



CITY OF WOOD DALE

PUBLIC NOTICE

IN ACCORDANCE WITH THE STATUTES OF THE STATE OF ILLINOIS AND THE ORDINANCES OF THE CITY OF WOOD DALE, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL WILL CONTINUE ITS REGULAR STANDING COMMITTEE MEETINGS AT 7:30 P.M. ON THURSDAY, APRIL 8, 2021 IN THE COUNCIL CHAMBERS OF THE CITY HALL, 404 NORTH WOOD DALE ROAD, WOOD DALE, ILLINOIS, FOR THE PURPOSES SET FORTH IN THE FOLLOWING AGENDAS:

STANDING COMMITTEES OF THE CITY OF WOOD DALE, ILLINOIS APRIL 8, 2021

I. PLANNING, ZONING & BUILDING COMMITTEE

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes of Meeting
 - i. November 12, 2020 Planning, Zoning & Building Committee Minutes
- D. Report and Recommendation
 - i. Case No. CDC-2021-02, Text Amendment to the Sign Code – To Allow Off Premises/Billboard Signs
- E. Items to be Considered at Future Meetings
- F. Adjournment

II. PUBLIC WORKS COMMITTEE

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes of Meeting
 - i. March 25, 2021 Public Works Committee Minutes
- D. Report and Recommendation
 - i. Presentation by Williams Architects on the City of Wood Dale Public Works Department Facility Improvements Concept Plan

- ii. Approval of an Agreement with Hacienda Landscaping for the Veteran's Memorial Landscape Renovations in an Amount Not to Exceed \$159,982
 - iii. Direction on ComEd/Electrical Panel Project at Veteran's Memorial and Medallion Lighting
- E. Items to be Considered at Future Meetings
- i. Ward 2/3 Stormwater Bid Award – April 22, 2021
 - ii. Street Program Award – April 22, 2021
 - iii. Stormwater Phase III Easements – May 13, 2021
 - iv. I & I Design Work – May 13, 2021
 - v. Street Preventative Maintenance – Summer 2021
- F. Adjournment

**POSTED IN CITY HALL ON APRIL 2, 2021 AT 4:00 PM
LYNN CURIALE, CITY CLERK
BY: MAURA MONTALVO, CITY DEPUTY CLERK**

PLANNING, ZONING & BUILDING **COMMITTEE MINUTES**

Via Zoom

Committee Date: November 12, 2020
Present: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley and Woods
Absent: Ald. R. Wesley
Also Present: Mayor Pulice, Treasurer Porch, Clerk Curiale, City Manager Mermuys, Police Chief Vesta, A. Lange, E. Cage, B. Wilson, N. Kace, Attorney Pat Bond
Meeting Convened at: 7:30 p.m.

APPROVAL OF MINUTES:

Ald. Woods made a motion, seconded by Ald. Susmarski to approve the minutes of the October 22, 2020 meeting as presented. A roll call vote was taken with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods
Nays: None
Abstained: None
Motion: Carried

REPORT & RECOMMENDATION

MODIFICATION OF THORNDALE CORRIDOR OVERLAY BOUNDARY AND REGULATIONS

DISCUSSION:

Director Cage reported there was a lot of good feedback from the CDC and a better plan was developed. He explained this modified version is more user friendly and works in terms of economic development. This will simplify standards and hold them at a high level and allow uses to come in and not have to request as many variances. A public hearing was held via zoom with some public comments received and interested parties participating. The CDC recommended approval 5 to 0. Ald. E. Wesley inquired about the comments received. Director Cage stated one was a property owner who wanted to see how the proposed amendments affected their property. Once provided with the information, he was pleased he could continue operating his business as is. Another party was looking for clarification. Attorney Bond noted that some property owners had questions since the restrictions in some areas were impeding their client's ability to fully utilize their property.

VOTE:

Ald. E. Wesley made a motion, seconded by Ald. Jakab, to approve a modification of the Thorndale Corridor Overlay Boundary & Regulations. A roll call vote was taken, with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, E. Wesley & Woods
Nays: None
Abstained: Ald. Susmarski
Motion: Carried

ITEMS TO BE CONSIDERED AT FUTURE MEETINGS:

None

ADJOURNMENT:

Ald. Susmarski made a motion, seconded by Ald. Catalano, to adjourn the meeting at 7:40 p.m. Upon a roll call vote, the motion carried unanimously.

Minutes taken by Eileen Schultz



REQUEST FOR COMMITTEE ACTION

Referred to Committee: April 8, 2021
Subject: Case No. CDC-2021-02 – Billboard Signs
Staff Contact: Ed Cage, AICP, CD Director
Department: Community Development Department

TITLE: Case No. CDC-2021-02, Text Amendment to the Sign Code – To Allow Off Premises/Billboard Signs

RECOMMENDATION:

Because no evidence has been submitted to show that the proposed text amendment is consistent with the Comprehensive Plan and the Unified Development Ordinance, Staff recommends the denial of the requested Text Amendment to allow Off Premise/Billboard signs.

ANALYSIS:

The applicant is proposing a Text Amendment to Chapter 13 of the Municipal Code, the Sign Code. The purpose of the amendments is to permit off premises signs, also referred to as billboards, within the City limits. It is important to note that the proposed text amendment would allow illuminated electronic or digital billboards. Our neighboring communities, Itasca, Bensenville, Roselle, Hanover Park and Schaumburg all do not allow such billboard signs, within their communities.

The proposed Text Amendment would allow off-premise/billboard signs that are 40-feet in height and 672 square feet in size. This is a substantial increase in both height and size over the signage which is currently allowed within the Sign Code. Please see the visual graphic exhibit within the attached staff report that illustrates this in relation to allowed other such signs.

DOCUMENTS ATTACHED

- ✓ CDC Staff Memo Case No. CDC-2021-02, Text Amendment to the Sign Code – Off Premises Signs (Billboards) and dated March 15, 2021
- ✓ CDC draft minutes from the meeting dated March 15, 2021

CITY OF WOOD DALE

Community Development



MEMO

DATE: March 15, 2021

TO: Community Development Commission

FROM: Gosia Pociecha, AICP, Planner

SUBJECT: Case No. CDC-2021-02, Text Amendment to the Sign Code – Off Premises Signs (Billboards)

OVERVIEW

Mr. John Simpson IV, representing property owners of 950 N IL Route 83, is proposing a Text Amendment to Chapter 13 of the Municipal Code, the Sign Code. The purpose of the amendments is to permit off premises signs, also referred to as billboards, within the City limits. The application is being heard under Case No. CDC-2021-02.

BACKGROUND

Property Information

While the request for this text amendment is driven by property owners of a specific property, it is important to note that the amendment, if approved, would affect any property that meets the parameters proposed in the text amendment (see Exhibit C). There are at least three other properties within the City of Wood Dale that could potentially submit a permit for a billboard sign if this amendment is approved.

The subject property where the billboard sign is being proposed is outlined below with map provided on next page:

Site Address:	950 N IL Route 83
PIN:	03-03-403-015
Property Size:	7.55 Acres
Existing Land Use:	Industrial
Future Land Use:	Industrial/ Business Park Likely to Experience Development Pressure
Existing Zoning:	Thorndale Corridor Corporate (TCC) Overlay District with underlining I-1, Light Industrial
Surrounding Zoning / Land Use:	
North:	IL390 Expressway & Village of Bensenville
South:	TCC Overlay District with underlining I-1, Light Industrial
East:	IL Route 83 & Village of Bensenville
West:	TCC Overlay District with underlining I-1, Light Industrial



Properties where the billboard sign could potentially be installed per the proposed text amendment are as follows:

- 1. 300 Bauman Court, 9.32 acres, zoned I-1
- 2. 1221 N Mittel Blvd, 7.65 acres, zoned I-1
- 3. 940 N Central Ave, 7.35 acres, zoned TCC with underlining I-1
- 4. 950 N IL Route 83, 7.55 acres, zoned TCC with underlining I-1



Off Premises Signs

The Sign Code defines off premises sign as “a sign that advertises goods or services that are not available on the premises on which the sign is located. Off premises signs include signs commonly referred to as “billboards”.” [Sec. 13.202]. The Sign Code currently lists “off premises signs” as prohibited in all zoning district.

It is important to note, that there is one existing billboard sign within the City’s municipal boundaries. It is located at 115 E North Thorndale Ave, on the north side of IL390 and a little over 300’ to the east of Wood Dale Road. City records indicate the location of this sign at the time of installation was in unincorporated DuPage County. Upon annexation to the City of Wood Dale the sign was allowed to continue.

Surrounding Communities

Review of current sign code regulations for surrounding communities that share frontage along IL390 revealed that all have a prohibition on off premises signs, with the exception of Elk Grove Village that permits billboard but only on unimproved industrial lots. Table below provides a summary of the off premise sign regulations for few of the surrounding communities:

Community	Status
Bensenville	Off Premises Signs prohibited
Elk Grove Village	Billboard permitted only on unimproved lots in industrial districts
Hanover Park	Off Premises Signs prohibited
Itasca	Off Premises Signs prohibited
Roselle	Off Premises Signs prohibited
Schaumburg	Off Premises Signs prohibited

State Permit for Outdoor Advertising

Any outdoor signage along controlled routes in Illinois is also regulated by the Bureau of Land Acquisition Outdoor Advertising at the Illinois Department of Transportation (IDOT). While the text amendment would enable local approval via a building permit process, local approval does not guarantee or exempt approval from the state. The applicant has not provided the proposed sign location or if it would meet the State’s permit requirements.

Image below shows the subject property as viewed from the intersection of IL Route 83 and South Thorndale Avenue. Please note that there appears to be a significant grade change between the IL390 and the subject property which may impact visibility of the sign.



ANALYSIS

Submittals

The analysis and recommendation provided in this memo are based on the following documents, which are on file in the Community Development Department and attached as noted:

- Public Hearing Application
- Proof of Ownership
- Letter of Authorization from Property Owner
- Plat of Survey
- Petitioner Narrative Letter (Exhibit A)
- Proposed Text Amendment Sec. 13.401 (Exhibit B)
- Proposed Text Amendment Sec. 13.601 (Exhibit C)

Public Comment

Public hearing notice was published in Daily Herald on February 26, 2021 in accordance with Section 17.401.D of the UDO. To date, staff has not received any public comments.

Project Description

The applicant is proposing a text amendment to the Sign Code that would allow off premises or billboard signs on properties which meet the criteria proposed in the amended text. Please reference Exhibit B and C for the proposed text amendment.

Text Amendment

Before considering the proposed text amendment the CDC may review the purpose of the Sign Code which is to establish a comprehensive system of sign regulations governing the display, design, construction, installation, and maintenance of signs that will:

- A. Balance the right of individuals to convey their messages, identify their businesses, and protect the public from the unrestricted proliferation of signs.
- B. Protect the public health, safety, comfort, convenience, morals, and general welfare.
- C. Reduce traffic hazards.
- D. Enhance the physical image and appearance of the city of Wood Dale.
- E. Protect and enhance property values.
- F. Promote economic development.
- G. Preserve the right of free speech exercised through the use of signs containing noncommercial messages

The Sign Code, under Sec. 13.902, states that any sign code text amendment shall be reviewed to:

- a. Evaluate conformity with the comprehensive plan and the unified development ordinance; and
- b. Determine whether the proposed text amendment corrects an error or inconsistency, meets the challenge of a changing condition or is necessary to implement established policy.

Compliance with the Comprehensive Plan

The applicant has listed several goals and objectives from the Comprehensive Plan that concentrate on connectivity. The full list of goals referenced is included as Exhibit A to this memo, but to summarize the applicant is implying that the proposed billboard sign may be used to:

- Increase public awareness of Metra Station access
- Expand communication and transparency between government and citizens
- Make the website more user-friendly and boost social media presence
- Increase public awareness of existing trails

While a billboard sign on IL390 may be used by the City to display public messages for commuters traveling along the expressway, other sign types may be used to increase public awareness of available services. More specifically informational or brown signs are used to provide directional information to available facilities including Metra station or public trails.

