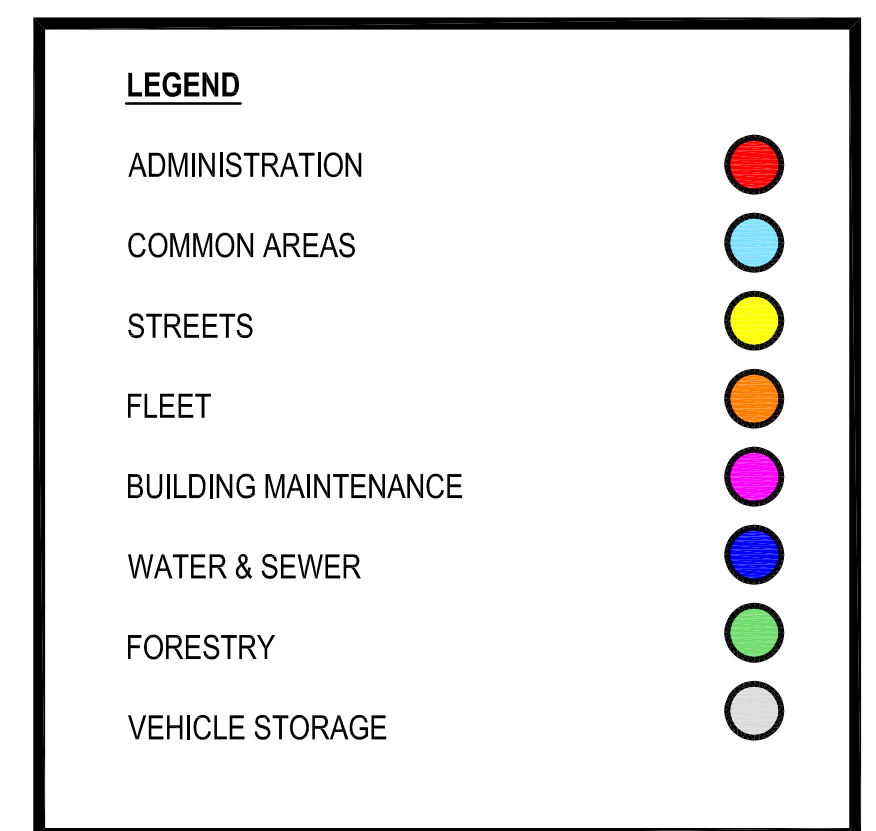
Water & Sewer	Name	2020 Actual	2020 Need	2035	2050
Water & Sewer Superintendent	-	-	1	1	1
Water Treatment Lead Operator	Bryan Pittman	1	1	1	1
Water Treatment Plant Operator	Jason Carey	1	1	1	1
Water Treatment Plant Operator	Josh Davis	1	1	1	1
Water Treatment Plant Operator	-			1	1
Water Treatment Plant Operator					1
Maintenance Worker I	Andrew Jackson	1	1		
Utility Foreman	-		1		
Maintenance Worker	-		1		
Maintenance Worker	-		1		
Maintenance Worker	-		1		
Maintenance Worker	-		1		
Utility Field Foreman	-			1	1
Field Operator	-			1	1
Field Operator	-			1	1
Field Operator	-			1	1
Field Operator	-			1	1
Field Operator (Customer Service)	-			1	1
Field Operator	-			1	1
Field Operator	-			1	1
Field Operator	-			1	1
Field Operator	-				1
Field Operator	-				1
Field Operator	-				1
Water & Sewer Subtotals		4	10	14	18

Forestry	Name	2020 Actual	2020 Need	2035	2050
Forestry Supervisor	-			1	1
Lead Arborist	-			1	1
Forestry Worker	-			1	1
Forestry Worker	-			1	1
Forestry Worker	-			1	1
Forestry Worker	-				1
Forestry Worker	-				1
Forestry Subtotals		0	0	5	7

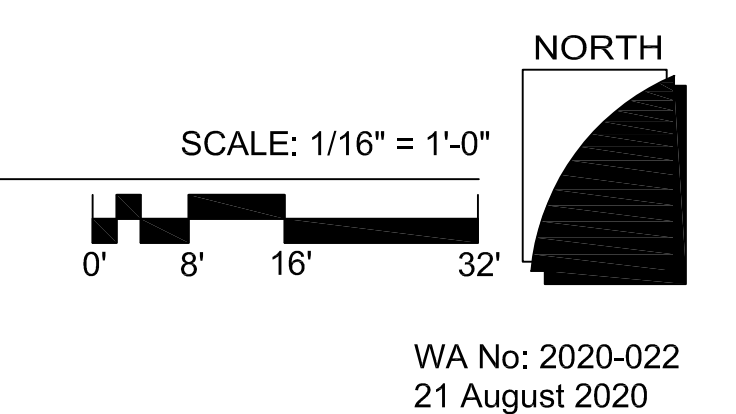
	Phase 1	Phase 2	Phase 3
Public Works Staff Totals	18	28	52



- KEY FEATURES**
- FACILITY ORIENTED NORTH-SOUTH TO ALLOW FOR NATURAL DAYLIGHTING INTO THE SPACES IN THE MORNING
 - ADMINISTRATION, COMMON AREAS AND SHOPS LOCATED AT EAST SIDE TO TAKE ADVANTAGE OF VIEWS TO THE EAST AND BRING IN NATURAL LIGHT
 - SHOP SPACES WITH MEZZANINE ABOVE ALLOW FOR A LOWER HUMAN SCALE AESTHETIC ALONG THE EAST WALL OF THE GARAGE AND PROVIDES FUNCTIONAL ACCESS FROM EACH SPACE INTO THE GARAGE AS WELL
 - LAYOUT OF BUILDING COMPONENTS ALLOWS FOR FUTURE EXPANSION IN ALL DIRECTIONS FOR ALL MAJOR COMPONENTS
 - DRIVE-THROUGH CAPACITY FOR ALL MAINTENANCE BAYS
 - GARAGE LAYOUT ALLOWS FOR MINIMAL OVERHEAD DOORS
 - UNDER ROOF VEHICLE STORAGE COULD BE TURNED INTO HEATED VEHICLE STORAGE WITH ADDITION OF WALLS
 - PHASE 1 GARAGE HOLDS ALL VEHICLES NEEDED FOR 2020 NEEDS
 - PHASE 2 GARAGE HOLDS ALL VEHICLES FOR 2050 NEEDS
 - PHASE 2 GARAGE CAN BE BUILT CURRENTLY OR IN FUTURE AS COVERED OPEN VEHICLE AND EQUIPMENT STORAGE AND EVENTUALLY BECOME THE REMAINDER OF THE GARAGE



1 CONCEPT DESIGN BUBBLE DIAGRAM - OPTION 7



**DRAFT ORDER OF MAGNITUDE COST ESTIMATE:
PROGRAMMING PHASE**



Buildout to 2035 (15 year) needs

Village of Montgomery
New Public Works Facility
3-Aug-2020

Project #: 2020-022
Revised: 12-Aug-2020

AREA / SPACE DESCRIPTION	SIZE	UNIT	LOW	HIGH	LOW COST	HIGH COST
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PART 1 - BASE PROJECT ESTIMATE

I. BUILDING CONSTRUCTION						
Building Construction Costs	54,600	s.f.	\$115	\$156	\$ 6,267,300	\$ 8,505,560
II. FURNISHINGS AND EQUIPMENT						
Furnishings and Equipment Costs	54,600	s.f.	\$5	\$8	\$ 278,024	\$ 418,960
III. SITE CONSTRUCTION						
Site Construction Cost	54,600	s.f.	\$24	\$31	\$ 1,326,695	\$ 1,716,550
IV. CONTINGENCIES						
Contingencies and Escalation Costs	54,600	s.f.	\$22	\$29	\$1,180,803	\$1,596,161
V. CONSTRUCTION MANAGER						
Construction Manager Costs	54,600	s.f.	\$15	\$20	\$ 817,202	\$ 1,104,107
VI. SOFT COSTS						
Soft Costs	54,600	s.f.	\$18	\$24	\$ 988,402	\$ 1,320,820
TOTAL PROJECT COST	54,600	s.f.	\$199	\$269	\$10,858,426	\$14,662,158

PART 2 - ALTERNATE BID COST ESTIMATE

I. ALTERNATE BID ITEMS						
Alternate Bid Construction Costs					\$ 2,907,900	\$ 3,542,080
II. CONTINGENCIES AND ESCALATION						
Contingencies and Escalation Costs					\$436,185	\$531,312
III. CONSTRUCTION MANAGER						
Construction Manager Costs					\$ 334,409	\$ 354,208
VI. SOFT COSTS						
Soft Costs Totals					295,279	314,703
TOTAL ALTERNATE BID COST					\$ 3,973,773	\$ 4,210,991
TOTAL POTENTIAL COMPLETE PROJECT COST					\$14,832,199	\$18,873,149

**DRAFT ORDER OF MAGNITUDE COST ESTIMATE:
PROGRAMMING PHASE**



Buildout to 2035 (15 year) needs

**Village of Montgomery
New Public Works Facility**

Project #: 2020-022
Revised: 12-Aug-2020

3-Aug-2020

AREA / SPACE DESCRIPTION	SIZE	UNIT	LOW	HIGH		HIGH COST
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PART 1 - BASE BID PROJECT ESTIMATE

I. BUILDING CONSTRUCTION

A. Administration							
100	Entry Vestibule	80	s.f.	\$160	\$210	\$ 12,800	\$ 16,800
101	Waiting Area	160	s.f.	\$160	\$210	\$ 25,600	\$ 33,600
102	Administrative Assistant Workstation	100	s.f.	\$160	\$210	\$ 16,000	\$ 21,000
103	Office Clerk Workstation	100	s.f.	\$160	\$210	\$ 16,000	\$ 21,000
104	Water Superintendent's Office	120	s.f.	\$160	\$210	\$ 19,200	\$ 25,200
105	Street Superintendent's Office	120	s.f.	\$160	\$210	\$ 19,200	\$ 25,200
106	Public Works Director's Office	260	s.f.	\$160	\$210	\$ 41,600	\$ 54,600
107	Future Office	200	s.f.	\$160	\$210	\$ 32,000	\$ 42,000
108	Future Office	200	s.f.	\$160	\$210	\$ 32,000	\$ 42,000
109	Conference Room	280	s.f.	\$160	\$210	\$ 44,800	\$ 58,800
110	Plan / Work / Copy Area	240	s.f.	\$160	\$210	\$ 38,400	\$ 50,400
111	File / General Storage Room	180	s.f.	\$160	\$210	\$ 28,800	\$ 37,800
112	Coffee Counter	20	s.f.	\$160	\$285	\$ 3,200	\$ 5,700
113	I.T. / Server Room	60	s.f.	\$160	\$210	\$ 9,600	\$ 12,600
114	Staff Toilet Room	60	s.f.	\$170	\$285	\$ 10,200	\$ 17,100
115	Staff Toilet Room	60	s.f.	\$170	\$285	\$ 10,200	\$ 17,100
116	Janitor Closet	60	s.f.	\$150	\$210	\$ 9,000	\$ 12,600
117	Coat Closet	16	s.f.	\$150	\$210	\$ 2,400	\$ 3,360
-	Grossing Factor (walls, etc.)	984	s.f.	\$150	\$210	\$ 147,600	\$ 206,640
Administration Subtotals		3,300	s.f.	\$157	\$213	\$ 518,600	\$ 703,500

