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**PUBLIC HEALTH, SAFETY, JUDICIARY AND ETHICS**  
**COMMITTEE MINUTES**  
VIA ZOOM

Committee Date: December 10, 2020  
Present: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley  
and Woods  
Absent: Ald. R. Wesley  
Also Present: Mayor Pulice, Treasurer Porch, Clerk Curiale, City Manager  
Mermuys, Police Chief Vesta, A. Lange, B. Wilson, K. Buggy,  
E. Cage, P. Hastings, N. Kace  
Meeting Convened at: 7:30 p.m.

**APPROVAL OF MINUTES:**

Ald. E. Wesley made a motion, seconded by Ald. Sorrentino, to approve the minutes of the November 12, 2020 meeting as presented. A roll call vote was taken with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods  
Nays: None  
Abstained: None  
Motion: Carried

**REPORT & RECOMMENDATION**

RESIDENTIAL PARKING PERMIT – ASH STREET

**DISCUSSION:**

Chief Vesta reported if not addressed tonight it would need to wait until late January. He explained the issue and what the Police Department has experienced in the last few weeks. Businesses at the northeast corner of Potter and Ash were increasingly parking cars on Ash in front of residential homes. They were blocking mail and trash pick-up and crowding the driveways so it was difficult for cars to get out. There were as many as seven cars parked over there on many days so it was becoming a problem and residents were displeased. This type of utilizing residential parking is not permitted under the UDO. In mid-November, notice was delivered to those businesses and the Police Department got immediate compliance. Then the city owned lot in front of old Ready Electric started moving cars over there. That was then posted properly and since that posting, there have been no issues at

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that location. Chief Vesta checks daily and has noticed no further violations, so he is comfortable with monitoring the situation. If things return to how they were, the City might need to issue a residential permit there, but they are now complying with no violations.

**VOTE:**

Ald. E. Wesley made a motion, seconded by Ald. Messina, to table this item at this time. A roll call vote was taken, with the following results:

Ayes:	Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods
Nays:	None
Abstained:	None
Motion:	Carried

**ITEMS TO BE CONSIDERED AT FUTURE MEETINGS:**

None

**ADJOURNMENT:**

Ald. Sorrentino made a motion, seconded by Ald. E. Wesley, to adjourn the meeting at 7:40 p.m. Upon a roll call vote, the motion carried unanimously.

*Minutes taken by Eileen Schultz*



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**FINANCE & ADMINISTRATION**  
**COMMITTEE MINUTES**  
VIA ZOOM

Committee Date: December 10, 2020  
Present: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley and Woods  
Absent: Ald. R. Wesley  
Also Present: Mayor Pulice, Treasurer Porch, Clerk Curiale, City Manager Mermuys, Police Chief Vesta, A. Lange, B. Wilson, K. Buggy, E. Cage, P. Hastings, N. Kace  
Meeting Convened at: 8:56 p.m.

**APPROVAL OF MINUTES:**

Ald. Woods made a motion, seconded by Ald. E. Wesley, to approve the minutes of the November 12, 2020 meeting as presented. A roll call vote was taken with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods  
Nays: None  
Abstained: None  
Motion: Carried

**REPORT & RECOMMENDATION**

FY2020 AUDIT REPORT

**DISCUSSION:**

Director Wilson explained this year's audit was a little different as it was completely remote, but after working with Sikich for years there were no issues and it was another successful year. Anthony Cervini, partner with Sikich, presented the results of the 2020 Audit Report.

Mr. Cervini reviewed the five reports issued, four included in tonight's packet. Comments focused on the CFAR (Complete Financial Annual Report). The City of Wood Dale again received the GFOA Certificate of Achievement for excellence in financial reporting. He was pleased they issued an unmodified opinion on the City's financial status based on their audit. Mr. Cervini recommended all Committee members looking at the Management Discussion and Analysis document as it explains why figures have changed from one year to the next.

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Mr. Cervini reviewed the Statement of Net Position. The Statement of Activities shows a decrease of \$2.1 million; \$2.7 million during the year was related to changes related to pension and OPEC amounts reported in the financial statement.

Mr. Cervini noted that a three to six month reserve is healthy so Wood Dale is slightly above that at the 50% level and at a good ratio.