Further, the City's Marketing & Special Events staff has made great improvements to city's website and increased the social media presence over the last few years. It is unclear how a large sign along an expressway would benefit this objective.

Compliance with the Unified Development Ordinance

The Sign Code is included as a separate chapter in the City's Municipal Code, therefore, technically it is not part of the Unified Development Ordinance (UDO). However, when considering a proposed text amendment, the CDC shall review the impact the proposed amendment may have on the purpose and intent of the UDO which among others includes implementation of the Comprehensive Plan, promoting of the public health, safety, morals, comfort and general welfare of the people, and enhancing the aesthetic values within the City.

A study titled "Psychological Influence of Advertising Billboards on City Sight" published in the Civil Engineering Journal in 2019 states that "city billboards and advertisements have doubled the visual disturbances". Further, it notes that "this kind of visual pollution causes mental confusion and reduces the intellectual concentration of individuals." The study makes emphasis the different colors of the billboards could have on different viewers. The proposed text amendment would allow digital billboards which would significantly increase the frequency of different sign/messages changes.

The applicant referenced the TCC overlay district intent to create "an attractive transit-oriented, mixed-use business setting that fosters interaction between land uses and buildings, facilitates pedestrian activity and transit use, and reduces vehicle trips on area roadways" (see Exhibit A). However, the proposed billboard sign on private property and intended to be visible from an expressway is unlikely to improve the attractiveness of the district or create a positive impact on pedestrians leading to reduced vehicle trips. Also, no evidence has been submitted to demonstrate promoting an enhancement to aesthetic values of the City.

Sign Code

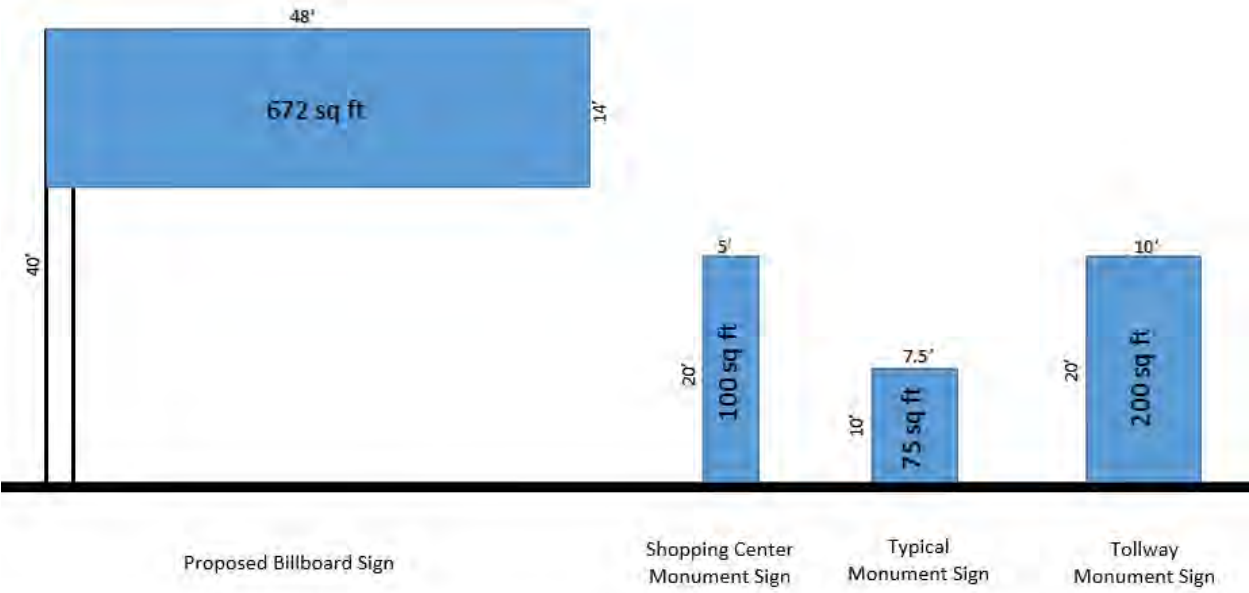
The proposed text amendment would permit a sign up to 672 square feet in size with a maximum height of 40'. This is significantly larger than any other sign that is currently permitted within the City. For example, the largest permitted freestanding monument sign is allowed at 75 square feet in sign area with a maximum height of 10'. There is an exception for shopping centers that could have a monument sign up to 100 square feet and 20' high, but it is still significantly less than the proposed amendment.

Further, it is important to note that the existing Sign Code already includes a bonus for signs along tollway for both monuments or wall signs, as displayed in the table below. The property owners are eligible to install these signs, as the subject property meets the criteria.

Sec. 13.602.A

Sign Type	Maximum Sign Area	Maximum Height	Maximum Number	Location	Additional Requirements
Tollway monument sign bonus	200 sq. ft.	20'	1 monument or wall sign per zoning lot with tollway (Illinois Route 390) and associated street frontages	Along the tollway or associated frontage road right of way and subject to the same setbacks as other monument signs	Only 1 monument and 1 wall sign is permitted on the tollway and associated street frontages per zoning lot. The bonus sign allows the erection of a sign that is larger than the typical monument and wall sign regulations
Tollway wall sign bonus	3 sq. ft. per 1 linear foot of building frontage or a maximum of 300 sq. ft., whichever is less	No projection above the roof, parapet, or fascia of any building upon which it is located		Only over or on the portion of the building frontage occupied by the business identified by the wall sign	

Below is a graphic depicting the scale comparison between the sign that would be enabled by the proposed text amendment as opposed to some of the largest currently permitted signs.



Illumination

As mentioned earlier, the proposed text amendment would allow electronic or digital billboards. The proposed text includes references to maximum luminance of 750 nits between sunrise and sunset and 500 nits between sunset and sunrise (see Exhibit C). The current Sign Code, Sec. 13.304 calls for maximum level of illumination of 1.0 foot-candle when measured at a property line of a nonresidential property and 0.5 foot-candle for a residential property. Further review by City Engineer would be needed to verify if the proposed standards are equivalent and meet the existing Code requirements.

Findings of Fact

Although there is no requirement to adopt findings of fact, staff does not believe sufficient evidence was presented by the applicant to demonstrate compliance with the Comprehensive Plan and the UDO.

Further, staff does not believe that the proposed text amendment corrects an error or inconsistency or is necessary to implement established policy. The Sign Code has historically included a prohibition on off premises signs/billboards. While the economic situation has fluctuated in the last years, no new challenging condition has been identified that would warrant the proposed text amendment. Billboard signs have been used for decades and various local governments have elected to restrict their placement as the large size could often contribute to visual pollution with negative effects on appearance of an area.

RECOMMENDATION

Staff recommends that the Community Development Commission recommend to the City Council denial of the text amendment allowing off premises signs. No substantial evidence has been submitted to demonstrate that the proposed text amendment is consistent with the Comprehensive Plan and the Unified Development Ordinance.

Whether members favor or disfavor recommending zoning relief, motions are made to recommend approval for the purpose of discussion and for the purpose of accurately reflecting the vote total required for a recommendation for the zoning relief requested.

Accordingly below is a form motion:

I move that the Community Development Commission recommend to the City Council approval of the text amendment allowing off premises signs as requested by the Petitioner in Case No. CDC-2021-02.

(“Yes” vote would be to approve Off Premises Signs; “No” vote would be to deny Off Premises Signs)

City of Wood Dale
404 N. Wood Dale Road
Wood Dale, IL 60191

To Whom It May Concern:

We respectfully submit this proposed text amendment to Chapter 13 “Municipal Code of Wood Dale” to permit Off Premises Signs, also referred to as “billboards” within the city limits. The proposal has been drafted in a manner that corrects an inconsistency within the Wood Dale Comprehensive Plan (Comprehensive Plan), Unified Development Ordinance (UDO), and Thorndale Corporate Corridor (TCC) as a result of changing conditions.

Numerous goals and stated objectives in the Comprehensive Plan concentrate on connectivity. Specifically:

Goal 1, Objective 4: Ensure there is safe and convenient access to jobs outside the City by enhancing the Metra station and access to the station.

Strategy 2: Install more signage to increase public awareness of Metra station access.

Goal 1, Objective 7: Foster a communicative atmosphere in the City of Wood Dale

Strategy 1: Expand communication and transparency between the government and citizens.

Strategy 2: Make the City’s website more user-friendly and boost social media presence to encourage easier public participation.


Goal 1, Objective 8: Preserve Wood Dale’s existing passive open spaces and enhance access to nearby forest preserves, the existing Salt Creek trail, and additional trails in Wood Dale.

Strategy 2: Increase public awareness of existing trails (such as the Salt Creek Trail) and access points through an education campaign and more signage.

Additionally, Section 17.901 of the TCC district intent states the district is to be planned, designed and developed according to the City's Thorndale Corridor Master Plan (approved in 2009) as an attractive transit-oriented, mixed-use business setting that fosters interaction between land uses and buildings, facilitates pedestrian activity and transit use and reduces vehicle trips on area roadways.

Collectively, the stated objectives and intent of the Comprehensive Plan and TCC are advanced through our proposed text amendment. Off Premises Signs allow numerous opportunities for local businesses, as well as the City, to communicate with residents, business owners (current and prospective), commuters, and the general public in areas with the largest (and increasing) amount of commuter traffic and public transportation.

Yours respectfully,


John Simpson

Sec. 13.401. Prohibited.

It shall be unlawful to erect or maintain the following signs:

Affixed signs.

Attention getting devices.

"For sale" signs on vehicles. "For sale" or similar signs displayed on vehicles parked on any residential property when the vehicle being advertised for sale is not owned by the property owner. Also prohibited are such signs on nonresidential property where the property owner is not licensed to sell motor vehicles.

Inadequately maintained signs.

Off premises signs-, with the exception of off premises signs allowed as indicated in section 13.602 of this chapter.

Pole signs.

Portable signs. Signs that are not designed or intended to be used as signs, such as on vehicles or trailers. Other portable signs are allowed as indicated in section 13.502 of this chapter.

Roof signs.

Signs in violation of permit requirements. No sign shall be erected or maintained in violation of the permit requirements of article VII, "Permits", of this chapter.

Signs on vacant land. No sign, with the exception of a temporary construction or real estate sign in accordance with section 13.402 of this article and section 13.502 of this chapter, is permitted on vacant land.

Signs painted on the exterior wall of a building.

Signs that constitute a traffic hazard. No sign as regulated by this chapter shall:

A. Obstruct free and clear vision at any street, intersection, parking lot entrance or exit, or driveway.

B. Interfere with, obstruct the view of, or be confused with any authorized traffic sign, signal or device because of its position, shape or color.

C. Make use of the words "Stop", "Look", "Detour", and "Danger" or any other word, phrase, symbol or character in a manner that misleads, interferes with, or confuses traffic.

Unauthorized signs on public property or within the public right of way. With the exception of government signs or signs authorized by the city or other applicable government entity, signs on public property or within the public right of way are prohibited.

Unsafe signs. No sign shall constitute a hazard to public health or safety by reason of inadequate design, construction, repair, or maintenance. (Ord. O-16-013, 5-5-2016)

ARTICLE VI
STANDARDS BY ZONING DISTRICT

SECTION:

13.600. Purpose

13.601. Residential Districts

13.602. Nonresidential Districts

Sec. 13.600. Purpose.

These standards apply to signs within the following zoning districts. The signs identified by this section require a sign permit in accordance with article VII of this chapter. (Ord. O-16-013, 5-5-2016)

Sec. 13.601. Residential Districts.