B. Common Areas							
200	Public Unisex Toilet Room	60	s.f.	\$170	\$300	\$ 10,200	\$ 18,000
201	Public Unisex Toilet Room	60	s.f.	\$170	\$300	\$ 10,200	\$ 18,000
202	Lunch / Multi-Purpose Room	1,400	s.f.	\$170	\$245	\$ 238,000	\$ 343,000
203	Electrical Service Room	160	s.f.	\$150	\$200	\$ 24,000	\$ 32,000
204	Water Service Room	160	s.f.	\$150	\$200	\$ 24,000	\$ 32,000
205	Locker Room	900	s.f.	\$160	\$300	\$ 144,000	\$ 270,000
206	Mud Room	240	s.f.	\$170	\$300	\$ 40,800	\$ 72,000
207	Shower / Toilet / Changing Room	100	s.f.	\$170	\$300	\$ 17,000	\$ 30,000
208	Shower / Toilet / Changing Room	100	s.f.	\$170	\$300	\$ 17,000	\$ 30,000
209	Mezzanine Mechanical / Storage	6,000	s.f.	\$75	\$90	\$ 450,000	\$ 540,000
210	Mezzanine Access Elevator Shaft	52	s.f.	\$150	\$200	\$ 7,800	\$ 10,400
211	All Village and Family Fitness Room	800	s.f.	\$150	\$245	\$ 120,000	\$ 196,000
212	All Village and Family Toilet / Shower	100	s.f.	\$170	\$300	\$ 17,000	\$ 30,000
213	All Village and Family Toilet / Shower	100	s.f.	\$170	\$300	\$ 17,000	\$ 30,000
-	Grossing Factor (walls, etc.)	4,368	s.f.	\$150	\$245	\$ 655,200	\$ 1,070,160
Common Areas Subtotals		14,600	s.f.	\$123	\$186	\$ 1,792,200	\$ 2,721,560

C. Streets								
300	Shop	400 s.f.	\$150	\$200	\$	60,000	\$	80,000
301	Storage Room	400 s.f.	\$150	\$200	\$	60,000	\$	80,000
302	Supervisor's Office	120 s.f.	\$150	\$200	\$	18,000	\$	24,000
303	Paperwork Counter	16 s.f.	\$150	\$200	\$	2,400	\$	3,200
304	Tool Storage Room	160 s.f.	\$150	\$200	\$	24,000	\$	32,000
305	Storage Mezzanine	400 s.f.	\$75	\$90	\$	30,000	\$	36,000
306	Sign Storage Room	96 s.f.	\$150	\$200	\$	14,400	\$	19,200
307	Shower / Changing / Toilet Room	100 s.f.	\$150	\$200	\$	15,000	\$	20,000
-	Grossing Factor (walls, etc.)	608 s.f.	\$150	\$200	\$	91,200	\$	121,600
Streets Subtotals		2,300 s.f.	\$137	\$181	\$	315,000	\$	416,000

D. Fleet								
400	Wash Bay	1,125 s.f.	\$150	\$200	\$	168,750	\$	225,000
401	Wash Bay	1,125 s.f.	\$150	\$200	\$	168,750	\$	225,000
402	Heavy Maintenance Bay	990 s.f.	\$150	\$200	\$	148,500	\$	198,000
403	Heavy Maintenance Bay	990 s.f.	\$150	\$200	\$	148,500	\$	198,000
404	Light Maintenance Bay	560 s.f.	\$150	\$200	\$	84,000	\$	112,000
405	Supervisor's Office / Shop Manuals	220 s.f.	\$150	\$200	\$	33,000	\$	44,000
406	Fluids Room	200 s.f.	\$150	\$200	\$	30,000	\$	40,000
407	Shower / Changing / Toilet Room	100 s.f.	\$170	\$300	\$	17,000	\$	30,000
408	Parts Storage	160 s.f.	\$150	\$200	\$	24,000	\$	32,000
409	Tool Storage Room	160 s.f.	\$150	\$200	\$	24,000	\$	32,000
410	Tire Storage Area	80 s.f.	\$150	\$200	\$	12,000	\$	16,000
411	Welding and Fabrication Area	200 s.f.	\$150	\$200	\$	30,000	\$	40,000
-	Grossing Factor (walls, etc.)	1,490 s.f.	\$150	\$200	\$	223,500	\$	298,000
Fleet Subtotals		7,400 s.f.	\$150	\$201	\$	1,112,000	\$	1,490,000

E. Building Maintenance								
500	Shop / Storage	400 s.f.	\$150	\$200	\$	60,000	\$	80,000
501	Supervisor's Office	120 s.f.	\$150	\$200	\$	18,000	\$	24,000
502	Paperwork Counter	16 s.f.	\$150	\$200	\$	2,400	\$	3,200
503	Tool Storage Room	160 s.f.	\$150	\$200	\$	24,000	\$	32,000
504	Storage Mezzanine	200 s.f.	\$75	\$90	\$	15,000	\$	18,000
-	Grossing Factor (walls, etc.)	304 s.f.	\$150	\$200	\$	45,600	\$	60,800
Building Maintenance Subtotals		1,200 s.f.	\$138	\$182	\$	165,000	\$	218,000

F. Water & Sewer								
600	Shop / Storage	800 s.f.	\$150	\$200	\$	120,000	\$	160,000
601	Supervisor's Office	120 s.f.	\$150	\$200	\$	18,000	\$	24,000
602	Paperwork Counter	16 s.f.	\$150	\$200	\$	2,400	\$	3,200
603	Tool Storage Room	160 s.f.	\$150	\$200	\$	24,000	\$	32,000
604	Storage Mezzanine	400 s.f.	\$75	\$90	\$	30,000	\$	36,000
605	Shower / Changing / Toilet Room	100 s.f.	\$170	\$200	\$	17,000	\$	20,000
-	Grossing Factor (walls, etc.)	504 s.f.	\$150	\$200	\$	75,600	\$	100,800
Water & Sewer Subtotals		2,100 s.f.	\$137	\$179	\$	287,000	\$	376,000

G. Forestry								
500	Shop / Storage	400 s.f.	\$150	\$200	\$	60,000	\$	80,000
501	Supervisor's Office	120 s.f.	\$150	\$200	\$	18,000	\$	24,000
502	Paperwork Counter	16 s.f.	\$150	\$200	\$	2,400	\$	3,200
503	Tool Storage Room	160 s.f.	\$150	\$200	\$	24,000	\$	32,000
504	Storage Mezzanine	200 s.f.	\$75	\$90	\$	15,000	\$	18,000
-	Grossing Factor (walls, etc.)	304 s.f.	\$150	\$200	\$	45,600	\$	60,800
Forestry Subtotals		1,200 s.f.	\$138	\$182	\$	165,000	\$	218,000

H. Vehicle Storage - Phase 1 (current needs)							
800	Heated Vehicle Storage (2020 Needs)	22,543	s.f.	\$85	\$105	\$ 1,916,155	\$ 2,367,015
-	Grossing Factor (walls, etc.)	-43	s.f.	\$85	\$105	\$ (3,655)	\$ (4,515)
Vehicle Storage - Phase 1 Subtotals		22,500	s.f.	\$85	\$105	\$ 1,912,500	\$ 2,362,500

Building Construction Costs	54,600	s.f.	\$115	\$156	\$ 6,267,300	\$ 8,505,560
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II. FURNISHINGS AND EQUIPMENT							
	Elevator Allowance	1	allow.	\$55,000	\$75,000	\$ 55,000	\$ 75,000
	Wash Bay Fiberglass Catwalks	1	allow.	\$20,000	\$40,000	\$ 20,000	\$ 40,000
	Wash Bay Equipment Allowance	1	allow.	\$25,000	\$50,000	\$ 25,000	\$ 50,000
	Furniture	1	allow.	\$50,000	\$100,000	\$ 50,000	\$ 100,000
	Bulk Storage Racks (4' x 8' x 8')	24	units	\$573	\$594	\$ 13,752	\$ 14,256
	Storage Shelving (2' x 4' x 8')	16	units	\$312	\$324	\$ 4,992	\$ 5,184
	Flammable Storage Cabinets	8	units	\$1,160	\$1,190	\$ 9,280	\$ 9,520
	Maintenance Bay Equipment	1	allow.	\$100,000	\$125,000	\$ 100,000	\$ 125,000
Furnishings and Equipment Costs		54,600	s.f.	\$5	\$8	\$ 278,024	\$ 418,960

III. SITE CONSTRUCTION			Under	Over			
400	Employee Parking (standard duty concrete)	8,800	s.f.	\$7	\$8	\$ 61,600	\$ 70,400
401	Employee Parking (standard duty concrete)	2,400	s.f.	\$7	\$8	\$ 16,800	\$ 19,200
402	Visitor Parking (standard duty concrete)	3,200	s.f.	\$7	\$8	\$ 22,400	\$ 25,600
403	Accessible Parking (standard duty concrete)	600	s.f.	\$7	\$8	\$ 4,200	\$ 4,800
404	Vehicle Access Drives (standard duty concrete)	15,000	s.f.	\$7	\$8	\$ 105,000	\$ 120,000
405	Down / Ready Parking (heavy duty concrete)	1,890	s.f.	\$9	\$10	\$ 17,010	\$ 18,900
406	Down / Ready Parking (heavy duty concrete)	600	s.f.	\$9	\$10	\$ 5,400	\$ 6,000
407	Yard Circulation (heavy duty concrete pavement)	25,000	s.f.	\$9	\$10	\$ 225,000	\$ 250,000
500	Front Yard Setback	5,000	s.f.	\$3	\$5	\$ 15,000	\$ 25,000
501	Side Yard Setback	8,000	s.f.	\$3	\$5	\$ 24,000	\$ 40,000
502	Side Yard Setback	8,000	s.f.	\$3	\$5	\$ 24,000	\$ 40,000
503	Rear Yard Setback	5,000	s.f.	\$3	\$5	\$ 15,000	\$ 25,000
504	Landscaping Allowance	54,600	s.f.	\$1.35	\$2	\$ 73,710	\$ 109,200
507	Stormwater Detention Area (5' deep)	25,000	s.f.	\$6	\$8	\$ 150,000	\$ 200,000
508	Bioswales	5,000	s.f.	\$4	\$5	\$ 20,000	\$ 25,000
509	Water Run-Off / Wetlands Filter	0	s.f.	\$0	\$0	\$ -	\$ -
600	Exterior Entry Plaza at Building	800	s.f.	\$8	\$10	\$ 6,400	\$ 8,000
601	Fueling Station (future - no cost included)	960	s.f.	\$0	\$0	\$ -	\$ -
602	Mower / Equipment Blow-Down Area	450	s.f.	\$7	\$8	\$ 3,150	\$ 3,600
700	Building Pad Work - Phase 1	48,900	s.f.	\$0.75	\$1.50	\$ 36,675	\$ 73,350
702	Building Pad Work - Phase 2	12,000	s.f.	\$0.75	\$1.50	\$ 9,000	\$ 18,000
703	Building Pad Work - Phase 3	8,200	s.f.	\$0.75	\$1.50	\$ 6,150	\$ 12,300
-	Sanitary Connection	1	allow.	\$30,000	\$50,000	\$ 30,000	\$ 50,000
-	Water Main Loop	1	allow.	\$125,000	\$175,000	\$ 125,000	\$ 175,000
-	Storm Sewer System	1	allow.	\$100,000	\$125,000	\$ 100,000	\$ 125,000
-	B6.12 Concrete Curb and Gutters	1,000	l.f.	\$28	\$29	\$ 28,000	\$ 29,000
-	Concrete Stoops at Building	400	s.f.	\$7	\$8	\$ 2,800	\$ 3,200
-	Concrete Sidewalk	2,000	s.f.	\$7	\$8	\$ 14,000	\$ 16,000
-	Site Earthwork, Erosion Control	\$50,000	allow.	10%	10%	\$ 45,000	\$ 55,000
-	Building Earthwork	\$50,000	allow.	10%	10%	\$ 45,000	\$ 55,000
-	Exterior Parking Lot Lighting	12	lights	\$4,500	\$5,500	\$ 54,000	\$ 66,000
-	Automatic Sliding Gate	1	ea.	\$10,000	\$12,000	\$ 10,000	\$ 12,000
-	Perimeter Site Fencing (6' chain link)	1,200	l.f.	\$27	\$30	\$ 32,400	\$ 36,000
Site Construction Costs		54,600	s.f.	\$24	\$31	\$ 1,326,695	\$ 1,716,550

Total Building and Site Cost	54,600	s.f.	\$144	\$195	\$ 7,872,019	\$ 10,641,070
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IV. CONTINGENCIES							
Design Contingency	10%				\$	787,202	\$ 1,064,107
Construction Contingency	5%				\$	393,601	\$ 532,054
Contingencies and Escalation Costs	54,600	s.f.	\$22	\$29		\$1,180,803	\$1,596,161
Total Cost with Contingencies	54,600	s.f.	\$166	\$224	\$	9,052,822	\$ 12,237,231