As of December 31<sup>st</sup>, the IMRF funding status increased 10% and is very healthy. The Police Pension Fund decreased due to investment losses as a result of the Pandemic in the second quarter and actuarial changes. Although it was a unique year from an audit standpoint, he felt things went well.

Ald. E. Wesley inquired further about the Police Pension Fund. Mr. Cervini explained that a normal range where a municipality should be is anything from 50 to 80%. Wood Dale's ratio as of April 30, 2020 is 51%. The normal range to be at is anything from 60 to 80%; that is what Sikich sees for similar sized municipalities. Statutory requirements will require 90% by 2040. It is slightly below what they see from a benchmark status, but pension consolidation has affected things. Mr. Mermuys noted that is a snapshot in time when the market crashed, and if was looked at right now, it is probably not at that percentage. Chief Vesta stated that the pension fund is over \$30 million compared to the \$25 million shown here as a snapshot at April 30<sup>th</sup>. IMRF is a calendar snapshot taken at the end of 2019. This will be a different picture at the end of the year.

Ald. Jakab asked how the Police Pension Fund will be reported when the state takes it over. Mr. Cervini stated at this point the expectation is similar to what IMRF provides to the City on an annual basis for this information. The consolidated pension fund will provide Wood Dale with information. They are unsure of how that will look as it is still in the development phase. Mr. Cervini and Director Wilson addressed inquiries regarding the recent state pension consolidation.

**VOTE:**

Ald. Susmarski made a motion, seconded by Ald. Jakab, to approve the FY2020 Audit Report. A roll call vote was taken, with the following results:

Ayes:	Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski & Woods
Nays:	Ald. E. Wesley
Abstained:	None
Motion:	Carried

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**REPORT & RECOMMENDATION:**

**PROPERTY, CASUALTY AND WORKER'S COMPENSATION INSURANCE RENEWAL**

**DISCUSSION:**

Ms. Buggy stated staff is recommending Option 1 which is an increase of 3% or almost \$15,000. The total is \$519,631.00.

**VOTE:**

Ald. E. Wesley made a motion, seconded by Ald. Woods, to concur with staff's recommendation and approve Option 1 for the Property, Casualty and Worker's Compensation Insurance Renewal. A roll call vote was called, with the following results:

Ayes:	Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods
Nays:	None
Abstained:	None
Motion:	Carried

**REPORT & RECOMMENDATION**

**SPECIAL SERVICE AREA 15 & 16 EXTENSION**

**DISCUSSION:**

Director Wilson explained the SSA is a collection of parcels in a geographic area that the City would issue bonds on behalf of to do a specific project. Typical life is 10 to 20 years for bonds and the service for those bonds added to the properties within the service area's tax bill. These areas are northwest, southeast, and southwest corners of Wood Dale Rd. and Thorndale and the I-390. Those were done for resurfacing and a lift station. These two SSA's, Arbor Woods and Park Place, were developed when the subdivisions were first proposed and approved by Council. They were intended to be dormant only to be activated if and when those areas fell into disrepair. The City would try to work with the HOA's before executing and issuing any bonds on those, but if the HOA was unsuccessful then the City had the ability to issue bonds to remediate and maintain those area's retention/detention ponds. Unfortunately, when they were written it was for the then year life from the date of execution for the ordinance and not the date of the execution of the bond ordinance. This would extend them to allow them to be executed at some point in the future should the need arise, protecting the City from spending it's own money to maintain areas that should be privately maintained.



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**VOTE:**

Ald. Woods made a motion, seconded by Ald. Susmarski, to approve Special Service Area 15 and 16 Extension. A roll call vote was taken, with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods  
Nays: None  
Abstained: None  
Motion: Carried

**ITEMS TO BE CONSIDERED AT FUTURE MEETINGS:**

- Investment RFP – January/February
- CIP – January 14<sup>th</sup>
- FY 22 Budget
- Salary increase for City Council (*Ald. Sorrentino*)

**ADJOURNMENT:**

Ald. Woods made a motion, seconded by Ald. Susmarski, to adjourn the meeting at 9:30 p.m. Upon a roll call vote, the motion carried unanimously.

*Minutes taken by Eileen Schultz*

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**PUBLIC WORKS**  
**COMMITTEE MINUTES**  
VIA ZOOM

Committee Date: December 10, 2020  
Present: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley and Woods  
Absent: Ald. R. Wesley  
Also Present: Mayor Pulice, Treasurer Porch, Clerk Curiale, City Manager Mermuys, Police Chief Vesta, A. Lange, B. Wilson, K. Buggy, E. Cage, P. Hastings, N. Kace  
Meeting Convened at: 7:40 p.m.