A. Summary Table Of Regulations For Signs In Residential Districts:

Sign Type	Maximum Sign Area	Maximum Height	Maximum Number	Location	Additional Requirements
Identification signs for nonresidential uses that are allowed per the UDO - monument sign	24 square feet	6 feet	1 per zoning lot	Minimum of 3 feet from any property line	See subsection B2 of this section
Identification signs for nonresidential uses that are allowed per the UDO - wall sign	1.5 square feet per 1 linear foot of building frontage or a maximum of 50 square feet, whichever is less	No projection above the roof, parapet, or fascia of any building upon which it is located	1 per street frontage per entity; plus 1 4-square foot sign for any public rear entrance	Only over or on the portion of the building occupied by the entity identified by the wall sign	See subsection B2 of this section
Residential entrance monument sign	24 square feet	4 feet	1 per street frontage	Minimum of 3 feet from any property line	See subsection B1 of this section

B. Additional Regulations For Signs In Residential Districts:

1. Residential Entrance Monument Signs: Residential entrance signs must be constructed of natural materials including brick, stone, hardwood, or polymer material with a wood appearance that matches or complements the face of the sign.

2. Identification Signs For Allowable Nonresidential Uses: Only nonilluminated signs are permitted. (Ord. O-16-013, 5-5-2016)

Sec. 13.602. Nonresidential Districts.

A. Summary Table Of Regulations For Signs In Nonresidential Districts:

Sign Type	Maximum Sign Area	Maximum Height	Maximum Number	Location	Additional Requirements
Awning and canopy signs	Maximum of 2/3 of the face of the awning or canopy on which the sign is displayed	No awning or canopy sign shall protrude above the ground floor or 20', whichever is less; no awning or canopy sign shall protrude above the canopy or awning to which it is attached	1 per street frontage per business	Only over or on the portion of the building frontage occupied by the business identified by the sign; a minimum of 8' clearance above a sidewalk or vehicular use area	See subsection B5 of this section
Commercial directional signs	2 sq. ft.	4'	1 per street frontage for directing traffic into the site; no maximum for other directional signs	Minimum of 3' from any property line	See subsection B1 of this section
Electronic message centers	Subject to the applicable wall, window, or monument sign area requirements	Subject to height requirements for monument and wall signs	1 per business, provided that it is counted toward (and not in addition to) the applicable maximum number of permitted wall, window or monument signs	Subject to applicable monument, wall, or window sign requirements	See subsection B8 of this section
Marquee signs	The sign area counts toward the permitted wall sign area	Subject to approval by the city council	1 per business	Only over or on the portion of the building frontage occupied by the business	See subsection B4 of this section

				identified by the sign; a minimum of 8' clearance above a sidewalk or vehicular use area	
Menu board signs	25 sq. ft.	6'	1 per zoning lot	Minimum of 3' from any property line	n/a
Monument signs on zoning lots with less than 50' of street frontage	No monument sign is permitted				
Monument signs on zoning lots with 50' or more, up to 100', of street frontage	60 sq. ft.	6'	1 per street frontage per zoning lot, provided that the minimum horizontal distance between signs is 200'; additional monument signs are permitted on sites with multiple businesses, provided they are a minimum of 200' apart	Minimum of 3' from the street line and set back from the interior property lines a minimum of 10% of the zoning lot width (see the definition of "lot width" in the UDO)	See subsection B1 of this section
Monument signs on zoning lots with more than 100' of street frontage	75 sq. ft.	10'			
<u>Off-Premises Sign</u>	<u>672 sq. ft. per sign face, with a maximum of two (2) sign faces per structure</u>	<u>40' over the roadway grade intended to be viewed from</u>	<u>1 per zoning lot</u>	<u>Adjacent to Illinois Route 390</u>	<u>See Subsection B10 of this section</u>

Projecting signs	1 sq. ft. per 1 linear foot of building frontage or a maximum of 40 sq. ft., whichever is less	No projecting sign shall protrude more than 5' above a roofline or be greater than 25' above the street centerline, whichever is less	1 per street frontage per business	Only over or on the portion of the building frontage occupied by the business identified by the sign; a minimum of 8' clearance above a sidewalk or vehicular use area	See subsection B3 of this section
Residential	In accordance with section 13.601 of this article, requirements for residential				

entrance monument sign	districts				
Shopping center monument signs ²	100 sq. ft.	20'	1 sign per large scale shopping center on a zoning lot in addition to other permitted monument signs; provided that the minimum horizontal distance between each monument sign on the site is 200'	Minimum of 3' from any property line	See subsection B9 of this section
Tollway monument sign bonus	200 sq. ft.	20'	1 monument or wall sign per zoning lot with tollway (Illinois Route 390) and associated street frontages	Along the tollway or associated frontage road right of way and subject to the same setbacks as other monument signs	Only 1 monument and 1 wall sign is permitted on the tollway and associated street frontages per zoning lot. The bonus sign allows the erection of a sign that is larger than the typical monument and wall sign regulations
Tollway wall sign bonus	3 sq. ft. per 1 linear foot of building frontage or a maximum of 300 sq. ft., whichever is less	No projection above the roof, parapet, or fascia of any building upon which it is located		Only over or on the portion of the building frontage occupied by the business identified by the wall sign	
Under canopy signs	5 sq. ft.	No under canopy sign shall protrude above the canopy upon which it is supported	1 per business	Only over or on the portion of the building occupied by the business identified by the sign; a minimum of 8' clearance above a sidewalk or	See subsection B6 of this section

				vehicular use area	
Wall signs on buildings set back from the street line up to 120'	2 sq. ft. per 1 linear foot of building frontage or a maximum of 100 sq. ft., whichever is less				
Wall signs on buildings set back from the street line between 121' and 240'	2 sq. ft. per 1 linear foot of building frontage or a maximum of 200 sq. ft., whichever is less	No projection above the roof, parapet, or fascia of any building upon which it is located	1 per street frontage per business; plus 1 8-sq. ft. sign for any public rear entrance	Only over or on the portion of the building frontage occupied by the business identified by the wall sign, or over the business entrance if not on the building frontage	See subsection B2 of this section
Wall signs on buildings set back from the street line more than 240'	2 sq. ft. per linear foot of building frontage or a maximum of 300 sq. ft., whichever is less				
Wall signs within the area designated as town center business district in the unified development ordinance	1.5 sq. ft. per 1 linear foot of building frontage or a maximum of 75 sq. ft., whichever is less				
Window signs ¹ for businesses on zoning lots that are less than 10 acres in area	25% of the total window area of the building frontage or portion of the building frontage occupied by the business				
Window signs ¹ for businesses on zoning lots that are 10	50% of the total window area of the building frontage or portion of the				

acres or more in area	building frontage occupied by the business				
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Notes:

1. Temporary window signs in accordance with section 13.502 of this chapter count toward the maximum sign area provisions for window signs.
2. Integrated shopping centers comprising at least 200,000 contiguous square feet of land with at least 1,000 linear feet of frontage on Irving Park Road, a maximum of 5 additional monument signs spaced a minimum of 200 feet apart are permitted. The maximum sign area of each additional sign is 144 square feet. The maximum height is 20 feet. The additional signs are only permitted within 10 feet of the lot line adjacent to Irving Park Road. Pole signs are prohibited.

B. Additional Regulations For Signs In Nonresidential Districts:

1. Freestanding Signs:

- a. Commercial directional signs may identify the occupant of the property provided that the directional message is the predominant copy and a permit is obtained.
- b. Monument signs for properties occupied by multiple tenants can display panels for each tenant provided that the overall monument sign size does not exceed the maximum allowed.

2. Wall Signs:

- a. When a business that is licensed by the city to operate does not have building frontage (e.g., bank located inside a grocery store), the business will be allowed to install a wall sign on the building frontage, in a location approved by the property owner, up to a maximum of thirty six (36) square feet in area.

3. Projecting Signs:

- a. Where the city has approved the encroachment of a projecting sign into the public right of way, the requirements of section 13.704 of this chapter apply.
- b. No projecting sign may project more than five feet (5') from a building wall.

4. Marquee Signs:

- a. Where the city has approved the encroachment of a marquee sign into the public right of way, the requirements of section 13.704 of this chapter apply.
- b. Individual, freestanding letters may project no more than six inches (6") beyond the sign face.

5. Awning And Canopy Signs:

- a. Where the city has approved the encroachment of an awning or canopy sign into the public right of way, the requirements of section 13.704 of this chapter apply.
- b. Individual, freestanding letters may project no more than six inches (6") beyond the sign face of a canopy sign.
- c. No awning sign shall project vertically above or horizontally beyond the physical dimensions of such awning, wherein any sign located on an awning must be affixed flat to the surface of the awning.
- d. The framework for awnings and canopies must comply with the city building code and section 13.305 of this chapter.

6. Under Canopy Signs: The width of an under canopy sign shall not exceed three-fourths ($\frac{3}{4}$) of the building overhang projection.

7. Window Signs: Signs located within twelve inches (12") of the inside of a window shall be subject to these provisions.

8. Electronic Message Centers:

a. An electronic reader board shall only be operated in nonflashing mode, with electronic changeable copy displaying only on premises messages.

b. The scrolling or changing of a static message onto the sign from one direction only per display shall be permitted, provided that a single message or segment of a message shall have a minimum display time of at least two (2) seconds and it may not take longer than thirty (30) seconds to display the entire message.

9. Shopping Center Monument Signs: Shopping center monument signs may advertise the name and location of the shopping center, as well as additional tenant names, provided that they are only on sites that are ten (10) acres or more in size. (Ord. O-16-013, 5-5-2016)

10. Off Premises Sign:

a. Any Off Premises Sign shall only be erected within the Thorndale Corporate Corridor (TCC) and Light Industrial Zoning (I-1) district.

b. Any Off Premises Sign shall be adjacent to Interstate 390 or within five hundred (500) feet of the right-of-way of Interstate 390.

c. Any Off Premises Sign shall only be placed on lots that have two (2) roadway frontages.

d. Any Off Premises Sign shall only be placed on lots that have a minimum of seven (7) acres.

e. A maximum number of one (1) Off Premises Sign shall be permitted per lot.

f. Off Premises Signs on the same side of an interstate highway shall be erected no less than five hundred (500) feet apart.

g. A maximum number of three (3) Off Premises Signs shall be permitted within the City limits.

h. An Off Premises Sign may be of digital configuration provided and shall be erected and maintained subject to the following:

- i. *Luminance.* The maximum luminance for Off Premises Signs shall not be greater than (a) seven thousand five hundred (7,500) nits between sunrise and sunset and (b) five hundred (500) nits between sunset and sunrise.
- ii. *Timing.* The display on the face of the sign shall not change more than once every ten (10) seconds. The display change interval shall not be less than one (1) second.
- iii. *Motion.* During the message transition, the sign shall not display any visible effects, including but not limited to action, motion, fading, dissolving, blinking, or the illusion of such effects.
- iv. *Control.* All signs shall be equipped with an automatic dimmer control or other mechanism that automatically controls the sign's luminance in compliance with this section. In instances where the sign malfunctions, the sign shall either automatically shut off or turn to a black screen.



COMMUNITY DEVELOPMENT COMMISSION MINUTES

Meeting Date: March 15, 2021

Present: Richard Petersen, George Vant, Dave Woods
Jaime Ochoa

Absent: Dave Shimanek, Theresa Szatko, Ron Damasco

Also Present: Gosia Pociecha, Attorney Sean Conway
John Simpson, Rob Degocia

Meeting Convened at: 7:00 P.M.

CALL TO ORDER:

Mr. Woods made a motion, seconded by Mr. Vant to appoint Mr. Ochoa as Chairman Pro Tem. The motion was unanimously approved by voice vote. Attorney Conway will act as facilitator for the Public Hearing.

PPROVAL OF THE MINUTES:

Mr. Woods made a motion to approve the minutes of the October 19, 2020 meeting; the motion was seconded by Mr. Vant and unanimously approved as presented via voice vote.

PUBLIC HEARINGS:

CASE NO. CDC-2021-02

OVERVIEW:

Representatives of the property owners at 950 N. IL Route 83, are proposing a Text Amendment to Chapter 13 of the Municipal Code, the Sign Code. The purpose of the amendment is to permit off premises signs, also referred to as billboards, within the City limits; per the current Sign Code, such signs are prohibited in all zoning districts.