V. CONSTRUCTION MANAGER							
Preconstruction Services	1	allow.	\$30,000	\$40,000	\$	30,000	\$ 40,000
General Conditions (not incl. contingenci	7.5%				\$	590,401	\$ 798,080
CM Fee (not incl. contingencies)	2.5%				\$	196,800	\$ 266,027
Construction Manager Costs	54,600	s.f.	\$15	\$20	\$	817,202	\$ 1,104,107
TOTAL CONSTRUCTION COST	54,600	s.f.	\$181	\$244	\$	9,870,024	\$ 13,341,338

VI. SOFT COSTS							
A/E Fees (not including civil engineering)					\$	789,602	\$ 1,067,307
A/E Estimated Reimbursables					\$	15,000	\$ 25,000
Soil Borings and Geotechnical Report					\$	15,000	\$ 25,000
Site Topographic Survey					\$	70,100	\$ 70,100
Construction Materials Testing	1.0%	allow.			\$	98,700	\$ 133,413
Soft Costs Totals	54,600	s.f.	\$18	\$24	\$	988,402	\$ 1,320,820
TOTAL PROJECT COST	54,600	s.f.	\$199	\$269	\$	10,858,426	\$14,662,158

PART 2 - ALTERNATE BID COST ESTIMATE

I. ALTERNATE BID ITEMS							
A. Alternate Bid #1 - Covered Exterior Parking							
200	Covered Vehicle / Equipment Parking	18,448	s.f.	\$50	\$60	\$ 922,400	\$ 1,106,880
Alternate Bid #1 Totals		18,448	s.f.	\$50	\$60	\$ 922,400	\$ 1,106,880
B. Alternate Bid #2 - Vehicle Storage - Phase 2 (2035)							
900	Heated Vehicle Storage (2035 Projection)	9,828	s.f.	\$85	\$105	\$ 835,380	\$ 1,031,940
901	Seasonal Storage	1,656	s.f.	\$85	\$105	\$ 140,760	\$ 173,880
-	Grossing Factor (walls, etc.)	16	s.f.	\$85	\$105	\$ 1,360	\$ 1,680
Alternate Bid #2 Totals						\$ 977,500	\$ 1,207,500
C. Alternate Bid #3 - Vehicle Storage - Phase 3 (2050)							
1000	Heated Vehicle Storage (2050)	8,190	s.f.	\$85	\$110	\$ 696,150	\$ 900,900
-	Grossing Factor (walls, etc.)	10	s.f.	\$85	\$110	\$ 850	\$ 1,100
Alternate Bid #3 Totals		8,200	s.f.	\$85	\$110	\$ 697,000	\$ 902,000
D. Alternate Bid #4 - Material Storage Bins and Yard Storage							
100	Covered Material Storage Bins	2,600	s.f.	\$115	\$120	\$ 299,000	\$ 312,000
300	Yard Storage (concrete slab only)	1,600	s.f.	\$7	\$8	\$ 11,200	\$ 12,800
-	Grossing Factor (walls, etc.)	10	s.f.	\$80	\$90	\$ 800	\$ 900
Alternate Bid #4 Totals		4,210	s.f.	\$74	\$77	\$ 311,000	\$ 325,700
Alternate Bid Construction Costs						\$ 2,907,900	\$ 3,542,080
II. CONTINGENCIES AND ESCALATION							
	Design Contingency	10%				\$ 290,790	\$ 354,208
	Construction Contingency	5%				\$ 145,395	\$ 177,104
Contingencies and Escalation Costs						\$436,185	\$531,312
Total Cost with Contingencies						\$ 3,344,085	\$ 3,542,080
III. CONSTRUCTION MANAGER							
	General Conditions (not incl. contingencies)	7.5%				\$ 250,806	\$ 265,656
	CM Fee (not incl. contingencies)	2.5%				\$ 83,602	\$ 88,552
Construction Manager Costs						\$ 334,409	\$ 354,208
TOTAL ALTERNATE BID CONSTRUCTION COST						\$ 3,678,494	\$ 3,896,288
VI. SOFT COSTS							
	A/E Fees (not including civil engineering)					\$ 294,279	\$ 311,703
	A/E Estimated Reimbursables					\$ 1,000	\$ 3,000
Soft Costs Totals						\$ 295,279	\$ 314,703
TOTAL ALTERNATE BID COST						\$ 3,973,773	\$ 4,210,991
TOTAL POTENTIAL COMPLETE PROJECT COST						\$14,832,199	\$18,873,149

Footnotes:

1. Building budget estimate is based on Target Building Space Program dated 6-August-2020.
2. Site budget estimate is based on Target Site Space Program dated 6 August-2020.
3. Low range building square foot costs are based on the South Elgin Public Works Facility, escalated to 2021.
4. High range building square foot costs are based on the Lake County Forest Preserve Ops building escalated to 2021.
5. Estimate is to be used for Order of Magnitude only and is not a guaranteed project budget.

Similar Communities Data



Village of Montgomery New Public Works Facility

Project #: 2020-022

11-Sep-2020

Community Data					Public Works Data					
Village or City	Population (2010)	Area (Sq. Mi.)	Centerline Road Miles	People per Sq. Mile	P.W. Staff	Large Vehicles	Medium Vehicles	Small Vehicles	Vehicle / P.W. Staff	Resident / P.W. Staff
Village of Sugar Grove	8,997	11.58	60	777	11	11	17	1	2.64	818
City of North Aurora	16,760	17.49	77	958	14	10	14	1	1.79	1,197
City of Yorkville	16,921	20.47	120	827	15	12	20	4	2.40	1,128
Village of Franklin Park	18,333	4.77	75	3,843	30	16	14	4	1.13	611
Village of Bensenville	18,352	5.55	65	3,307	35	19	27	6	1.49	524
Village of Montgomery (2020)	18,438	9.50	76.5	1,941	18	1	15	17	1.83	1,024
Village of Montgomery (needed)	18,438	9.50	76.5	1,941	28	5	21	22	1.71	659
Village of Lisle	22,390	7.19	65	3,114	26.5	11	13	7	1.17	845
Village of Huntley	22,491	14.39	132	1,563	34	10	10	25	1.32	662
Village of Algonquin	30,046	12.43	130	2,417	51	20	9	22	1.00	589
City of Danville	33,027	18.11	430	1,824	65	20	65	10	1.46	508
Village of Elk Grove	33,127	11.50	109	2,881	60	27	12	21	1.00	552
Village of Northbrook	33,170	13.30	130	2,494	64	26	41	49	1.81	518
Village of Woodridge	32,971	9.71	237	3,396	32	14	18	19	1.59	1,030
Village of Montgomery (2035)	33,500	13.00	76.5	2,577	40	5	33	28	1.65	838
Village of Montgomery (2050)	33,500	13.00	76.5	2,577	52	5	43	33	1.56	644
Village of Oswego	35,237	14.00	156	2,517	25	13	12	3	1.12	1,340
Village of Addison	36,942	10.01	96	3,691	63	32	19	12	1.00	586
Village of Plainfield	39,581	25.39	410	1,559	31	20	26	23	2.23	1,277
City of Aurora	197,899	45.77	671	4,324	154	72	61	79	1.38	1,285



REQUEST FOR COMMITTEE ACTION

Referred to Council: September 17, 2020
Subject: Pavement Patching Program Change Order
Staff Contact: Alan Lange, Public Works Director
Department: Public Works

TITLE: A Resolution Approving Change Order No. 1 to the Agreement with Schroeder Asphalt Services, Inc. for the 2020 Pavement Patching and Crack Sealing Program in an Amount Not to Exceed \$20,000

COMMITTEE ACTION FOLLOW UP-ITEMS:

N/A

RECOMMENDATION:

Staff recommends a resolution approving Change Order No. 1 to the Agreement with Schroeder Asphalt Services, Inc. for the 2020 Pavement Patching and Crack Sealing Program in an amount not to exceed \$20,000.

BACKGROUND:

The City recently awarded the contract for the 2020 Pavement Patching and Crack Sealing Program in an amount not to exceed \$164,110.00. Given that the awarded contract price came in approximately \$20,000 under budget, staff decided to include some additional asphalt repair needed for the Salt Creek Greenway Bike Trail. Staff requested that Schroeder Asphalt extend their bid pricing to this work. The path will be resurfaced with a Class D 3 inch patch from Park Avenue to the southern approach to the bridge over Irving Park Road (approximately 825 square yards).

ANALYSIS:

Public Works staff budgeted \$150,000 for roadway patching and \$35,000 for crack sealing for FY 2021. These items were bid together to reduce mobilization costs and allow for more competitive pricing. The additional \$20,000.00 brings the total contract value to \$184,110.00.

DOCUMENTS ATTACHED

- ✓ Resolution
- ✓ Additional Patching Location

RESOLUTION NO. R-20-65

A RESOLUTION APPROVING CHANGE ORDER NO. 1 TO THE AGREEMENT WITH SCHROEDER ASPHALT SERVICES, INC. FOR THE 2020 PAVEMENT PATCHING AND CRACK SEALING PROGRAM IN AN AMOUNT NOT TO EXCEED \$20,000.

WHEREAS, the City of Wood Dale (hereinafter referred to as the “City”) is a duly organized and existing body politic and corporate governed by the provisions of the Illinois Municipal Code, 65 ILCS 5/1-1-1, *et seq.*, and its own duly adopted Municipal Code; and

WHEREAS, the City is authorized and empowered under the Illinois Municipal Code, and its Ordinances adopted pursuant thereto, to enter into agreements and to contract for goods and services; and

WHEREAS, the Mayor and the City Council of the City seek to ensure that the City is run effectively and efficiently; and

WHEREAS, the Mayor and the City Council of the City, seeks **SCHROEDER ASPHALT SERVICES, INC.** for the **2020 PATCHING AND CRACK SEALING PROGRAM**; and

WHEREAS, these services are necessary to maintain and promote an effective and efficient City Government; and

WHEREAS, after diligent review of the qualifications and services of **SCHROEDER ASPHALT SERVICES, INC.**, the Mayor and the City Council find **SCHROEDER ASPHALT SERVICES, INC.** is the most qualified firm to perform the duties sought by the City; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WOOD DALE, DUPAGE COUNTY, AN ILLINOIS CORPORATION, as follows:

SECTION 1: The recitals set forth above are incorporated herein and made a part hereof.

SECTION 2: The Mayor is authorized to execute said Agreement on behalf of the City of Wood Dale, which signature shall be attested to by the City Clerk.

SECTION 3: The City Manager, staff and/or the City Attorney shall take the steps necessary to put the terms and conditions of the Agreement into effect.

SECTION 4: That all ordinances and resolutions, or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

SECTION 5: That this Resolution shall be in full force and effect from and after its adoption, approval, and publication in pamphlet form as provided by law.

PASSED this 17th day of September, 2020.