**APPROVAL OF MINUTES:**

Ald. Jakab made a motion, seconded by Ald. Sorrentino, to approve the minutes of the November 12, 2020 meeting as presented. A roll call vote was taken with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods  
Nays: None  
Abstained: None  
Motion: Carried

**REPORT & RECOMMENDATION**

SMALL WIRELESS TELECOMMUNICATION FACILITY REGULATIONS AND COLOCATION OF CITY INFRASTRUCTURE REGULATIONS

**DISCUSSION:**

Director Lange reported that 5g small infrastructure has been deployed to other communities in the area so the City engaged services of HR Green to design the standards. Chad Pieper gave a presentation along with Ken Price from HR Green. Mr. Pieper provided a background about 5g technology, explaining that providers are able to take and use a smaller wave length to put more bandwidth capacity available to push more information through the pipe. This will allow users to do more remotely through computers and cell phones. What Illinois put in place can be more restrictive, so the City needs to look at what can be controlled as community. Public Act 100-585 (or Small Cell Wireless Facilities Deployment Act) sets the standard for review times and fees municipalities can charge for these reviews, and doesn't allow the City to regulate spacing of these towers. Instead of having big towers every few miles, they use a much lower radiation, but need poles more often like 300' for typical spacing. As far as health concerns, the FCC has been required by the National Public Works Act to look out for the public, so they've done extensive research regarding radiation. Mr. Pieper reviewed the steps involved, including looking at

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ordinances and making modifications, and developing guidelines. He spoke about putting equipment on existing poles, and running fiber optic to those poles. Colocation helps them start focusing where some of this equipment is going to be placed. Design standards was a main focus; he worked with staff to determine what kind of equipment would be acceptable to be in town, noting that most colocalites are on light poles.

Ald. Susmarski inquired about costs and was advised there is no cost at this time as they are just making a recommendation. Director Lange clarified there are no direct costs as the costs were already approved by City Council to enter into agreement with HR green to draft documents.

Ald. Jakab asked about 4g vendors breaking their lease or do they have to continue to pay. Director Lange stated he would defer to the City Attorney about any previous agreements. Mr. Pieper noted that 4g will be around for a while.

Ald. Woods asked what the agreement ties the City into and was advised by Director Lange that the agreement with Verizon is a separate item. This is just getting Wood Dale in line to put agreements in place and provides the City with standard details, updates to the ordinance, and specifications. This is the first step in the process; the next step would be entering into a master service agreement with providers. Ms. Buggy explained the attached master license agreement is the City's standard language approved back in 2018 and is based upon a model agreement provided to communities by IML. This would be standard language for all providers who come to Wood Dale. We are prevented by State law prevents the City from refusing (812). The City attorneys reviewed the Master Agreement and sent it to Verizon to look at; Verizon did not have any comments as they are very familiar with the IML model agreement. Ms. Buggy explained that the Master License Agreement has language that says the provider will follow the City's ordinances and regulations and any amendments. It does provide a little protection, but staff will need to stay on top of new laws and developing technology.

**VOTE:**

Ald. Catalano made a motion, seconded by Ald. Susmarski, to approve the draft amendments to the City's Small Wireless Telecommunication Facility Regulations, Colocation of City Infrastructure Regulations, and Small Wireless Facilities Design Standards Manual. A roll call vote was taken, with the following results:

Ayes:	Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski
Nays:	Ald. E. Wesley and Woods
Abstained:	None
Motion:	Carried



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**REPORT & RECOMMENDATION:**

MASTER POLE ATTACHMENT AGREEMENT WITH CHICAGO SMSA LTD PARTNERSHIP D/B/A  
VERIZON WIRELESS

**DISCUSSION:**

Director Lange provided a brief synopsis explaining the City now has framework in place, but before any infrastructure can be put on City poles, a provider would need to enter into a Master Pole Attachment Agreement. Verizon wants to enter into such an agreement.