DISCUSSION:

Mr. John Simpson and Mr. Rob Degocia, representing the property owner at 950 N. IL Rte. 83, presented Commissioners with a comprehensive review of the types and styles of billboard signs that could be erected should the City approve the requested Text Amendment. Their presentation took into consideration the perceived financial benefits to the City with this type of sign; additionally, they pointed to the improved identification

of Wood Dale as a possible destination to drivers observing the sign and the advantages of providing general information to the general populace. Ms. Pociеча explained that, while petitioner's request for a Text Amendment reflects a proposal by a singular property owner at 950 N. IL Rte. 83, such an amendment, if approved, would effectively extend to any other property that meets the parameters of the amendment. Attorney Conway further expanded on that fact, stating that petitioner's presentation at this meeting is not the subject of this public hearing; rather, it is only a request to amend the regulations of the City's Sign Code. In addition, Ms. Pociеча noted that signage along state controlled routes requires approval by the Bureau of Land Acquisition Outdoor Advertising at IDOT. Petitioner stated that they do have the State's approval for this sign. The overall purpose of the Sign Code was briefly discussed as were the standards which must be met when considering any Text Amendment. In considering all of the issues brought by petitioner and after a thorough review of all of the information presented, staff is of the opinion that the request does not demonstrate compliance with the Comprehensive Plan and the UDO. Commissioners expressed concerns regarding approval of the requested Text Amendment; specifically, the precedent that would be set regarding any future requests for this type of signage anywhere within the City. Petitioner was informed of the process which follows a recommendation for approval or denial by the Community Development Commission; specifically their right to revise and make another presentation.

PUBLIC COMMENTS

There were no comments from the public and the Public Hearing was concluded at 8:15 P.M.

VOTE:

Mr. Woods made a motion as follows: I move that the Community Development Commission recommend to the City Council approval of the Text Amendment allowing off premises signs as requested by the Petitioner in Case No. CDC-2021-02. The motion was seconded by Mr. Petersen. A roll call vote was taken with the following results:

Ayes: Vant
Nays: Petersen, Ochoa, Woods
Abstain: None
Motion: Denied

STAFF LIAISON REPORT:

No report.

ADJOURNMENT:

Mr. Woods motioned to adjourn the meeting, which was seconded by Mr. Ochoa. The motion was unanimously approved via voice vote. The meeting adjourned at 8:30 P.M.

Minutes taken by Marilyn Chiappetta

DRAFT



PUBLIC WORKS COMMITTEE MINUTES

Committee Date: March 25, 2021
Present: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods
Absent: Ald. R. Wesley
Also Present: Mayor Pulice, Treasurer Porch, Clerk Curiale, City Manager Mermuys, Police Chief Vesta, B. Wilson, E. Cage, A. Lange
Meeting Convened at: 7:30 p.m.

APPROVAL OF MINUTES:

Ald. E. Wesley made a motion, seconded by Ald. Susmarski, to approve the Minutes of the March 11, 2021 meeting as presented. A roll call vote was taken with all members voting aye; motion carried.

REPORT & RECOMMENDATION:

APPROVAL OF AGREEMENT WITH FOUNTAIN PROS FOR REMOVAL AND REPLACEMENT OF CIM LINER FOR THE CLOCK TOWER FOUNTAINS

DISCUSSION:

Director Lange explained the recent issues with the contractor's difficulty with the waterproofing liner for the basins. This requires precise methods and experience, and Copenhagen was unqualified to handle the material, so the City assessed them with nearly \$150,000 in liquidated damages to cover expenses. The new firm will completely remove the existing liner and reapply a new one under supervision of the representative from the material supplier. This also includes replacing corroded piping with PVC to eliminate any future issues. Work will be completed once weather permits.

VOTE:

Ald. Catalano made a motion, seconded by Ald. Susmarski, to approve an Agreement with Fountain Pros for Removal and Replacement of the CIM Liner for the Clock Tower Fountains in an amount not to exceed \$17,647.00. A roll call vote was taken, with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods
Nays: None
Abstained: None
Motion: Carried



ITEMS TO BE CONSIDERED AT FUTURE MEETINGS:

- Veterans Memorial Landscaping Contract Award - April 8th
- Public Works Facility Concept Plan- April 8th
- Ward 2/3 Stormwater Project Contract Award - April 22nd
- Street Program Contract Award - April 22nd
- Policy to eliminate permit fees for stubs for residents to hook up sump pumps for those opting to hook up (*Catalano request*)

ADJOURNMENT:

Ald. Catalano made a motion to adjourn at 7:39 p.m., seconded by Ald. Sorrentino. A roll call vote was taken with all members voting aye. Motion carried.

Minutes taken by Eileen Schultz



REQUEST FOR COMMITTEE ACTION

Referred to Committee: April 8, 2021
Subject: Public Works Facility Concept Presentation
Staff Contact: Alan Lange, Public Works Director
Department: Public Works

TITLE: Presentation by Williams Architects on the City of Wood Dale Public Works Department Facility Improvements Concept Plan

RECOMMENDATION:

Staff Recommends a Motion to Approve the Final Concept Plan for the Public Works Department Facility Improvements Project.

BACKGROUND:

The City has previously identified the need to renovate and expand the current Public Works facility located at 720 N. Central Avenue in order to house additional staff as well as modernize the facility. There have been few renovations since the facility was constructed in 1989. Additionally, the Utilities Division staff is currently housed at a satellite facility on Commercial Drive. The City desires to demolish this aging and inadequate facility to open the area up to future development as well as to improve operations by having Administration, Streets and Utilities Divisions all under one roof.

Several opportunities to purchase property and construct a new facility were explored in the past, however these options proved financially unfeasible (estimated nearly \$30 million in construction costs). In 2019, the unique opportunity arose for the City to purchase the parcel adjacent to the current Public Works facility (currently construction offices with a large storage yard area) which would allow the City to renovate both properties to create a Public Works compound as an alternative to a newly constructed single building. Reutilizing the existing facilities allows the City to meet its outlined goals while significantly reducing the capital outlay.

Williams Architects, who previously assisted on exploring options for a new facility, was contracted by the City to provide preliminary consulting services and develop a concept

plan and budget for facility improvements. After numerous meetings with staff to identify space needs, fleet data, current and future services, operational information, etc. Williams drafted a final concept plan for facility renovations, which will be presented to the Committee. If approved, the concept plan will be moved to the final design phase for which a new agreement with Williams Architects will be needed.

ANALYSIS:

The final concept plan as presented has an estimated total project budget of \$11,840,742 which is below the estimated \$11,870,000 which was programmed into the 5-year Capital Improvement Plan for this project. This includes estimated construction costs, architecture, engineering, and construction management fees, as well as soft costs (permitting, furnishing, material testing, etc.) which are borne by the City. Construction would be phased over several fiscal years to reduce the need for outside revenue sources. As the project is within the TIF District, the use of TIF funding would be appropriate.

DOCUMENTS ATTACHED

- ✓ Williams Presentation
- ✓ Concept Plan
- ✓ Conceptual Budget

City of Wood Dale

Additions and Renovations to the Public Works Facility

8 April 2021



•PROJECT HISTORY

•PROJECT GOALS

•SPACE NEEDS PROCESS

•CONCEPTUAL DESIGN DEVELOPMENT

FINAL CONCEPTUAL DESIGN

CONCEPTUAL DESIGN COST ESTIMATE

PROJECT SCHEDULE

QUESTIONS & ANSWERS



PROJECT HISTORY

- 2017 – City identified need for improvement / expansion of Public Works facility (Williams conducts initial space needs analysis and draft budget)
- 2017 – 2018 – Options for new facility explored which prove to be financially unfeasible
- 2019 – City identified opportunity to purchase property adjacent to current facility
- 2020 – City enters into preliminary services agreement with Williams Architects to update space needs analysis and provide conceptual plan and budget for renovation of new and existing facilities
- 2021 - Concept plan and budget presented to Public Works Committee



PROJECT GOALS

- Improve operations by bringing Streets, Vehicle Maintenance and Water Utilities together
- Provide indoor heated parking for all vehicles and equipment
- Observe operations and workflow to design for increased productivity
- Reconfigure Sollit building to serve Public Works
- Upgrade a 35 year old facility with focus on:
 - HVAC System
 - Roofing System
 - New Salt Dome
 - New Material Storage Bins
 - Fuel System Improvements

- Utilize existing spaces to highest extent possible to keep costs low
- Better use of existing space – reconfigure for optimal efficiency
- Consider future needs of City and Public Works Department – new vehicles, personnel, services provided, etc.
- Old Water Utilities building to be demolished for new green space development
- Provide sufficient green space for regional detention or community garden area if possible



SPACE NEEDS PROCESS



BUILDING SPACE PROGRAM - ACTUAL

Space Summary

Renovations / Additions to the Public Works Facility
 City of Wood Dale
 18-Nov-20

Project # 2020-034
 Revised: 8-Apr-21

Zone	Description	Program Range Square Feet	Target SF	Actual SF
Net Square Feet Building Needs				
100	Administration	2,366 - 3,214	2,574	2,929
	Circulation or Common Space	934 - 1,486	1,126	1,271
		3,300 - 4,700	3,700	4,200
200	Common Areas	3,028 - 8,216	7,244	7,955
	Circulation or Common Space	1,172 - 3,884	3,056	3,445
		4,200 - 12,100	10,300	11,400
300	Water Utilities	932 - 1,440	1,360	1,175
	Circulation or Common Space	268 - 560	440	425
		1,200 - 2,000	1,800	1,600
400	Garage	4,692 - 5,670	5,530	6,149
	Circulation or Common Space	1,408 - 2,130	1,870	2,051
		6,100 - 7,800	7,400	8,200
500	Vehicle Maintenance	8,003 - 8,003	8,008	7,136
	Circulation or Common Space	1,797 - 2,297	1,992	1,764
		9,800 - 10,300	10,000	1,600
600	Vehicle Storage	43,115 - 44,115	43,615	45,274
	Circulation or Common Space	-15 - -15	-15	26
		43,100 - 44,100	43,600	45,300
Net Programmed Square Foot Area		62,136 - 70,658	68,331	70,618
% of Gross Area that is Circulation or Other Common Sp		8.22% - 12.77%	11.03%	11.28%
Circulation or Common Space [1]		5,564 - 10,342	8,469	8,982
Net Square Feet Building Needs		67,700 - 81,000	76,800	79,600
Existing Buildings Square Feet				
700	Existing Public Works Building	-30,105 - -30,105	-30,105	-30,105
	Circulation or Common Space	5 - 5	5	5
		-30,100 - -30,100	-30,100	-30,100
800	Existing Solitt Building (Repurposed)	-13,315 - -13,315	-13,315	-13,315
	Circulation or Common Space	15 - 15	15	15
		-13,300 - -13,300	-13,300	-13,300
Existing Building Square Feet		-43,400 - -43,400	-43,400	-43,400
Net Square Feet Building Needs		24,300 - 37,600	33,400	36,200



SITE SPACE PROGRAM - ACTUAL SIZE OF SPACES

Space Summary

Renovations / Additions to the Public Works Facility
 City of Wood Dale
 18-Nov-20

Project # 2020-034
 Revised: 8-Apr-21

Zone	Description	Program Range Square Feet	Target SF	Actual SF
Net Square Feet Site Requirements				
100	Covered Material Storage Bins	4,400 - 4,530	4,500	4,500
	Circulation or Common Space	2,900 - 6,770	3,000	3,000
		7,300 - 11,300	7,500	7,500
200	Exterior Parking and Circulation	8,040 - 9,900	9,900	8,500
	Circulation or Common Space	6,560 - 9,900	8,100	7,000
		14,600 - 19,800	18,000	15,500
300	Yard Storage	392 - 1,494	1,494	1,494
	Circulation or Common Space	308 - 1,806	1,006	1,006
		700 - 3,300	2,500	2,500
400	Green Space	26,000 - 50,000	33,000	29,675
	Circulation or Common Space	21,300 - 50,000	27,000	24,325
		47,300 - 100,000	60,000	54,000
500	Miscellaneous Site Components	2,210 - 2,810	2,810	500
	Circulation or Common Space	290 - 690	290	100
		2,500 - 3,500	3,100	2,500
600	Building Footprint	30,800 - 30,800	30,800	30,410
	Circulation or Common Space	1,600 - 3,400	1,600	1,590
		32,400 - 34,200	32,400	2,500
Net Programmed Square Foot Area		71,842 - 99,534	82,504	75,079
% of Gross Area that is Circulation or Other Common Sp		31.45% - 42.17%	33.20%	33.02%
Circulation or Common Space [1]		32,958 - 72,566	40,996	37,021
Net Square Feet Site Requirements		104,800 - 172,100	123,500	112,100