AYES: _____

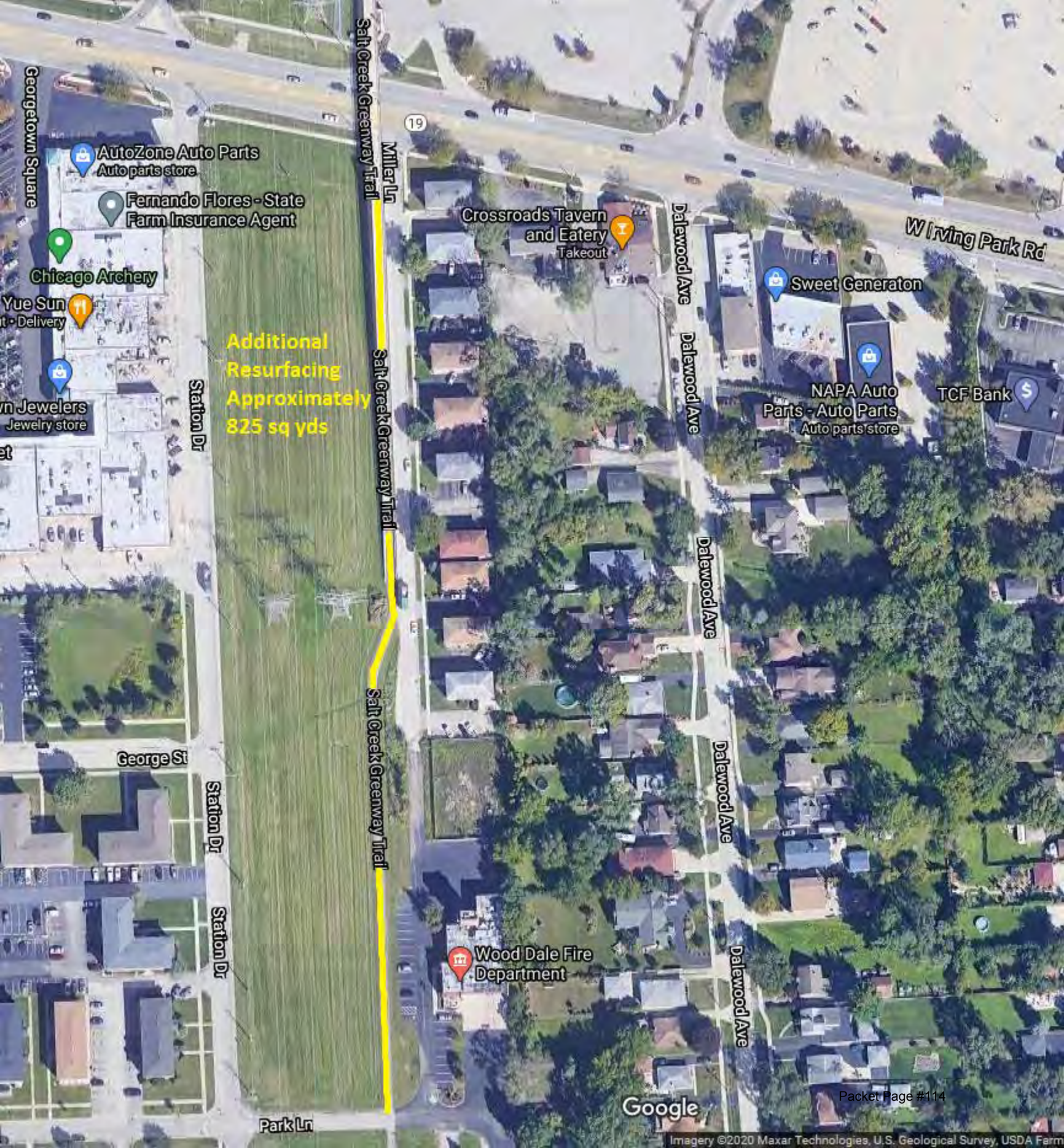
NAYS: _____

ABSENT: _____

APPROVED this 17th day of September, 2020.

SIGNED: _____
Annunziato Pulice, Mayor

ATTEST: _____
Lynn Curiale, City Clerk



**Additional
Resurfacing
Approximately
825 sq yds**

AutoZone Auto Parts
Auto parts store

**Fernando Flores - State
Farm Insurance Agent**

Chicago Archery

Yue Sun
Food Delivery

Wyn Jewelers
Jewelry store

**Crossroads Tavern
and Eatery**
Takeout

Sweet Generator

**NAPA Auto
Parts - Auto Parts**
Auto parts store

TCF Bank

**Wood Dale Fire
Department**

Google

Packet Page #114



REQUEST FOR COUNCIL ACTION

Referred to Council: September 17, 2020
Subject: Pay Request No. 4 (Final) DMI
Staff Contact: Alan Lange, Director of Public Works
Department: Public Works

TITLE: Approval of Pay Request No. 4 (Final) to Dahme Mechanical Industries, Inc. for the FY 2020 Wastewater Treatment Facility Improvements in the Amount of \$16,295.50

COMMITTEE ACTION FOLLOW-UP ITEMS:

N/A

RECOMMENDATION:

Staff recommends approval of a final payment to Dahme Mechanical Industries, Inc. for the FY 2020 Wastewater Treatment Facility Improvements in the amount of \$16,295.50.

BACKGROUND:

The City of Wood Dale previously entered into an agreement with Dahme Mechanical Industries for minor plant repairs to the North and South WWTPs including lead paint abatement, piping replacement, and new HVAC equipment. The City is planning a major investment in the infrastructure of South Plant in the near future however the piping systems and grating support structures of the South Plant currently have significant issues with corrosion. This project made repairs to these systems to allow them to function until the plant infrastructure improvements are completed. Additionally, HVAC equipment which was not replaced under the 2013 North WWTP Improvement Project were replaced to protect sensitive materials and equipment and ensure the proper operation of the plant.

ANALYSIS:

Staff had budgeted \$175,000 within the CIP for this work. The original contract was awarded to DMI in an amount not to exceed \$153,080. During the South Plant renovations, it was discovered that support beams for the wet well grating were failing and needed to be replaced. In order to ensure employee and contractor safety, a change order was approved in an amount not to exceed \$9,875 bringing the total contract value to \$162,955.

DOCUMENTS ATTACHED

✓ DMI Final Invoice and Summary Tabulation of Final Payment

DAHME MECHANICAL INDUSTRIES

610 S ARTHUR AVENUE
 ARLINGTON HEIGHTS, IL 60005

Invoice

Date	Invoice #
8/26/2020	20200351

Bill To
CITY OF WOOD DALE ATTN: BRETT GARELLI 404 N WOOD DALE RD WOOD DALE, IL 60191

Job Location
NORTH & SOUTH WWTP IMPROVEMENTS

P.O. No.	Terms	Due Date	Rep	Project			
	Due on receipt	8/26/2020	KK	WDD600-WOOD DALE NO & SO WWTP			
Description				Qty	Rate		Amount
FINAL PAY APPLICATION NO 4 - CONTRACTOR'S APPLICATION FOR PAYMENT FORM G702 & G703 ATTACHED					16,295.50		16,295.50
					Total		\$16,295.50
					Balance Due		\$16,295.50

TO OWNER: City of Wood Dale
 404 N. Wood Dale Rd.
 Wood Dale, IL 60191

City of Wood Dale
 WWTF Improvements

APPLICATION NO.: 4
 APPLICATION DATE: 8/1/2020
 PERIOD TO: 8/30/2020
 ARCHITECT'S PROJECT NO.:

OWNER
 ARCHITECT/
 ENGINEER

FROM CONTRACTOR: Dahme Mechanical Industries, Inc. VIA ARCHITECT:
 610 S. Arthur Ave
 Arlington Heights, IL 60005

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM..... \$ 153,080.00
- 2. Net Change By Change Orders..... \$ 9,875.00
- 3. CONTRACT SUM TO DATE (Line 1 + 2)..... \$ 162,955.00
- 4. TOTAL COMPLETED & STORED TO DATE..... \$ 162,955.00
 (Column G on G703)
- 5. RETAINAGE:
 - a. 0 % of Completed Work \$ 0.00
 (Columns D + E on G703)
 - b. 0 % of Stored Material \$ 0.00
 (Column F on G703)
 - Total Retainage (Line 5a + 5b or Total in Column I of G703)..... \$ 0.00
- 6. TOTAL EARNED LESS RETAINAGE..... \$ 162,955.00
 (Line 4 less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 146,659.50
 (Line 6 from prior Certificate)
- 8. CURRENT PAYMENT DUE..... \$ 16,295.50
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 0.00
 (Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$9,875.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$9,875.00	\$0.00
NET CHANGES by Change Order	\$9,875.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: *[Signature]* Date: 8-25-20

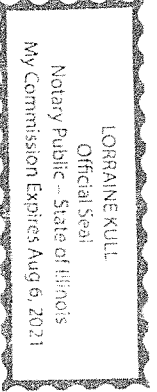
State of: IL

County of: Cook

Subscribed and sworn to before me this 25th day of August 2020

Notary Public: *[Signature]*

My Commission expires: 8-6-2021



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ _____

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

ARCHITECT/ENGINEER:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

(Instructions on reverse side)

PAGE 1 OF 1 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT,

containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 4
 APPLICATION DATE: 8/1/20
 PERIOD TO: 8/30/20

ARCHITECT'S PROJECT NO.: 0

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G + C)	I BALANCE TO FINISH (C - G)	J RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD						
1	4" Plug Valve	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	\$0.00	\$0.00	
2	6" Plug Valve	\$11,000.00	\$11,000.00	\$0.00	\$0.00	\$11,000.00	100.00%	\$0.00	\$0.00	
3	Ductwork Extension	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	100.00%	\$0.00	\$0.00	
4	Walkway Grate Support	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$40,000.00	100.00%	\$0.00	\$0.00	
5	Indoor MAU	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.00%	\$0.00	\$0.00	
6	Roof-top MAU	\$13,855.00	\$13,855.00	\$0.00	\$0.00	\$13,855.00	100.00%	\$0.00	\$0.00	
7	Lead Remediation	\$12,225.00	\$12,225.00	\$0.00	\$0.00	\$12,225.00	100.00%	\$0.00	\$0.00	
8	Painting Subcontractor	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	100.00%	\$0.00	\$0.00	
9	3" Forcemain	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	100.00%	\$0.00	\$0.00	
10	4" Forcemain	\$19,500.00	\$19,500.00	\$0.00	\$0.00	\$19,500.00	100.00%	\$0.00	\$0.00	
11	6" Forcemain	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$4,500.00	100.00%	\$0.00	\$0.00	
12	MAU vent	\$9,875.00	\$9,875.00	\$0.00	\$0.00	\$9,875.00	100.00%	\$0.00	\$0.00	
13	Change Order 1 - grating supports									
TOTALS		\$162,955.00	\$162,955.00	\$0.00	\$0.00	\$162,955.00	100.00%	\$0.00	\$0.00	



REQUEST FOR COUNCIL ACTION

Referred to Council:	September 17, 2020
Subject:	Veteran's Memorial Medallions
Staff Contact:	Alan Lange, Public Works Director
Department:	Public Works

TITLE: A Resolution Approving an Agreement with Grace Masonry for the Purchase and Installation of Five (5) Bronze Military Service Branch Medallions at Veteran's Park in an Amount Not to Exceed \$39,130

COMMITTEE ACTION FOLLOW-UP ITEMS:

Passed – 7-0

RECOMMENDATION:

Staff Recommends a Resolution Approving an Agreement with Grace Masonry for the Purchase and Installation of Five (5) Bronze Military Service Branch Medallions at Veteran's Park in an Amount Not to Exceed \$39,130.

BACKGROUND:

The Public Works Committee had previously discussed enhancing the visual appeal of the Veteran's Memorial adjacent to the North Wastewater Treatment Plant including purchasing and installing medallions depicting the military service branch insignia. At the September 10, 2020 Committee meeting, a motion was made and carried to install five (5) 36" bronze medallions on the southern wall of the western most plant building adjacent to the parking lot as seen in the attachment. Additional landscaping improvements will be made by Public Works Staff to enhance the visibility of the medallions and improve the overall aesthetics of Veteran's Park. Additional lighting for the medallions will be advertised for bid along with the newly approved wind chime locations.

ANALYSIS:

The project was previously unfunded within the CIP however at the annual budget meeting it was voted by Council to fund the project within the General Capital Projects Fund in an amount not to exceed \$75,000.

DOCUMENTS ATTACHED

- ✓ Resolution
- ✓ Grace Masonry Proposal
- ✓ Medallion Location

RESOLUTION NO. R-20-66

A RESOLUTION APPROVING AN AGREEMENT WITH GRACE MASONRY FOR THE PURCHASE AND INSTALLATION OF FIVE (5) BRONZE MILITARY SERVICE BRANCH MEDALLIONS AT VETERAN'S PARK IN AN AMOUNT NOT TO EXCEED \$39,130

WHEREAS, the City of Wood Dale (hereinafter referred to as the "City") is a duly organized and existing body politic and corporate governed by the provisions of the Illinois Municipal Code, 65 ILCS 5/1-1-1, *et seq.*, and its own duly adopted Municipal Code; and

WHEREAS, the City is authorized and empowered under the Illinois Municipal Code, and its Ordinances adopted pursuant thereto, to enter into agreements and to contract for goods and services; and

WHEREAS, the Mayor and the City Council of the City seek to ensure that the City is run effectively and efficiently; and

WHEREAS, the Mayor and the City Council of the City, seeks the **GRACE MASONRY** for the **MILITARY SERVICE BRANCH MEDALLIONS**; and

WHEREAS, these services are necessary to maintain and promote an effective and efficient City Government; and

WHEREAS, after diligent review of the qualifications and services of **GRACE MASONRY**, the Mayor and the City Council find **GRACE MASONRY** is the most qualified firm to perform the duties sought by the City; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WOOD DALE, DUPAGE COUNTY, AN ILLINOIS CORPORATION, as follows:

SECTION 1: The recitals set forth above are incorporated herein and made a part hereof.