**VOTE:**

Ald. Catalano made a motion, seconded by Ald. Susmarski, to approve the Master Pole Attachment Agreement with Chicago SMSA Limited Partnership D/B/A/ Verizon Wireless. A roll call vote was called, with the following results:

Ayes:	Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski
Nays:	Ald. Woods and E. Wesley
Abstained:	None
Motion:	Carried

**REPORT & RECOMMENDATION**

RECOMMENDATION AND APPROVAL OF GUIDELINES FOR GRASS CUTTING ASSISTANCE

**DISCUSSION:**

Director Lange explained this request came City Council to have staff explore for senior citizens for grass cutting or snow plowing.

Patrick Hastings spent time reviewing other City's programs and came up with guidelines. The program will provide spring and fall clean-ups and a weekly visit for cut and blowing grass off lawns. The City has parameters in place for residents for water and garbage. Staff would review the same way to determine who would qualify. They would then issue a bid to retain a contractor; the contractor would invoice the City who would invoice the resident at 50%. Certain parameters are included.

Ald. Catalano asked if residents would need to sign up just once in a lifetime or yearly. Mr. Hastings stated the guidelines address it for the 2021 growing season this summer. They can update the guidelines on a yearly basis and have applications come in for each season. Senior residents will need to sign waivers. Ald. Jakab spoke about a similar program in Bensenville where some items looked at are age, salary, and whether they live alone. Mr. Hastings stated Wood Dale has similar qualifications in place as the same parameters for reduced water and garbage are being used. They are currently only 200 seniors getting that reduction now. Total cost per cutting would be between \$20.00 and \$25.00, and the cost share amount would be

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between \$10.00 and \$12.00, as the City would talk on half the total cost. The plan is to put this program out to bid to retain that contractor so true cost to the City at this point is unknown. Staff can add a line about the property must be a single-family home to the language. Mayor Pulice commented that although these programs are needed, the City needs to be careful to watch the dollars or other projects could suffer. If this is approved, the next step would be to procure a contractor through the bid process. Once secured, they will determine if they can handle the workload and appropriately budget for it in upcoming budget discussions.

**VOTE:**

Ald. Catalano made a motion, seconded by Ald. Jakab, to approve Guidelines for Grass Cutting Assistance for senior residents for the first 50 people on a first come, first serve basis. A roll call vote was taken, with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods  
Nays: None  
Abstained: None  
Motion: Carried

**REPORT & RECOMMENDATION:**

PARKWAY TREE PRUNING PROGRAM WITH CIOSEK TREE SERVICES

**DISCUSSION:**

Ald. Catalano asked if the City will still be taking care of issues with trees needing pruning. Director Lange assured him that regular pruning will be done for pedestrian paths and street pruning that interferes with garbage or plow trucks.

**VOTE:**

Ald. Catalano made a motion, seconded by Ald. E. Wesley, to approve a four-year contract for the Parkway Tree Pruning Program with Ciosek Tree Services in the not to exceed amount of \$151,045.40

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods  
Nays: None  
Abstained: None  
Motion: Carried

**REPORT & RECOMMENDATION:**

APPROVAL OF INTERGOVERNMENTAL AGREEMENT WITH DuPAGE FOR MAINTAINING FOLDING STOP SIGNS AT COUNTY CONTROLLED INTERSECTIONS

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**DISCUSSION:**

None

**VOTE:**

Ald. Catalano made a motion, seconded by Ald. Susmarski to approve an Intergovernmental Agreement with DuPage County for Maintaining Folding Stop Signs at County Controlled Intersections. A roll call vote was taken with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods  
Nays: None  
Abstained: None  
Motion: Carried

**REPORT & RECOMMENDATION:**

APPROVAL OF QUIT CLAIM DEED FOR LAND CONVEYANCE OF PARCELS RELATING TO IL-390 TOLLWAY CONSTRUCTION

**DISCUSSION:**

None

**VOTE:**

Ald. Catalano made a motion, seconded by Ald. E. Wesley, to approve a Quit Claim Deed for Parcels relating to IL-390 Tollway Construction. A roll call vote was taken, with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods  
Nays: None  
Abstained: None  
Motion: Carried

**ITEMS TO BE CONSIDERED AT FUTURE MEETINGS:**

- IL-390 Tollway IGA

**ADJOURNMENT:**

Ald. Catalano made a motion, seconded by Ald. E. Wesley, to adjourn the meeting at 8:56 p.m. Upon a roll call vote, the motion carried unanimously.

*Minutes taken by Eileen Schultz*