CONCEPTUAL DESIGN DEVELOPMENT

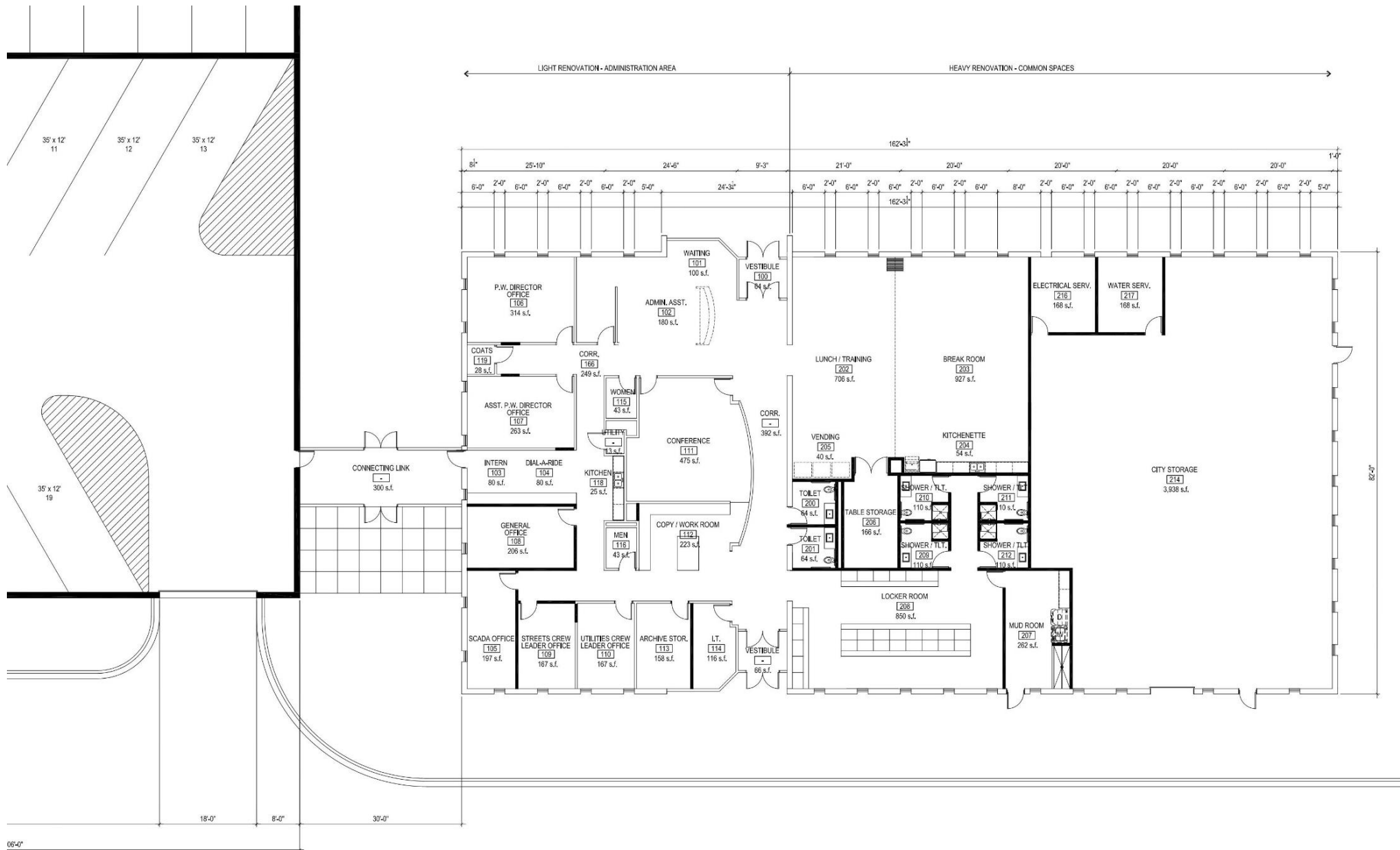


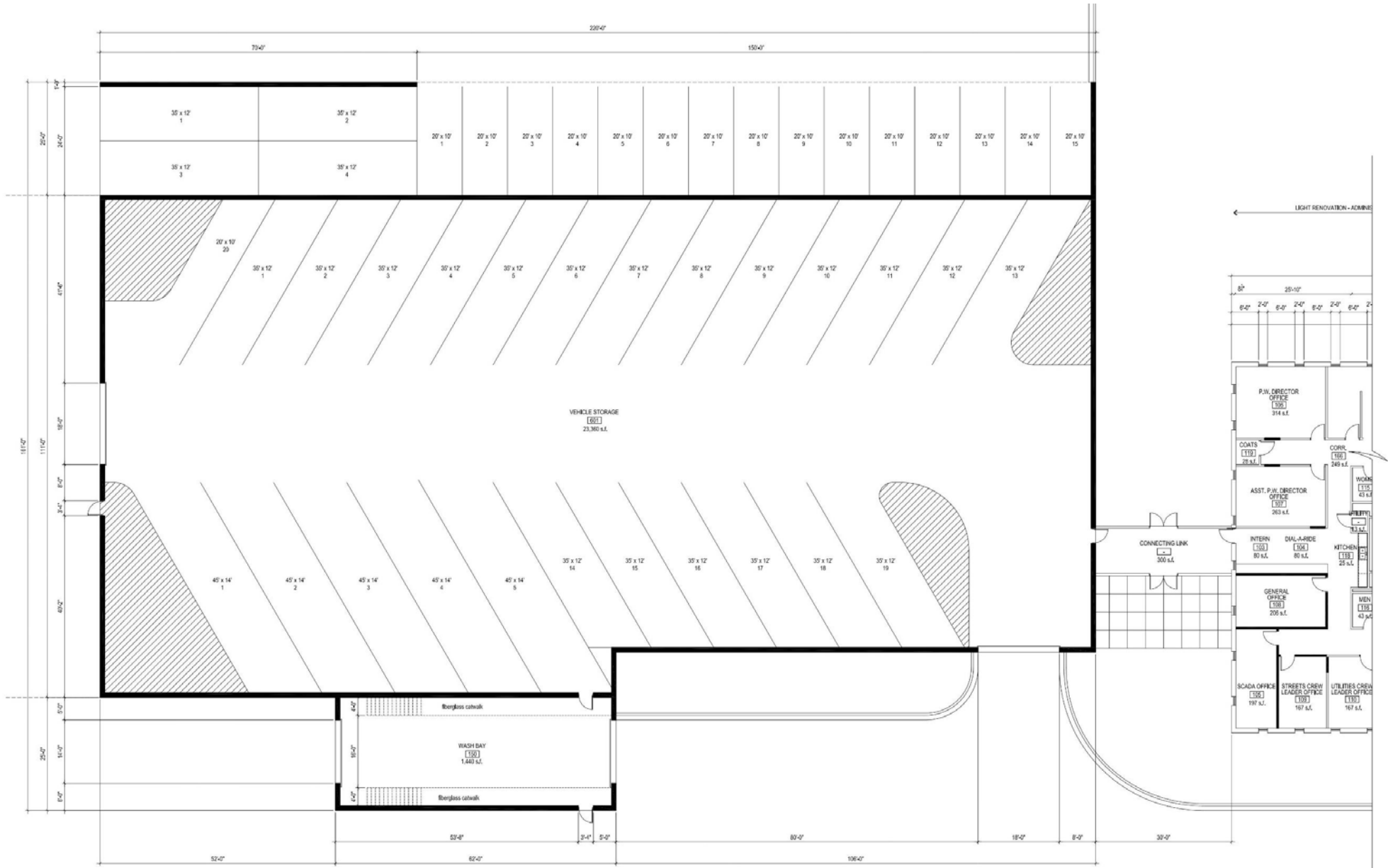
CONCEPTUAL DESIGN DEVELOPMENT



FINAL CONCEPTUAL DESIGN







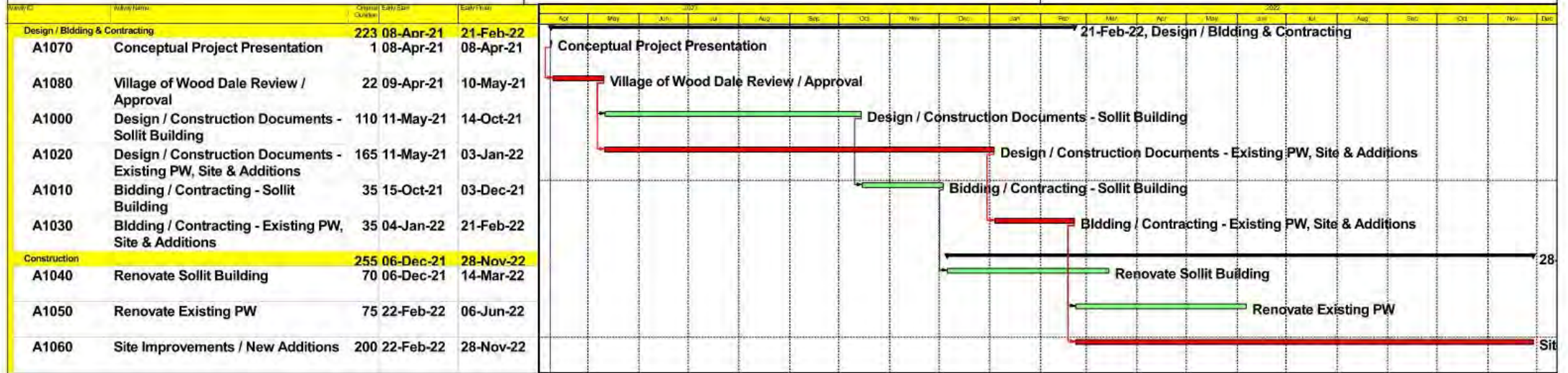


CONCEPTUAL DESIGN COST ESTIMATE

Description of Expenditure	Conceptual Master Budget
	Div. Totals
Pre-Construction - FQC	\$ 20,000.00
Construction FQC - Conceptual Budget	See Below
Site Development Cost	\$ 1,234,756.00
New Building Requirements	\$ 4,725,300.00
Existing Public Works Building Renovations	\$ 1,075,000.00
Existing Sollit Building Renovations	\$ 956,940.00
Contingency - 10% design & 5% construction	\$ 1,238,760.00
Subtotal Construction	\$ 9,250,756.00
CM - General Conditions, Insurance, Profit & Overhead, Bonds	\$ 801,855.00
Escalation Spring 2022 Start 5%	\$ 502,631.00
Total Construction Conceptual Budget	\$ 10,555,242.00
Temporary Facilities - Moving Expenses	\$ 20,000.00
Hazardous Material Remediation - Allowance	\$ 60,000.00
Permit Fees Waived - Misc. Excess Utility Charges	\$ 70,000.00
Furnishings, Fixtures & Equipment - Allowance	\$ 200,000.00
Technology Systems - AV Allowance	\$ 10,000.00
A/E & Misc. Consultant Fees	\$ 852,000.00
Construction Testing	\$ 43,500.00
Surveying	\$ 20,000.00
Other Owner's Items - Builders Risk Insurance	\$ 10,000.00
Total Conceptual Soft Cost Budget	\$ 1,285,500.00
Total Project Budget	\$ 11,840,742.00