SECTION 2: The Mayor is authorized to execute said Agreement on behalf of the City of Wood Dale, which signature shall be attested to by the City Clerk.

SECTION 3: The City Manager, staff and/or the City Attorney shall take the steps necessary to put the terms and conditions of the Agreement into effect.

SECTION 4: That all ordinances and resolutions, or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

SECTION 5: That this Resolution shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

PASSED this 17th day of September, 2020.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 17th day of September, 2020.

SIGNED: _____
Annunziato Pulice, Mayor

ATTEST: _____
Lynn Curiale, City Clerk



2811 Hitchcock Avenue, Downers Grove IL 60515

PHONE & TEXT: 630-514-7246

helen@gracemasonry.com

Proposal dated August 13, 2020

Proposal prepared by BOB VODICKA 630-514-7249

Proposal submitted to: Alan Lange at Village of Wood Dale - Via email

Work to be performed at: Village of Wood Dale, IL

We hereby propose to furnish the materials and perform the labor necessary for the completion of the following masonry work:

- OPTION #1:
- For supplying five (5) 12" plaques and installing them in granite monument.
- For natural colored mortar.
- No caulking included.

All material is guaranteed to be as specified and the above work to be performed in accordance with the drawings and specifications for the above work and completed in a substantial workmanlike manner for the sum of **\$5,680.00 (Five thousand six hundred eighty and no/100's dollars) to be paid upon completion.**

- OPTION #2-A:
- For supplying five (5) 24" plaques and installing them in curved brick wall.
- For natural colored mortar.
- No caulking included.

All material is guaranteed to be as specified and the above work to be performed in accordance with the drawings and specifications for the above work and completed in a substantial workmanlike manner for the sum of **\$11,320.00 (Eleven thousand three hundred twenty and no/100's dollars) to be paid upon completion.**

OPTION #2-B:

- For supplying five (5) 36" plaques and installing them in a straight brick wall.
- For natural colored mortar.
- No caulking included.
- NOTE: These plaques are a custom size, 170 pounds each, would take 3-4 weeks to get the molds made and photos sent for approval and 5-6 weeks after approval for delivery end of November best case.

All material is guaranteed to be as specified and the above work to be performed in accordance with the drawings and specifications for the above work and completed in a substantial workmanlike manner for the sum of **\$39,130.00 (Thirty nine thousand one hundred thirty and no/100's dollars) to be paid upon completion.**

- OPTION #3:
- For digging five (5) holes 42" deep, framing top to approximately 19" x 22" and pouring concrete.
- For supplying and installing five (5) limestone pedestals on concrete, see drawings.
- For supplying five (5) 18" plaques on pedestals.
- For supplying a machine for lifting the stone pedestals.
- For natural colored mortar.
- No caulking included.

All material is guaranteed to be as specified and the above work to be performed in accordance with the drawings and specifications for the above work and completed in a substantial workmanlike manner for the sum of **\$21,830.00 (Twenty one thousand eight hundred thirty and no/100's dollars) to be paid upon completion.**

PRICE VALID ON ALL CONSTRUCTION COMPLETED BY JUNE 1, 2021

NOTE: The Proposal price is figured off dimensions shown on drawings or scaled if dimensions are not provided; there will be an EXTRA COST for any additional work.

The General Contractor is to supply water, light, power, engineering and layout, templates and trash removal from job site as needed.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate.

NO winterization is included in this price and shall be an extra charge.

Workers Compensation and General Liability insurance is covered by Suburban Insurance Agencies, Inc. and a certificate of insurance is available upon request and is unchangeable.

NO permits, licensing or bonding included in proposal price.

Terms: Net due upon completion. Past due accounts will be charged 1 ½% service charge per month.

We may withdraw this proposal if not accepted within 45 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications, conditions and certificate of insurance are satisfactory and are hereby accepted. **Payment will be made as outlined above.** We will pay all attorneys' fees, court costs and expenses incurred in collecting payment and interest of 18% per annum on any invoice past due. If accepted on behalf of a corporation, the undersigned individually and personally guarantees payment, including attorney's fees, court costs and expenses incurred in collecting payment. AUTHORIZATION TO PROCEED, VERBAL OR WRITTEN, CONSTITUTES ACCEPTANCE OF THE BID AMOUNT, TERMS AND CONDITIONS SET FORTH IN THIS PROPOSAL.

Date: _____ Proposal accepted by: _____

Limited Warranty

We warrant to the owner that the materials and equipment furnished under this proposal will be of good quality and new unless otherwise required or permitted by the drawings and specifications, that the work will be free from defects not inherent in the quality required or permitted, and that the work will conform to the requirements of the drawings and specifications. Our warranty excludes remedy for damage or defect caused by abuse, modifications not executed by us, improper or insufficient maintenance, normal wear and tear or normal usage. ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, ARE HEREBY EXPRESSLY EXCLUDED.

Veteran's Memorial Service Branch Medallions



Location



Location (continued)

View Looking East



Location (continued)

View Looking West





REQUEST FOR COUNCIL ACTION

Referred to Council: September 17, 2020
Subject: IDOT Grant Funding Paperwork for Elizabeth Bridge
Staff Contact: Jeff Mermuys, City Manager
Department: PW/Admin

TITLE: A Resolution Authorizing Application for Federal Funding Grant through IDOT for Phase 1 Preliminary Engineering and Environmental Studies for Elizabeth Drive Bridge

COMMITTEE ACTION FOLLOW-UP ITEMS:

n/a

RECOMMENDATION:

Pass Resolution

BACKGROUND:

During its last inspection, the Elizabeth Drive Bridge was determined to be structurally deficient and obsolete. The report recommended that the three-span structure be replaced within the next five years. The anticipated construction cost of the project is \$2,594,000. The City applied for and will receive Surface Transportation Program – Bridge (STP-Bridge) funding, which may be used to fund the engineering and design related consultant services, as well as the cost of construction.

ANALYSIS:

This is part of grant process with IDOT to begin the funding for Phase 1 Preliminary Engineering and Environmental Studies. Wood Dale's cost associated with this phase is a 20% match equaling \$61,040.

DOCUMENTS ATTACHED

✓ IDOT Resolution

RESOLUTION No. R-20-67

A RESOLUTION AUTHORIZING APPLICATION FOR FEDERAL FUNDING GRANT THROUGH IDOT FOR PHASE 1 PRELIMINARY ENGINEERING AND ENVIRONMENTAL STUDIES FOR ELIZABETH DRIVE BRIDGE

WHEREAS, CITY OF WOOD DALE is attempting to improve a segment of Elizabeth Drive from Addison Road to Forest Preserve Drive that is approximately 0.28 miles in length.

WHEREAS, the cost of said improvement has necessitated the use of federal funds.

WHEREAS, the federal fund source requires a match of local funds.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF WOOD DALE THAT THE CITY OF WOOD DALE authorized Sixty-One Thousand and Forty dollars, (**\$61,040.00**), or as much as may be needed to match federal funds in the completion of **MFT Section Number 20-00054-00-BR for Phase I preliminary engineering and environmental studies.**

BE IT FURTHER RESOLVED that the Mayor and Clerk be and are hereby authorized and directed to execute the above-mentioned **RESOLUTION** and any other such documents related to advancement and completion of said project; and

BE IT FURTHER RESOLVED that the Clerk is hereby directed to transmit three certified copies of this **RESOLUTION** to the **Illinois Department of Transportation through the Division of Transportation** and one certified copy to the **CITY through the Mayor**,

PASSED this 17th day of September, 2020.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this **17th day of September, 2020.**

SIGNED: _____
Annunziato Pulice, Mayor

ATTEST: _____
Lynn Curiale, City Clerk



REQUEST FOR COUNCIL ACTION

Referred to Council:	September 17, 2020
Subject:	Clock Tower Brick Work
Staff Contact:	Alan Lange, Public Works Director
Department:	Public Works

TITLE: A Resolution Approving an Agreement with Grace Masonry for Additional Brick Work at the Clock Tower Fountains in an Amount Not to Exceed \$22,270

COMMITTEE ACTION FOLLOW-UP ITEMS:

Passed – 7-0

BACKGROUND:

The construction of the clock tower and fountains located at the intersection of Wood Dale Road and Irving Park Road was completed in 2019. Since that time there has been some interest expressed from within the community and Council to alter the design of the brick work on the two upper fountain beds. The current design has “WOOD” on the western fountain bed and “DALE” on the eastern bed in cast stone displays. The proposed design would add additional cast stone pieces to each fountain bed so both the eastern and western beds would read “WOOD DALE” and include the City’s leaf logo. This work would be completed at the end of the season after the fountains had been shut down and winterized.

ANALYSIS:

The total cost for the purchase and installation of the additional cast stone pieces would be \$22,270. It is possible that some electrical conduit would need to be relocated in order to install the signage the extent of which won’t be known until the existing brick courses are removed. The costs associated with this project are covered by the liquidated damages assessed to the original contractor.

DOCUMENTS ATTACHED

- ✓ Grace Masonry Proposal
- ✓ Mockup

RESOLUTION NO. R-20-68

**A RESOLUTION APPROVING AN AGREEMENT WITH GRACE MASONRY FOR
ADDITIONAL BRICK WORK AT THE CLOCK TOWER FOUNTAINS IN AN AMOUNT
NOT TO EXCEED \$22,270**

WHEREAS, the City of Wood Dale (hereinafter referred to as the “City”) is a duly organized and existing body politic and corporate governed by the provisions of the Illinois Municipal Code, 65 ILCS 5/1-1-1, *et seq.*, and its own duly adopted Municipal Code; and

WHEREAS, the City is authorized and empowered under the Illinois Municipal Code, and its Ordinances adopted pursuant thereto, to enter into agreements and to contract for goods and services; and

WHEREAS, the Mayor and the City Council of the City seek to ensure that the City is run effectively and efficiently; and

WHEREAS, the Mayor and the City Council of the City, seeks **GRACE MASONRY** for the **CLOCK TOWER BRICK WORK**; and

WHEREAS, these services are necessary to maintain and promote an effective and efficient City Government; and

WHEREAS, after diligent review of the qualifications and services of **GRACE MASONRY**, the Mayor and the City Council find **GRACE MASONRY** is the most qualified firm to perform the duties sought by the City; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WOOD DALE, DUPAGE COUNTY, AN ILLINOIS CORPORATION, as follows:

SECTION 1: The recitals set forth above are incorporated herein and made a part hereof.

SECTION 2: The Mayor is authorized to execute said Agreement on behalf of the City of Wood Dale, which signature shall be attested to by the City Clerk.

SECTION 3: The City Manager, staff and/or the City Attorney shall take the steps necessary to put the terms and conditions of the Agreement into effect.

SECTION 4: That all ordinances and resolutions, or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

SECTION 5: That this Resolution shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

PASSED this 17th day of September, 2020.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 17th day of September, 2020.

SIGNED: _____
Annunziato Pulice, Mayor

ATTEST: _____
Lynn Curiale, City Clerk



2811 Hitchcock Avenue, Downers Grove IL 60515

PHONE & TEXT: 630-514-7246

helen@gracemasonry.com

Proposal dated September 15, 2020

Proposal prepared by BOB VODICKA 630-514-7249

Proposal submitted to: Alan Lange at Village of Wood Dale - Via email

Work to be performed at: Wood Dale Clock Tower - Sign remodel, Rt. 19 & Wood Dale Rd., Wood Dale, IL

We hereby propose to furnish the materials and perform the labor necessary for the completion of the following masonry work:

- SIGN CHANGE #2:
- For covering area with plywood.
- For removing four pieces of coping from two fountain walls.
- For demo of Wood Dale signs and brick as needed for new signage and stack bond at two sides.
- For supplying and installing two new 21-3/4" x 105-5/8" Wood Dale signs, it might need to be in two pieces each.
- For new stack bond course at one side of each sign and two courses over new signs.
- For supplying and installing four new pieces of cast stone coping on each wall.
- For supplying a machine for lifting.
- For clean up and removal of debris.
- For natural colored mortar.
- No caulking included.
- NOTE: Any electrical boxes and pipes to be removed by others.