PROJECT SCHEDULE

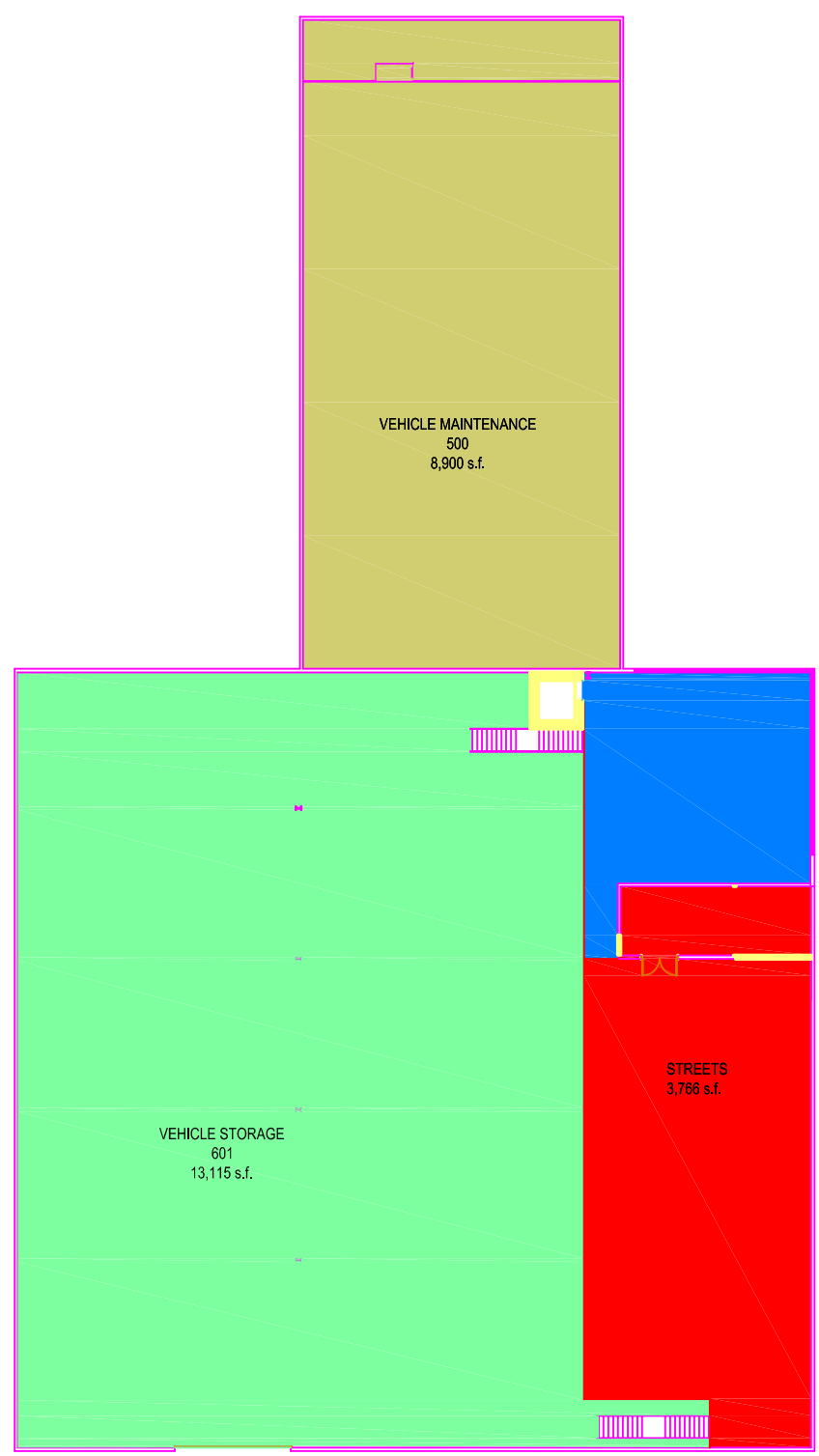
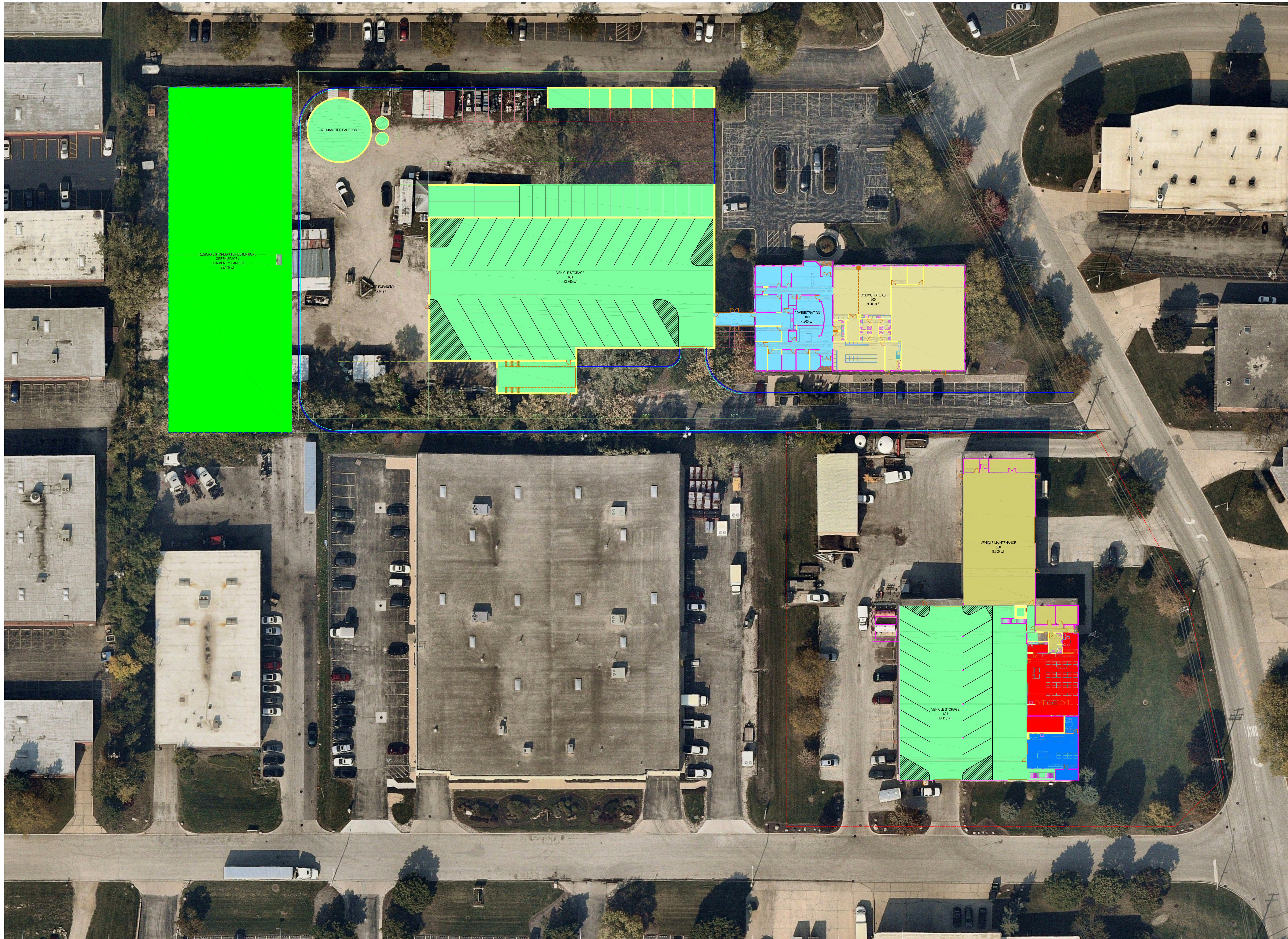


█ Actual Work
 █ Critical Remaining Work
 ▬ Summary
█ Remaining Work
 ◆ Milestone

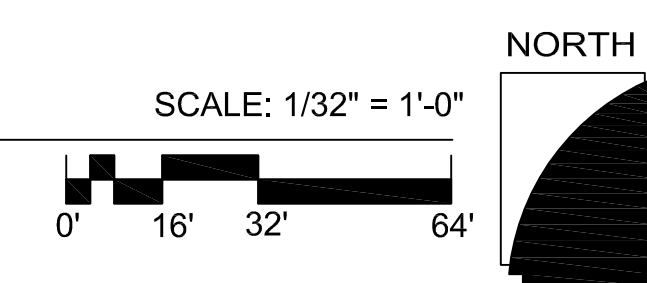
Conceptual Schedule - April 1, 2021



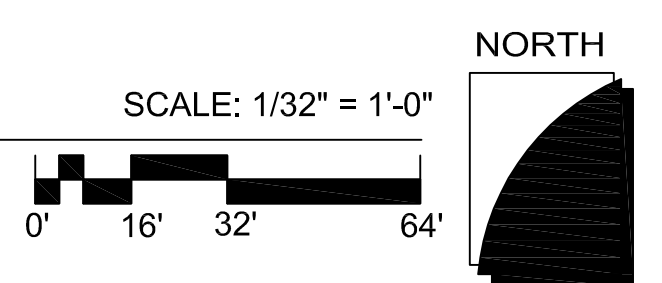
QUESTIONS & ANSWERS



1 PROPOSED OVERALL FIRST FLOOR PLAN



2 PROPOSED OVERALL MEZZANINE PLAN



WA No: 2020-033

Frederick Quinn Corporation

103 South Church Street Addison, Illinois 60101
 Phone (630) 628-8500 Fax (630) 628-8595

Wood Dale Public Works Additions & Renovations Conceptual Master Budget - Option 5

Revised Concept Budget 3.31.21

Description of Expenditure	SF Cost	Conceptual Master Budget	
		Line Items	Div. Totals
Pre-Construction - FQC			\$ 20,000.00
Construction FQC - Conceptual Budget			See Below
Site Development Cost			\$ 1,234,756.00
New Building Requirements			\$ 4,725,300.00
Existing Public Works Building Renovations			\$ 1,075,000.00
Existing Sollit Building Renovations			\$ 956,940.00
Contingency - 10% design & 5% construction			\$ 1,238,760.00
Subtotal Construction			\$ 9,250,756.00
CM - General Conditions, Insurance, Profit & Overhead, Bonds		\$ 801,855.00	\$ 801,855.00
Escalation Spring 2022 Start 5%		\$ 502,631.00	\$ 502,631.00
Total Construction Conceptual Budget		\$ 10,555,242.00	\$ 10,555,242.00
Temporary Facilities - Moving Expenses			\$ 20,000.00
Hazardous Material Remediation - Allowance			\$ 60,000.00
Permit Fees Waived - Misc. Excess Utility Charges			\$ 70,000.00
Furnishings, Fixtures & Equipment - Allowance			\$ 200,000.00
Technology Systems - AV Allowance			\$ 10,000.00
A/E & Misc. Consultant Fees			\$ 852,000.00
Construction Testing			\$ 43,500.00
Surveying			\$ 20,000.00
Other Owner's Items - Builders Risk Insurance			\$ 10,000.00
Total Conceptual Soft Cost Budget		\$ 1,285,500.00	\$ 1,285,500.00

Total Project Budget	\$ 11,840,742.00	\$ 11,840,742.00
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Wood Dale Public Works - Available Improvement Funds

???

(Over) / Under Budget



REQUEST FOR COMMITTEE ACTION

Referred to Committee: April 8, 2021
Subject: Veteran's Memorial Landscaping
Staff Contact: Alan Lange, Public Works Director
Department: Public Works

TITLE: Approval of an Agreement with Hacienda Landscaping for the Veteran's Memorial Landscape Renovations in an Amount Not to Exceed \$159,982

RECOMMENDATION:

Staff Recommends Approval of an Agreement with Hacienda Landscaping for the Veteran's Memorial Landscape Renovations in an Amount Not to Exceed \$159,982.

BACKGROUND:

During previous CIP discussions, it was decided by the City Council to make improvements to the Veteran's Memorial Park plaza. The first iteration included the purchase and installation of five bronze military service branch medallions. Additional phases would include landscaping and lighting improvements. In late 2020 the City engaged HR Green to develop several concept plans for landscaping improvements and presented them to the Public Works Committee on January 28, 2021. After reviewing the three concepts presented, the Committee elected to move forward with the third and most extensive option. From that discussion, a final design was completed by HR Green and the work was advertised for bids. A bid opening was held on March 29 and four bids were received. The results of the bid opening were as follows:

- Hacienda Landscaping - \$159,982
- D&J Landscaping - \$193,741
- Moore Landscaping - \$167,550
- Semper Fi Landscaping - \$189,253.27

HR Green reviewed all bid documents and verified references and recommend Hacienda Landscaping as the lowest responsible bidder for this work.

ANALYSIS:

Staff had originally budgeted \$75,000 within FY 2022 for this work, however that number was generated before the concept plans were developed. The Committee elected to proceed with the third concept plan, which was the most extensive design, which included a cost estimate ranging from \$108,000-\$122,000. The reason the bid prices exceed the original estimates is likely due to in part to the proposed extension of the existing irrigation system to serve the new planting areas. If desired, to reduce the cost, the irrigation plan could be scaled back to simply include quick couplers for manual watering. This work includes a 1-year labor and materials warranty.

DOCUMENTS ATTACHED

- ✓ HR Green Letter of Recommendation
- ✓ Bid Tabulation
- ✓ Hacienda Landscaping Bid Package



March 31, 2021

Mr. Alan Lange
Director of Public Works
City of Wood Dale
404 North Wood Dale Road
Wood Dale, Illinois 60191-1596

RE: City of Wood Dale – Veteran’s Park Landscape Renovations
Contract No.: 201616

Dear Mr. Lange:

The City of Wood Dale received four (4) bid proposals for construction of the Veteran’s Park Landscape Renovation project at the bid opening on March 29, 2021 held at City Hall at 10:00 a.m. The four (4) bids ranged in price from a low bid of \$159,982.00 submitted by Hacienda Landscaping to a high bid of \$193,741.00 submitted by D&J Landscaping; and represents competitive pricing for work of this nature. HR Green performed a bid packet evaluation of all four (4) contractor submitted bid documents. The results are noted below in the bid summary.

Contractor/Landscaping Company	As-Read Results	Reviewed/Corrected Results
Hacienda Landscaping.	\$159,982.00	\$159,982.00
D & J Landscaping	\$193,741.00	\$193,741.00
Moore Landscape, LLC	\$167,550.00	\$167,550.00
Semper Fi Land Incorporated	\$189,253.27	\$189,253.27

HR Green, Inc. has completed the review of the bid documents for all submitters. Based on the review it appears that Hacienda Landscaping is a responsible bidder and is the low bidder for this work.

As with all unit price contracts, the final project amount will be determined after completion of the work.

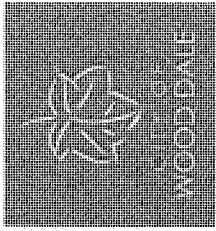
Please let me know if you have any questions or need any additional information.

Sincerely,

HR GREEN, INC.

Ronald D. Krall, P.E.
Senior Project Manager

cc: Mr. Patrick Hastings – City of Wood Dale



404 N. Wood Dale Road
 Wood Dale, IL 60191
 PHONE: 630-787-3709
 FAX: 630-766-3898

Location: The City of Wood Dale, 404 N. Wood Dale Road

Project: Veteran's Park Landscape Renovations

Date: March 29, 2021

Time: 10:00 A.M.

Contractor:	Bid Amount:	Bid Bond:	Addendum:
Hacienda Landscaping	\$ 159,982	yes	—
D+J Landscaping	\$ 193,741	yes	—
Moore Landscapes	\$ 167,550	yes	—
Semper Fi Land Inc	\$ 189,253.27	yes	—

BIDDER'S PROPOSAL

CITY OF WOOD DALE

CONTRACT FOR THE COMPLETION OF

VETERAN'S PARK LANDSCAPE RENOVATIONS

HR GREEN PROJECT NO.: 201616

BIDDER'S PROPOSAL

Full Name of Bidder Hacienda Landscaping ("Bidder")

Principal Office Address 17840 Grove Rd, Minooka, IL, 60447

Local Office Address _____

Contact Person Maria Guzman Telephone (815) 577 - 0851

TO: City of Wood Dale ("Owner")
404 N. Wood Dale Road
Wood Dale, IL 60191

Attention: Alan Lange
Director of Public Works

Bidder acknowledges and agrees that all capitalized terms in this Bidder's Proposal shall have the meaning given to them in the Bidding Documents and the Contract.

Bidder warrants and represents that Bidder has carefully examined the Work Site described below and its environs and has reviewed and understood all documents included, referred to, or mentioned in this bound Bid Package, including Addenda Nos. _____, [if none, write "NONE"], which are securely stapled to the end of this Bidder's Proposal.

1. Work Proposal

- A. Contract and Work. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will contract with Owner, in the form of the Contract Agreement included in this Bid Package: (1) to provide, perform, and complete at the site or sites described in this Bid Package ("Work Site") and in the manner described and specified in this Bid Package all necessary work, labor, services, transportation, equipment, materials, apparatus, machinery, tools, fuels, gas, electric, water, waste disposal, information, data, and other means and items necessary for the **Completion of Veteran's Park Landscape Renovations**, together with related attachments, equipment and appurtenances thereto; (2) to procure and furnish all permits, licenses, and other governmental approvals and authorizations necessary in connection therewith except as otherwise expressly provided in the Special Conditions of Contract included in this Bid Package; (3) to procure and furnish all Bonds and all certificates and policies of insurance

BIDDER'S PROPOSAL

specified in this Bid Package; (4) to pay all applicable federal, state, and local taxes; (5) to do all other things required of Contractor by the Contract; and (6) to provide, perform, and complete all of the foregoing in a proper and workmanlike manner and in full compliance with, and as required by or pursuant to, the Contract; all of which is herein referred to as the "Work."

- B. Manner and Time of Performance. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will perform the Work in the manner and time prescribed in this Bid Package and according to the requirements of Owner pursuant thereto.
- C. General. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will do all other things required of Bidder or Contractor, as the case may be, by this Bid Package.

2. Contract Price Proposal

If this Bidder's Proposal is accepted, Bidder will, except as otherwise provided in Article II of the General Conditions of Contract included in this Bid Package, take in full payment for the Work and all other matters set forth under Section 1 above, including overhead and profit; taxes, contributions, and premiums; compensation to all Subcontractors and Suppliers; and such risks and changes in the Work as Bidder or Contractor, as the case may be, is responsible for dealing with under the Contract without any equitable adjustment in the Contract Price, the compensation set forth on the following "Price Schedule" ("Price Proposal"), which Price Schedule Bidder understands and agrees will be made a part of the Contract Documents:

BIDDER'S PROPOSAL

SCHEDULE OF PRICES

SCHEDULE OF PRICES				
COMPLETE TABLE AS INDICATED:				
NO.	PAY ITEM	Quantity	Units	Bid Amount
A. REMOVALS/DEMOLITION				
1	EXISTING PLANT MATERIAL REMOVALS	L-SUM	1	2000
2	EXISTING SOD REMOVAL AND DISPOSAL FOR NEW PLANTING BEDS	SF	6,202	4900
3	RETAINING WALL REMOVAL (STONE TO BE PRESERVED AND STORED BY CITY)	L-SUM	1	350
4	BELL REMOVAL: TO BE PRESERVED AND STORED BY CITY	L-SUM	1	300
TOTAL:				
B. EARTH WORK: NEW AND EXISTING PLANTING BEDS				
1	AMENDED SOIL, FURNISH AND INSTALL TO 6" DEPTH	CYDS	210	12,600
TOTAL:				
C. SEDIMENT TRAPS				
1	TURF AND SOIL REMOVAL AND DISPOSAL AT STORM WATER INLETS	CY	3	120
2	LANDSCAPE FABRIC	SF	216	180
3	4" BLACK ALUMINUM EDGING WITH 12" STAKES	LF	60	500
4	2-3" DIAMETER RIVER ROCK	CY	2	300
TOTAL:				
D. LANDSCAPING				
1	TWO EXISTING CRABAPPLE TRANSPLANTS	L-SUM	1	300
2	GINKGO 'PRINCETON SENTRY', 2,5" CALIPER, SINGLE STEM, B&B	EACH	2	1,200
3	LEPRECHAUN CRABAPPLE 6' HT, SINGLE STEM, B&B	EACH	4	2,000
4	EMERALD GREEN ARBORVITAE 5' HT, CENTRAL LEAD, CONT.	EACH	6	1,200
5	CONCORDE BARBERRY #3, CONTAINER	EACH	29	2,175
6	DWARF BURNING BUSH #5, CONTAINER	EACH	35	4,100
7	SUMMER WINE NINEBARK, #5, CONTAINER	EACH	46	5,600
8	MY MONET WEIGELA, #3 CONT.	EACH	87	7,395
9	GREEN VELVET BOXWOOD, #3 CONT.	EACH	30	2,250
10	DENSE YEW, #5 CONT.	EACH	21	1,470
11	SUMMER BEAUTY ONION, #1 CONT	EACH	90	1,800
12	BLUE STAR, #1 CONT	EACH	139	2,780
13	LESSER CALAMINT, #1 CONT	EACH	43	860
14	KARL FOERSTER FEATHER REED GRASS, #1 CONT	EACH	7	140
15	PALACE PURPLE CORAL BELLS, #1 CONT	EACH	58	1,160

BIDDER'S PROPOSAL

NO.	PAY ITEM	Quantity	Units	Bid Amount
16	SHADOWLAND ETCHED GLASS HOSTA, #1 CONT	EACH	180	3,600
17	BIG BLUE LILYTURF, #1 CONT	EACH	743	14,860
18	NORTHWIND SWITCHGRASS, #1 CONT	EACH	93	1,860
19	BEAUTY OF LIVERMERE ORIENTAL POPPY, #1 CONT	EACH	24	480
20	HAMELN FOUNTAIN GRASS, #1 CONT	EACH	165	3,300
21	DARK TOWERS BEARDTONGUE, #1 CONT	EACH	117	2,340
22	GOLDSTURM BLACK-EYED SUSAN, #1 CONT	EACH	157	3,140
23	AUTUMN MOOR GRASS, #1 CONT	EACH	177	3,540
24	MATRONA STONECROP, #1 CONT	EACH	122	2,440
25	SHREDDED HARDWOOD MULCH, FURNISHED AND SPREAD TO 3"	CYDS	106	7,000
26	SUMMER ANNUALS: GREEN LEAF WHOPPER BEGONIAS RED	EACH	194	970
27	SPRING BULBS: DAFFODILs 'ALL SPRING ' MIX	EACH	2790	5580
28	TURF REPAIR, SOD	SY	228	3,192
29	SUPPLEMENTAL WATERING	L-SUM	1	8,000
30	MOBILIZATION	L-SUM	1	1,500
	TOTAL:			
E.	IRRIGATION			
1	IRRIGATION	L-SUM	1	23,500
	TOTAL:			
F.	COMPENSTORY BASIN REMOVAL AND RE-SEEDING:			
1	THE PIZZO GROUP	L-SUM	1	19,000
	TOTAL:			
TOTAL ON ALL PROJET ITEMS (INCLUDING INCIDENTAL ITEMS STATED IN SPECS)				\$159,982

ALTERNATE BID ITEMS

NOTE: FOR "METHOD OF MEASUREMENT" AND PAYMENT FOR ITEMS, SEE SECTION 3 OF SPECIAL INSTRUCTIONS.