All material is guaranteed to be as specified and the above work to be performed in accordance with the drawings and specifications for the above work and completed in a substantial workmanlike manner for the sum of **\$22,270.00 (Twenty two thousand two hundred seventy and no/100's dollars) to be paid upon completion.**

ALTERNATE #1: To remove and replace all caulk joints at top of copings on all seat and fountain walls. - ADD \$7,260.00 (Seven thousand two hundred sixty and no/100's dollars) TO ORIGINAL PROPOSAL PRICE.

PRICE VALID ON ALL CONSTRUCTION COMPLETED BY JUNE 1, 2021

NOTE: The Proposal price is figured off dimensions shown on drawings or scaled if dimensions are not provided; there will be an EXTRA COST for any additional work.

The General Contractor is to supply water, light, power, engineering and layout, templates and trash removal from job site as needed.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate.

NO winterization is included in this price and shall be an extra charge.

Workers Compensation and General Liability insurance is covered by Suburban Insurance Agencies, Inc. and a certificate of insurance is available upon request and is unchangeable.

NO permits, licensing or bonding included in proposal price.

Terms: Net due upon completion. Past due accounts will be charged 1 ½% service charge per month.

We may withdraw this proposal if not accepted within 45 days.

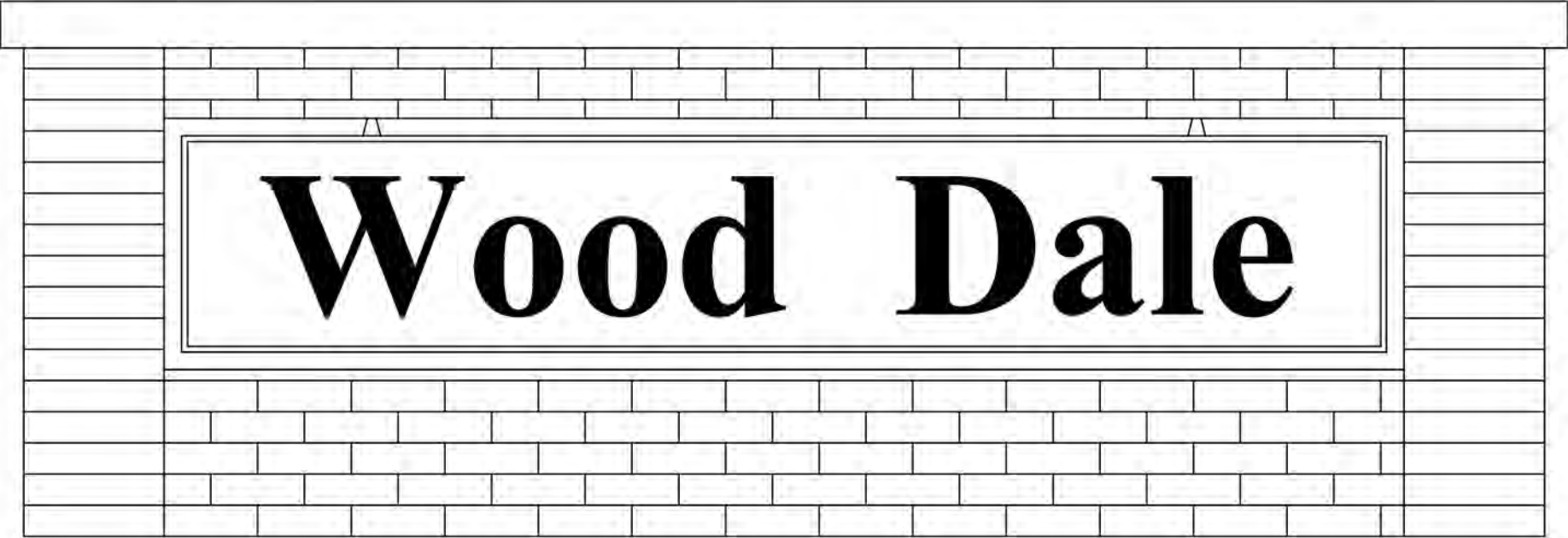
ACCEPTANCE OF PROPOSAL

The above prices, specifications, conditions and certificate of insurance are satisfactory and are hereby accepted. **Payment will be made as outlined above.** We will pay all attorneys' fees, court costs and expenses incurred in collecting payment and interest of 18% per annum on any invoice past due. If accepted on behalf of a corporation, the undersigned individually and personally guarantees payment, including attorney's fees, court costs and expenses incurred in collecting payment. AUTHORIZATION TO PROCEED, VERBAL OR WRITTEN, CONSTITUTES ACCEPTANCE OF THE BID AMOUNT, TERMS AND CONDITIONS SET FORTH IN THIS PROPOSAL.

Date: _____ Proposal accepted by: _____

Limited Warranty

We warrant to the owner that the materials and equipment furnished under this proposal will be of good quality and new unless otherwise required or permitted by the drawings and specifications, that the work will be free from defects not inherent in the quality required or permitted, and that the work will conform to the requirements of the drawings and specifications. Our warranty excludes remedy for damage or defect caused by abuse, modifications not executed by us, improper or insufficient maintenance, normal wear and tear or normal usage. ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, ARE HEREBY EXPRESSLY EXCLUDED.



Wood Dale



REQUEST FOR COUNCIL ACTION

Referred to Council: September 17, 2020
Subject: List of Bills
Staff Contact: Brad Wilson, Finance Director
Department: Finance

TITLE: List of Bills – 09/17/2020

RECOMMENDATION:

The Finance Department recommends that the City Council approve bills for the 09/17/2020 City Council meeting in the amount of \$2,218,458.02.

BACKGROUND:

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 294,128.44
Road & Bridge Fund	\$ 981.02
Motor Fuel Tax Fund	\$ 7,449.61
Tourism Fund	\$ 106.00
Narcotics Fund	\$ -
TIF District #1	\$ -
TIF District #2	\$ -
Capital Projects Fund	\$ 1,452,314.74
Land Acquisition Fund	\$ -
Commuter Parking Lot Fund	\$ 472.01
Sanitation Fund	\$ 101.88
Water & Sewer Capital Projects	\$ 6,438.75
Water & Sewer Fund	\$ 456,465.57
CERF	\$ -
Special Service Area Fund	\$ -
Total of all Funds	\$ 2,218,458.02

Total Number of Checks: 75

Purchases are made in accordance with the City's purchasing policies and procedures manual.

Items of interest:

Benchmark Const. (\$1,277,971.20) – Yes, this is the correct amount.

DuPage County Clerk (\$9,584.00) – Payment to the County per Court Order.

Ted Boufis (\$32,531.25) – The Local, façade improvement, payment 1

Vehicle Purchases:

There were no vehicle purchases on this list of bills.

Committee date:

Council date:

DOCUMENTS ATTACHED

✓ List of Bills

List of Bills - September 17, 2020

CHECK	VENDOR NAME	FULL DESCRIPTION	AMOUNT	INVOICE	DATE	ACCOUNT	ACCOUNT DESCRIPTION
11847	DuPage County Dot	DuDOT ROW Permit Application Fee	100.00	090220	9/2/2020	50010000 46037 CIP	City Hall Improvements
			<u>100.00</u>				
11848	Al Warren Oil Co Inc	862.9 Gals of Unleaded Gas	1,625.26	W1332156	8/25/2020	10 13001 GF	Gasoline Inventory
		Pump out of containment area for gas/E85 tank	337.55	W1333759	9/1/2020	10015053 42015 VGM	Maintenance - Other Equipment
		766.9 Gals of Unleaded Gas, 1325.8 Gals of Diesel	3,779.39	W1334576	9/3/2020	10 13001 GF	Gasoline Inventory
			<u>5,742.20</u>				
11849	Alejandra Gonzalez	UB Refund- 548 Sarah Dr, 18066	150.00	18066	9/3/2020	63 22002 Water	Customer Deposits
		UB Refund- 548 Sarah Dr, 18066	-5.48	18066	9/3/2020	61 14061 Sanitation	Sanitation Accts Receivable
		UB Refund- 548 Sarah Dr, 18066	-111.29	18066	9/3/2020	63 14063 Water	Water/Sewer Accts Receivable
			<u>33.23</u>				
11850	Allscape Inc.	Landscape Maintenance	1,050.00	20-0321	8/25/2020	10012061 42011 CS	Maintenance - Building/Grounds
			<u>1,050.00</u>				
11851	Anna Kujanowicz	UB Refund- 240 Potter St, 17546	150.00	17546	9/3/2020	63 22002 Water	Customer Deposits
			<u>150.00</u>				
11852	Aramark	City Mat Service	931.18	002082538645	5/27/2020	10012061 42011 CS	Maintenance - Building/Grounds
			<u>931.18</u>				
11853	Azavar Audit Solutions	Contingency Payment - ComEd Audit	119.39	150953	9/1/2020	10016000 44051 CS	Electric Utilities
		Contingency Payment - Nicor Audit	28.46	150954	9/1/2020	50010000 42034 CIP	Professional Services
		Contingency Payment - Comcast Audit	292.55	150955	9/1/2020	10011015 42001 IT	Telephone/Alarm Line
			<u>440.40</u>				
11854	Baxter and Woodman Inc	FY21/22 Road Project	9,394.71	0215764	8/21/2020	50030000 46031 CIP	Street Improvement Program
			<u>9,394.71</u>				
11855	Benchmark Construction, Inc	Ward 2/3 Stormwater Improvements Prospect/Potter	1,277,971.20	15-R06511	9/2/2020	50010000 46034 CIP	Storm Sewer
			<u>1,277,971.20</u>				
11856	Boban Labovic	UB Refund- 453 Hiawatha Trail, 8004	50.00	8004	9/3/2020	63 22002 Water	Customer Deposits
		UB Refund- 453 Hiawatha Trail, 8004	-2.35	8004	9/3/2020	61 14061 Sanitation	Sanitation Accts Receivable
		UB Refund- 453 Hiawatha Trail, 8004	-16.93	8004	9/3/2020	63 14063 Water	Water/Sewer Accts Receivable
			<u>30.72</u>				

List of Bills - September 17, 2020

CHECK	VENDOR NAME	FULL DESCRIPTION	AMOUNT	INVOICE	DATE	ACCOUNT	ACCOUNT DESCRIPTION
11857	Bridge Development Partners, LLC	UB Refund- 650 Wood Dale Rd, 20786	150.00	20786	9/3/2020	63 22002 Water	Customer Deposits
		UB Refund- 650 Wood Dale Rd, 20786	-101.20	20786	9/3/2020	63 14063 Water	Water/Sewer Accts Receivable
			48.80				
11858	Christopher Burke Engineering Ltd	20200269, 391 Grove	620.75	160407	9/3/2020	10 22001 GF	Escrow Account
		20190778, 278 Cara Lane	381.50	160404	9/3/2020	10 22001 GF	Escrow Account
		20190052, 330-342 W Irving Park Rd	327.00	160402	9/3/2020	10 22001 GF	Escrow Account
		20160755, 555 Pond Dr	877.12	160401	9/3/2020	10 22001 GF	Escrow Account
		20190418, Oakbrook Elementary	194.69	160403	9/3/2020	10 22001 GF	Escrow Account
		20190476, 569 Gilbert Dr	109.00	160305	9/2/2020	10 22001 GF	Escrow Account
		20200249, 140 Florina Ct	318.11	160406	9/3/2020	10 22001 GF	Escrow Account
		20200023, 800 N Route 83	2,997.50	160411	9/3/2020	10 22001 GF	Escrow Account
		20200486, 712 N Central	156.75	160410	9/3/2020	10 22001 GF	Escrow Account
		20200420, 460 Dunlay	989.87	160409	9/3/2020	10 22001 GF	Escrow Account
		20200353, 389 N Maple	54.50	160408	9/3/2020	10 22001 GF	Escrow Account
		On-Call Engineering Services	905.25	160400	9/3/2020	10012021 42034 CD	Professional Services
		White Oaks Park, 20200046	4,580.04	160405	9/3/2020	10 22001 GF	Escrow Account
		Everstream-Addison Rd	281.75	160380	9/3/2020	10015051 42050 PW Admin	Engineering Services
		Standard Detail Updates	741.50	160379	9/3/2020	10012021 42034 CD	Professional Services
		Richert Station and Tank Maintenance	3,716.00	160378	9/3/2020	62005082 46048	Plant Maintenance
		Royal Oaks Lift Station Replacement	1,570.58	160377	9/3/2020	63005085 46045 Water CIP	Sewer
			18,821.91				
11859	Cirincione	Plumbing Plan Reviews/Inspections- August 20	2,340.00	083120	8/31/2020	10012021 42034 CD	Professional Services
			2,340.00				
11860	Clarke Environmental Mosquito	Mosquito Management Service	9,460.00	001013434	8/25/2020	10035052 42047 Streets	Mosquito Abatement
			9,460.00				
11861	Colley Elevator Co	Elevator Inspection- City Hall	367.00	201209	9/1/2020	10012061 42011 CS	Maintenance - Building/Grounds
			367.00				
11862	Commercial Tire Service	Tires for #510	349.00	1110131589	8/22/2020	63005081 44017 Utilities	Maintenance - Vehicles
			349.00				

List of Bills - September 17, 2020

CHECK	VENDOR NAME	FULL DESCRIPTION	AMOUNT	INVOICE	DATE	ACCOUNT	ACCOUNT DESCRIPTION
11863	Commonwealth Edison	387 Preserve	47.84	1935098099aug	8/26/2020	63005082 44051 Sewer	Electric Utilities
		152 Janis	39.25	1977013032aug	8/26/2020	63005081 44051 Utilities	Electric Utilities
		WD&Irv Lights	33.05	1615028013aug	8/31/2020	21035059 44051 MFT	Electric Utilities
		L/S Street Lights	180.14	2811168048aug	8/28/2020	21035059 44051 MFT	Electric Utilities
		Street Lights	199.59	2003164030aug	8/26/2020	21035059 44051 MFT	Electric Utilities
		Street Lights	4,688.32	5551084019aug	8/21/2020	21035059 44051 MFT	Electric Utilities
		372 Wood Dale	214.81	6102069032aug	8/25/2020	21035059 44051 MFT	Electric Utilities
		Clock Tower	472.36	2397133276aug	8/25/2020	21035059 44051 MFT	Electric Utilities
		121 E Irving Lights	1,058.79	2720145042aug	8/25/2020	21035059 44051 MFT	Electric Utilities
		Sign Devon Ave	26.72	3683007037aug	8/25/2020	21035059 44051 MFT	Electric Utilities
		411 Irving	41.41	4578064010aug	8/24/2020	21035059 44051 MFT	Electric Utilities
		269 Irving	10.00	3531026055aug	8/21/2020	21035059 44051 MFT	Electric Utilities
		948 Edgewood	12.63	1091045118aug	8/25/2020	21035059 44051 MFT	Electric Utilities
		SS Irving	308.01	5850739020aug	8/25/2020	60 44051 Metra	Electric Utilities
		144 Commercial	206.73	6018658025aug	8/25/2020	63005081 44051 Utilities	Electric Utilities
			<u>7,539.65</u>				
11864	Concentric Integration	SCADA Server Upgrades	6,552.00	0215765	8/21/2020	63005081 42021 Utilities	Maintenance Equipment Distribu
			<u>6,552.00</u>				
11865	Conrad Polygraph, Inc	6 Polygraph Exams	960.00	4038	8/31/2020	10024047 49044 PD Brd	Testing Program
			<u>960.00</u>				
11866	Constellation New Energy	401 Crestwood Rd	148.89	18211347101	9/1/2020	21035059 44051 MFT	Electric Utilities
		Street Lights	362.90	18211267401	8/27/2020	21035059 44051 MFT	Electric Utilities
			<u>511.79</u>				
11867	Daily Herald	Bid Notices	80.50	154759	8/22/2020	50030000 46032 CIP	Sidewalk/Curb Improvements
			<u>80.50</u>				
11868	Dariusz Krzyszton	UB Refund- 137 Bristol Ln Unit 3, 17439	12.19	17439	9/3/2020	61 14061 Sanitation	Sanitation Accts Receivable
		UB Refund- 137 Bristol Ln Unit 3, 17439	117.03	17439	9/3/2020	63 14063 Water	Water/Sewer Accts Receivable
			<u>129.22</u>				
11869	Discovery Benefits, Inc	COBRA/FSA Monthly- August 2020	150.83	0001215638-IN	8/31/2020	10016000 42034 CS	Professional Services
			<u>150.83</u>				

List of Bills - September 17, 2020

CHECK	VENDOR NAME	FULL DESCRIPTION	AMOUNT	INVOICE	DATE	ACCOUNT	ACCOUNT DESCRIPTION
11870	DuPage County Clerk	2018CF001471-0001	9,584.00	2	9/9/2020	10 36030 GF	Police Fines
			<u>9,584.00</u>				
11871	DuPage Water Commission	City Water Purchase- August 2020	192,741.57	01-2300-00aug	8/31/2020	63005081 44053 Utilities	DPWC Water Purchase
		City Water Purchase- July 2020	184,565.92	01-2300-00july	7/31/2020	63005081 44053 Utilities	DPWC Water Purchase
			<u>377,307.49</u>				
11872	Dynergy Energy Services	Wastewater/Water Dept Electric Services- August 20	3,038.05	274486820081	8/27/2020	63005081 44051 Utilities	Electric Utilities
		Wastewater/Water Dept Electric Services- August 20	12,832.76	274486820081	8/27/2020	63005082 44051 Sewer	Electric Utilities
			<u>15,870.81</u>				
11873	EGM, Inc.	LG Unit Repairs- Condensation Pump	605.00	22747	8/26/2020	10015051 42011 PW Admin	Maintenance - Building/Grounds
			<u>605.00</u>				
11874	Estevan&Maggie Avilez	UB Refund- 116 Blackhawk Ct Unit 2, 12602	50.00	12602	9/3/2020	63 22002 Water	Customer Deposits
		UB Refund- 116 Blackhawk Ct Unit 2, 12602	27.58	12602	9/3/2020	61 14061 Sanitation	Sanitation Accts Receivable
		UB Refund- 116 Blackhawk Ct Unit 2, 12602	18.09	12602	9/3/2020	63 14063 Water	Water/Sewer Accts Receivable
			<u>95.67</u>				
11875	Flood Brothers	7.04 Tons of 10YD Rolloff	607.20	5057850	8/5/2020	10035052 42054 Streets	Dump Fees
			<u>607.20</u>				
11876	Foot Stone, Inc.	Ecological Mngmt- Elizabeth Ct/E Potter Rd	1,312.50	2020-VOWD-02	9/1/2020	10035052 42106 Streets	Landscaping - City Property
			<u>1,312.50</u>				
11877	Forest Awards & Engraving	1 Slide Plate- Admin Conference Room	9.55	10686	9/2/2020	10011011 49099 Admin	Miscellaneous
		1 Nameplate Holder for Executive Session	27.50	10684	8/31/2020	10011011 49099 Admin	Miscellaneous
			<u>37.05</u>				
11878	Greater ChiLand Fellowship	UB Refund- 378 Catalpa Ave, 20609	150.00	20609	9/3/2020	63 22002 Water	Customer Deposits
		UB Refund- 378 Catalpa Ave, 20609	-13.32	20609	9/3/2020	61 14061 Sanitation	Sanitation Accts Receivable
		UB Refund- 378 Catalpa Ave, 20609	-24.90	20609	9/3/2020	63 14063 Water	Water/Sewer Accts Receivable
			<u>111.78</u>				
11879	Hawkins Inc	WW Chemical Supplies	1,033.80	4766591	8/3/2020	63005082 44063 Sewer	Chemical Supplies
		WW Chemical Supplies	966.02	4739887	6/23/2020	63005082 44063 Sewer	Chemical Supplies
			<u>1,999.82</u>				

List of Bills - September 17, 2020

CHECK	VENDOR NAME	FULL DESCRIPTION	AMOUNT	INVOICE	DATE	ACCOUNT	ACCOUNT DESCRIPTION
11880	Healy Asphalt Company LLC	1.41 Tons of UPM Cold Mix	197.40	24775	8/19/2020	20035058 42084 RB	Road Resurfacing/Repairs
		2.4 Tons of UPM Cold Mix	336.00	24837	8/21/2020	20035058 42084 RB	Road Resurfacing/Repairs
		3.61 Tons of Surface	203.97	24915	8/26/2020	20035058 42084 RB	Road Resurfacing/Repairs
			<u>737.37</u>				
11881	Illinois Emergency Nurses Association	National Child Passenger Safety Cert- Gack	75.00	30	8/29/2020	10024041 42089 PD	Education And Training
			<u>75.00</u>				
11882	Illinois Phlebotomy	Phlebotomy Services	425.00	1158	8/27/2020	10 36090 GF	DUI Tech Fund Fees
			<u>425.00</u>				
11883	IPBC - Intergovernmental Personnel	Monthly Insurance Premium- Sept 2020	157,786.68	09-2020	9/1/2020	10011014 42061 HR	Health Insurance
		Monthly Insurance Premium- Sept 2020	12,396.00	09-2020	9/1/2020	63005081 40111 Utilities	Health Care
		Monthly Insurance Premium- Sept 2020	20,799.73	09-2020	9/1/2020	63005082 40111 Sewer	Health Care
			<u>190,982.41</u>				
11884	James&Anne Arthurs	UB Refund- 517 Washington Ave, 18632	150.00	18632	9/3/2020	63 22002 Water	Customer Deposits
		UB Refund- 517 Washington Ave, 18632	-7.52	18632	9/3/2020	63 14063 Water	Water/Sewer Accts Receivable
			<u>142.48</u>				
11885	Jan Lysy	UB Refund- 312 Catalpa Ave, 18417	22.83	18417	9/3/2020	61 14061 Sanitation	Sanitation Accts Receivable
		UB Refund- 312 Catalpa Ave, 18417	51.84	18417	9/3/2020	63 14063 Water	Water/Sewer Accts Receivable
			<u>74.67</u>				
11886	Johnson Controls	Replaced expired battery main control-625 Sarah	70.15	34574163	7/21/2020	63005081 42011 Utilities	Maintenance - Building/Grounds
			<u>70.15</u>				
11887	Lois Padila	UB Refund- 116 Blackhawk Ct Unit 7, 16027	60.94	16027	9/3/2020	61 14061 Sanitation	Sanitation Accts Receivable
		UB Refund- 116 Blackhawk Ct Unit 7, 16027	243.72	16027	9/3/2020	63 14063 Water	Water/Sewer Accts Receivable
			<u>304.66</u>				
11888	Mayur Trivedi	UB Refund- 143 Bristol Lane Unit 2, 20780	150.00	20780	9/3/2020	63 22002 Water	Customer Deposits
		UB Refund- 143 Bristol Lane Unit 2, 20780	-2.35	20780	9/3/2020	61 14061 Sanitation	Sanitation Accts Receivable
		UB Refund- 143 Bristol Lane Unit 2, 20780	-30.30	20780	9/3/2020	63 14063 Water	Water/Sewer Accts Receivable
			<u>117.35</u>				

List of Bills - September 17, 2020

CHECK	VENDOR NAME	FULL DESCRIPTION	AMOUNT	INVOICE	DATE	ACCOUNT	ACCOUNT DESCRIPTION
11889	Metropolitan Mayors Caucus	FY2020 Caucus Dues	619.65	2020-049	8/19/2020	10011011 42092 Admin	Dues And Subscriptions - Legis
			<u>619.65</u>				
11890	MIDI Music Center Ink	UB Refund- 989 AEC Dr, 15862	50.00	15862	9/3/2020	63 22002 Water	Customer Deposits
		UB Refund- 989 AEC Dr, 15862	16.53	15862	9/3/2020	63 14063 Water	Water/Sewer Accts Receivable
			<u>66.53</u>				
11891	Nancy Fairley	UB Refund- 688 Catherine Ct	50.00	12903	9/3/2020	63 22002 Water	Customer Deposits
		UB Refund- 688 Catherine Ct	-22.80	12903	9/3/2020	63 14063 Water	Water/Sewer Accts Receivable
			<u>27.20</u>				
11892	Nicor Gas	444 Potter	128.89	53400900006aug	8/24/2020	63005081 44052 Utilities	Natural Gas Utilities
		256 Mittel	39.05	69653763057aug	8/24/2020	63005082 44052 Sewer	Natural Gas Utilities
		412 Park	48.40	55400900001aug	8/21/2020	63005081 44052 Utilities	Natural Gas Utilities
		269 Irving- A	235.00	21347800001aug	8/25/2020	63005082 44052 Sewer	Natural Gas Utilities
		331 Edgewood	47.37	77616386478aug	8/26/2020	63005081 44052 Utilities	Natural Gas Utilities
		388 Irving	19.64	46617400000aug	8/24/2020	63005081 44052 Utilities	Natural Gas Utilities
		150 Janis	39.44	38546902156aug	8/24/2020	63005081 44052 Utilities	Natural Gas Utilities
		890 Lively	83.44	63032393516aug	8/24/2020	63005081 44052 Utilities	Natural Gas Utilities
		429 Knollwood	39.55	99560406466aug	8/24/2020	63005081 44052 Utilities	Natural Gas Utilities
		277 Edgebrook	38.56	63335878946aug	8/24/2020	63005081 44052 Utilities	Natural Gas Utilities
		180 Brookhurst	131.00	59430900007aug	8/27/2020	63005082 44052 Sewer	Natural Gas Utilities
		475 Arbor	46.29	03000235840aug	8/26/2020	63005081 44052 Utilities	Natural Gas Utilities
		387 Preserve	46.71	05465097177aug	8/26/2020	63005081 44052 Utilities	Natural Gas Utilities
		144 Commercial	52.98	06863454192	8/26/2020	63005081 44052 Utilities	Natural Gas Utilities
		269 W Irving Park	38.56	44347800003aug	8/26/2020	63005082 44052 Sewer	Natural Gas Utilities
		Royal Oaks	243.65	28882900005aug	8/31/2020	20035058 44052 RB	Natural Gas Utilities
			<u>1,278.53</u>				
11893	North East Multi Regional Trai	Juvenile Specialist Skills Program	75.00	273966	8/28/2020	10024041 42089 PD	Education And Training
			<u>75.00</u>				
11894	Porter Lee Corp	12 Resin Ribbons for Cartridgeless Printers	161.82	24201	8/19/2020	10024041 44041 PD	Investigative Supplies
			<u>161.82</u>				
11895	Przemyslaw Piechocki	UB Refund- 237 Robin Lane, 20169	150.00	20169	9/3/2020	63 22002 Water	Customer Deposits
		UB Refund- 237 Robin Lane, 20169	-94.01	20169	9/3/2020	63 14063 Water	Water/Sewer Accts Receivable
			<u>55.99</u>				

List of Bills - September 17, 2020

CHECK	VENDOR NAME	FULL DESCRIPTION	AMOUNT	INVOICE	DATE	ACCOUNT	ACCOUNT DESCRIPTION
11896	Robbins Schwartz	PTAB Audit Letter	428.75	872118	8/31/2020	10011013 42062 Legal	Legal - General Fund
			<u>428.75</u>				
11897	Robert Lisanti	UB Refund- 267 Mont Clare Ln, 7398	9.49	7398	9/3/2020	63 14063 Water	Water/Sewer Accts Receivable
		UB Refund- 267 Mont Clare Ln, 7398	10.46	7398	9/3/2020	61 14061 Sanitation	Sanitation Accts Receivable
			<u>19.95</u>				
11898	Robert Sabia	UB Refund- 343 Essex Ct, 16018	50.00	16018	9/3/2020	63 22002 Water	Customer Deposits
		UB Refund- 343 Essex Ct, 16018	-31.85	16018	9/3/2020	63 14063 Water	Water/Sewer Accts Receivable
			<u>18.15</u>				
11899	Robert&Connie Trotto	UB Refund- 251 Potter St, 7105	50.00	7105	9/3/2020	63 22002 Water	Customer Deposits
		UB Refund- 251 Potter St, 7105	-4.76	7105	9/3/2020	63 14063 Water	Water/Sewer Accts Receivable
			<u>45.24</u>				
11900	Robinson Engineering, Ltd	Sludge Management Permit	734.50	20080387	8/25/2020	63005082 42059 Sewer	Industrial Pretreatment
		WD Pretreatment Noncompliance	316.00	20080385	8/25/2020	63005082 42059 Sewer	Industrial Pretreatment
		WD Pretreatment EPA Audit	119.50	20080383	8/25/2020	63005082 42059 Sewer	Industrial Pretreatment
		WD Pretreatment Survey Assistance	661.50	20080382	8/25/2020	63005082 42059 Sewer	Industrial Pretreatment
		WD Pretreatment Program	8,558.50	20080384	8/25/2020	63005082 42059 Sewer	Industrial Pretreatment
		NPDES Permit Renewal	1,605.50	20080388	8/25/2020	63005082 42059 Sewer	Industrial Pretreatment
		Ward 2/3 Stormwater Improvements	48,332.25	20080330	8/21/2020	50010000 46034 CIP	Storm Sewer
		Ward 2/3 Stormwater Construction Engineering	77,910.12	20080331	8/21/2020	50010000 46034 CIP	Storm Sewer
		Stormwater Management and On-Going Tasks	261.00	20080317	8/20/2020	10015051 42050 PW Admin	Engineering Services
		City Hall and PD Parking Lot	5,966.25	20080240	8/17/2020	50010000 46037 CIP	City Hall Improvements
		IEPA Project Plan	2,722.75	20080332	8/21/2020	62005082 46048	Plant Maintenance
			<u>147,187.87</u>				
11901	Ruby Rushford	UB Refund- 333 Irving Park Rd, 17452	150.00	17452	9/3/2020	63 22002 Water	Customer Deposits
		UB Refund- 333 Irving Park Rd, 17452	-25.93	17452	9/3/2020	63 14063 Water	Water/Sewer Accts Receivable
			<u>124.07</u>				
11902	SAFE built	Building Inspections- August 2020	4,869.78	0071843-IN	8/31/2020	10012021 42034 CD	Professional Services
			<u>4,869.78</u>				

List of Bills - September 17, 2020

CHECK	VENDOR NAME	FULL DESCRIPTION	AMOUNT	INVOICE	DATE	ACCOUNT	ACCOUNT DESCRIPTION
11903	Schumann Printers, I	Community Newsletter- July/Aug 2020	4,435.57	134816	8/27/2020	10016000 42005 CS	Printing
			<u>4,435.57</u>				
11904	Sikich LLP	Professional Services for the Audit	5,000.00	460842	9/8/2020	10016000 42031 CS	Auditing Services
			<u>5,000.00</u>				
11905	Soni Anand	UB Refund- 417 Irving Park Rd, 20732	150.00	20732	9/3/2020	63 22002 Water	Customer Deposits
		UB Refund- 417 Irving Park Rd, 20732	-25.76	20732	9/3/2020	63 14063 Water	Water/Sewer Accts Receivable
			<u>124.24</u>				
11906	Sterling Codifiers Inc	2020 S-1 Supplement Editing	2,388.00	2047	7/31/2020	10011011 42034 Admin	Professional Services
			<u>2,388.00</u>				
11907	Streicher's Police Equipment	20 Riot Helmets	2,680.00	11448814	8/27/2020	10024041 46466 PD	Police Operating Equipment
			<u>2,680.00</u>				
11908	Suburban Laboratories Inc	Wastewater water lab testing	1,555.00	179687	8/31/2020	63005081 42033 Utilities	Laboratory Services
			<u>1,555.00</u>				
11909	Superior Ground Service, Inc	Potter St Greenery Installation	3,296.85	3836	8/26/2020	10035052 42106 Streets	Landscaping - City Property
		Maintenance Package- September 2020	1,463.63	3804	9/1/2020	10035052 42046 Streets	Forestry Program
			<u>4,760.48</u>				
11910	Ted Boufis	Local Facade Grant- 396 W Irving Park Rd	32,531.25	R-20-56	8/31/2020	50010000 46058 CIP	Facade Program
			<u>32,531.25</u>				
11911	Terrace Supply Company	Gas Cylinder Rentals	27.28	01014562	7/31/2020	63005082 42022 Sewer	Equipment Rental
			<u>27.28</u>				
11912	Third Millennium Assoc Inc	City Utility Billing- 08/28/20	1,765.09	25213	8/31/2020	63005081 42032 Utilities	Data Processing Service
		Green Pay Server Fee- August 2020	739.50	25221	8/31/2020	63005081 42032 Utilities	Data Processing Service
			<u>2,504.59</u>				
11913	Thompson Rental Station Inc	3 Ton Asphalt Roller	425.01	582541-1	8/26/2020	10035052 42022 Streets	Equipment Rental
			<u>425.01</u>				

List of Bills - September 17, 2020

CHECK	VENDOR NAME	FULL DESCRIPTION	AMOUNT	INVOICE	DATE	ACCOUNT	ACCOUNT DESCRIPTION
11914	Tiffany Velasquez	UB Refund- 357 Itasca St, 20694	150.00	20694	9/3/2020	63 22002 Water	Customer Deposits
		UB Refund- 357 Itasca St, 20694	-8.62	20694	9/3/2020	61 14061 Sanitation	Sanitation Accts Receivable
		UB Refund- 357 Itasca St, 20694	-9.51	20694	9/3/2020	63 14063 Water	Water/Sewer Accts Receivable
			<u>131.87</u>				
11915	Toscas Law Group	Building Code/Ordinance Violations- 08/25/20	300.00	082520	8/26/2020	10012021 42034 CD	Professional Services
		Mail-In Railroad Crossing Violations-08/20/20	175.00	082420	8/24/2020	10024041 42034 PD	Professional Services
		Railroad Crossing Violations- 08/25/20	400.00	082620	8/26/2020	10024041 42034 PD	Professional Services
		Tow/Seizure/Truancy Violations- 08/25/20	575.00	0826201	8/26/2020	10024041 42034 PD	Professional Services
			<u>1,450.00</u>				
11916	Total Fire & Safety Inc	Annual Fire Extinguisher Inspection- PD	482.00	159434	8/28/2020	10024041 42011 PD	Maintenance - Building/Grounds
		Annual Fire Extinguisher Inspection- Train Station	164.00	159424	8/27/2020	60 42011 Metra	Maintenance - Building/Grounds
		Annual Fire Extinguisher Inspection- City Hall	340.90	159411	8/27/2020	10012061 42011 CS	Maintenance - Building/Grounds
		Annual Fire Extinguisher Inspection- 730 N Central	347.54	158809	8/12/2020	10035052 44015 Streets	Maintenance - Other Equipment
		Annual Fire Extinguisher Inspection- Vehicle Maint	436.00	158808	8/12/2020	10035052 44015 Streets	Maintenance - Other Equipment
		Annual Fire Extinguisher Inspection- 720 N Central	10.00	158810	8/12/2020	22010000 42038 Tourism	Public Transportation
			<u>1,780.44</u>				
11917	TransUnion Risk	Person Search- August 2020	<u>127.70</u>	4279757-202008-1	9/1/2020	10024041 44039 PD	Detective's Expense
			<u>127.70</u>				
11918	Tree Towns Repro Service Inc	Green Fair Signs	<u>96.00</u>	0000287718	8/25/2020	22040000 49036 Tourism	Community Events
			<u>96.00</u>				
11919	Verizon Wireless	Monthly M2M Charges- August 2020	<u>388.98</u>	9861404896	8/23/2020	63005082 42001 Sewer	Telephone/Alarm Line
			<u>388.98</u>				
11920	Village of Addison	Dispatch Services FY21	<u>59,233.33</u>	2021-00050003	8/26/2020	10024041 42466 PD	Dispatching Services
			<u>59,233.33</u>				
11921	Wood Dale Chamber of Commerce	Membership Renewal 2021	<u>225.00</u>	1	8/21/2020	10011011 49006 Admin	Conferences/Meetings - Legis
			<u>225.00</u>				
Grand Total			<u><u>2,218,458.02</u></u>				
Total number of checks - 75							

EXECUTIVE SESSION

September 17, 2020 --- *Tape Recording is the Law!*

Pursuant to Illinois Open Meetings Act, 5ILCS120/2-1 *et seq.* to discuss:

1. Executive Session Official Minutes (Pursuant to 5ILCS120/2(c)(21))
- 2. Land Acquisition (Pursuant to 5ILCS120/2(c)(5))**
- 3. Land Disposition (Pursuant to 5ILCS120/2(c)(6))**
4. Pending Litigation (Pursuant to 5ILCS120/2(c)(11))
5. Probable Litigation (Pursuant to 5ILCS120/2(c)(11))
6. Collective Bargaining (Pursuant to 5ILCS120/2(c)(2))
7. Personnel (Pursuant to 5ILCS120/2(c)(1))