If there is a "Last Minute" change in a price for an item in this Schedule of Prices, Bidder may utilize the item below to avoid changing the tabulated extension of the affected Unit Price Item and resulting Contract Price Total. The amount, if any, shown in the item below shall be added or deducted to the Total Contract Price for the Work, as indicated by Bidder by placing an "X" in the applicable box or boxes below. **Any Bidder's Proposal that fails to indicate whether the amount or amounts shown are to be added to or deducted from the Contract Price Total for such Unit Price Item may be rejected or may be interpreted as a "deduct."**

We will ADD \$ NIA
or
 DEDUCT \$ _____

for _____
(Describe the Unit Price Item No. and/or Basis for the Change)

We will ADD \$ _____
or
 DEDUCT \$ _____

for _____
(Describe the Unit Price Item No. and/or Basis for the Change)

We will ADD \$ _____
or
 DEDUCT \$ _____

for _____
(Describe the Unit Price Item No. and/or Basis for the Change)

NOTE: THE AMOUNT OR AMOUNTS SHOWN TO BE ADDED TO OR DEDUCTED FROM THE CONTRACT PRICE TOTAL FOR SUCH UNIT PRICE ITEM (I) SHALL NOT BE UTILIZED AS AN ALTERNATE TO SUPPLYING A SEPARATE REQUESTED PRICE FOR EACH AND EVERY ITEM NAMED IN THE BIDDER'S PROPOSAL FORM AND (II) SHALL BE BASED ON UNIT PRICE ITEMS THAT FULLY COMPLY, WITHOUT EXCEPTION, TO THE SPECIFICATIONS INCLUDED IN THIS BID PACKAGE AND ALL OTHER REQUIREMENTS OF THE CONTRACT.

BIDDER'S PROPOSAL

BASIS FOR DETERMINING PRICES

It is expressly understood and agreed that:

1. The Price Proposal includes allowances for contingencies as Bidder deems appropriate with respect to such risks and changes in the Work that Bidder or Contractor, as the case may be, is responsible for dealing with under the Contract without any equitable adjustment in the Contract Price;
2. Bidder or Contractor, as the case may be, shall be compensated only in accordance with the Contract and shall not be entitled to equitable adjustments in the Contract Price as a result of any claims by Subcontractors or Suppliers arising only under their Subcontracts and not provided for in the Contract;
3. Owner is not subject to state or local sales, use and excise taxes and no such taxes are included in this Schedule of Prices;
4. All other applicable federal, state, and local taxes of every kind and nature applicable to the Work as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or other similar benefits are included in this Schedule of Prices; and
5. All costs, royalties, and fees arising from the use on, or the incorporation into, the Work of patented equipment, materials, supplies, tools, appliances, devices, processes, or inventions are included in this Schedule of Prices.

All claim or right to dispute or complain of any such estimated quantity, or to assert that there was any misunderstanding in regard to the nature or amount of any Unit Price Item to be provided or performed, or to claim any additional compensation by reason of such risks, changes, and Subcontractor or Supplier claims, or payment of any such tax, contribution, or premium or any such cost, royalty or fee is hereby waived and released.

3. Completion Time

If this Bidder's Proposal is accepted, Bidder will commence the Work immediately upon execution by Owner of the Contract Agreement ("Commencement Date") and will perform the work diligently and continuously and shall complete all work **May 28, 2021**.

4. Firm Proposal

All prices and other terms stated in this Bidder's Proposal are firm and shall not be subject to withdrawal, escalation, or change for a period of 60 Days after the date on which any Bidder's Proposal is opened or such extended acceptance date for Bidder's Proposals as may be established pursuant to Sections 12 and 16 of the General Instructions to Bidders.

BIDDER'S PROPOSAL

5. Bidder Representations

- A. No Collusion. Bidder warrants and represents that the only Persons interested in this Bidder's Proposal as principals are those named in the Bidder's Sworn Acknowledgment attached hereto and that this Bidder's Proposal is made without collusion with any other Person.
- B. Not Barred. Bidder warrants, represents and certifies that it is not barred by law from contracting with Owner or with any unit of state or local government.
- C. Qualified. Bidder warrants and represents that it has the requisite experience, ability, capital, facilities, plant, organization and staff to enable Bidder to perform the Work successfully and promptly and to commence and complete the Work within the Contract Price and Contract Time Proposals set forth above. In support thereof, Bidder submits the attached Sworn Work History Statement. In the event Bidder is preliminarily deemed to be one of the Most Favorable Bidders, Bidder hereby agrees to furnish upon request, within two business days or such longer period as may be set forth in the request, such additional information as may be necessary to satisfy Owner that Bidder is adequately prepared to fulfill the Contract.
- D. Owner's Reliance. Bidder acknowledges that Owner is relying on all warranties, representations and statements made by Bidder in this Bidder's Proposal.

6. Surety and Insurance

Bidder herewith tenders surety and insurance commitment letters as specified in Section 7 of the Invitation for Bidder's Proposals included in this Bid Package.

7. Bid Security

Bidder herewith tenders a Cashier's Check, Certified Check, or Bid Bond as specified in Section 7 of the Invitation for Bidder's Proposals included in this Bid Package for the sum of Bid bond dollars (\$ 10%), which is equal to at least ten percent of Bidder's Price Proposal ("Bid Security").

8. Owner's Remedies

Bidder acknowledges and agrees that should Bidder fail to timely submit all additional information that is requested of it; or should Bidder, if Owner awards Bidder the Contract, fail to timely submit all the Bonds and all the certificates and policies of insurance required of it; or should Bidder, if Owner awards Bidder the Contract, fail to timely execute the Contract Agreement, the Contractor's Certification and all other required documentation related to the Contract, it will be difficult and impracticable to ascertain and determine the amount of damage that Owner will sustain by reason of any such failure and, for such reason, Owner shall have the right, at its option in the event of any such default by Bidder, to retain or recover as reasonably estimated liquidated damages, and not as a penalty, the entire amount of the Bid Security or ten percent of

BIDDER'S PROPOSAL

Bidder's Price Proposal, whichever is greater, or to exercise any and all equitable remedies it may have against Bidder.

9. **Owner's Rights**

Bidder acknowledges and agrees that Owner reserves the right to reject any and all Bidder's Proposals, reserves the right to accept or reject any item of any Bidder's Proposal and reserves such other rights as are set forth in Section 16 of the General Instructions to Bidders and Section 1 of the Special Instructions to Bidders included in this Bid Package.

10. **Bidder's Obligations**

In submitting this Bidder's Proposal, Bidder understands and agrees that it shall be bound by each and every term, condition or provision contained in the Bidding Documents and the Contract, which are by this reference incorporated herein and made a part hereof.

DATED this 26 day of March, 2021.

Hacienda Landscaping
Bidder

Attest/Witness

By: B. Mora Lara Rquez

Title: Secretary

By: [Signature]

Title: President

**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 8,
FOR SIGNATURE REQUIREMENTS**

BIDDER'S PROPOSAL

ADDENDA TO BID PACKAGE

Each Bidder shall securely staple to this page any and all Addenda issued prior to the opening of Bidder's Proposals. Each Bidder shall also list all such Addenda in the place provided therefore in the Bidder's Proposal form.

If Bidder received no Addenda, Bidder shall so indicate by placing an "X" in the box below:

No Addenda Received

CITY OF WOOD DALE

CONTRACT FOR THE COMPLETION OF

VETERAN'S PARK LANDSCAPE RENOVATIONS

HR GREEN PROJECT NO.: 201616

BIDDER'S SWORN ACKNOWLEDGMENT

Mana Guzman ("Deponent"), being first duly sworn on oath, deposes and states that the undersigned Bidder is organized as indicated below and that all statements herein made are made on behalf of such Bidder in support of its Bidder's Proposal for the above Contract and that Deponent is authorized to make them.

Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked its Bidder's Proposal and that the statements contained in its Bidder's Proposal and in this Acknowledgment are true and correct.

COMPLETE APPLICABLE SECTION ONLY

1. Corporation

Bidder is a corporation that is organized and existing under the laws of the State of Illinois, that is qualified to do business in the State of Illinois, and that is operating under the legal name of Hacienda Landscaping.

Pursuant to a Resolution of the corporation's Board of Directors taken on _____, a certified copy of which is hereto attached, Mana Guzman, who is the President of the corporation, is authorized to sign this Bidder's Proposal, the Contract and all documents related thereto.

The officers of the corporation are as follows:

<u>TITLE</u>	<u>NAME</u>	<u>ADDRESS</u>
President	<u>Mana Guzman</u>	<u>17840 Grove Rd, Minooka, IL, 604</u>
Vice President	_____	_____
Secretary	<u>Dinora Lara</u>	<u>Hacienda Landscaping</u>
Treasurer	_____	_____

ACKNOWLEDGEMENT

The stockholders of the corporation who own 10 percent or more of its stock of any class are as follows:

<u>NAME</u>	<u>ADDRESS</u>	<u>PERCENTAGE OWNERSHIP</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. **Partnership**

Bidder is a partnership that is organized, existing and registered under the laws of the State of _____ pursuant to that certain Partnership Agreement dated as of _____, that is qualified to do business in the State of Illinois, and that is operating under the legal name of _____.

The general partners of the partnership are as follows:

<u>NAME</u>	<u>ADDRESS</u>	<u>PERCENTAGE OWNERSHIP</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Pursuant to a power of attorney executed by all of the General Partners on _____, a certified copy of which is hereto attached, _____ is the attorney-in-fact for the partnership and is authorized to sign this Bidder's Proposal, the Contract and all documents related thereto for the partnership. **[Strike out this paragraph if not applicable]**

3. **Individual**

Bidder is an individual whose full name is _____, whose residence address is _____ and whose business address is _____. If operating under a trade or assumed name, said trade or assumed name is as follows: _____.

ACKNOWLEDGEMENT

Pursuant to a power of attorney executed by Bidder on _____, a certified copy of which is hereto attached, _____ is the attorney-in-fact for Bidder and is authorized to sign this Bidder's Proposal, the Contract and all documents related thereto for Bidder. **[Strike out this paragraph if not applicable]**

4. Joint Venture

Bidder is a joint venture that is organized and existing under the laws of the State of _____ pursuant to that certain Joint Venture Agreement dated as of _____, that is qualified to do business in the State of Illinois, and that is operating under the legal name of _____.

The signatories to the aforesaid Joint Venture Agreement are as follows:

<u>NAME</u>	<u>ADDRESS</u>	<u>PERCENTAGE OWNERSHIP</u>
_____ ()	_____	_____
_____ ()	_____	_____
_____ ()	_____	_____
_____ ()	_____	_____
_____ ()	_____	_____

[For each signatory indicate the type of entity (Corporation = "C"; Partnership = "P"; and Individual = "I") and provide, on separate sheets, the information required in Paragraph 1, 2, or 3 above, as applicable]

Pursuant to a power of attorney executed by all signatories to the aforesaid Joint Venture Agreement on _____, a certified copy of which is hereto attached, _____ is the attorney-in-fact for Bidder and is authorized to sign this Bidder's Proposal, the Contract and all documents related thereto for Bidder. **[Strike out this paragraph if not applicable]**

ACKNOWLEDGEMENT

DATED this 26 day of March, 2021.

Attest/Witness

Hacienda Landscaping
Bidder

By: [Signature]

By: [Signature] inora Lara Rguez

Title: President

Title: Secretary

Subscribed and Sworn to before me this 26 day of March, 2021.

My Commission Expires: 04/12/2022

[Signature]
Notary Public

[SEAL]



SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 8, FOR SIGNATURE REQUIREMENTS

CITY OF WOOD DALE

CONTRACT FOR THE COMPLETION OF

VETERAN'S PARK LANDSCAPE RENOVATIONS

HR GREEN PROJECT NO.: 201616

BIDDER'S SWORN WORK HISTORY STATEMENT

Maria Guzman ("Deponent"), being first duly sworn on oath, deposes and states that all statements made in this Sworn Work History Statement are made on behalf of the undersigned Bidder in support of its Bidder's Proposal for the above Contract and that Deponent is authorized to make them.

Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked this Sworn Work History Statement and that the statements contained in this Sworn Work History Statement are true and correct.

IF NECESSARY FOR FULL DISCLOSURE, ADD SEPARATE SHEETS

JOINT VENTURES MUST SUBMIT SEPARATE SWORN WORK HISTORY STATEMENTS FOR THE JOINT VENTURE AND FOR EACH SIGNATORY TO THE JOINT VENTURE AGREEMENT

1. **Nature of Business**

State the nature of Bidder's business: General Contractor

2. **Composition of Work**

During the past three years, Bidder's work has consisted of:

___ % Federal	<u>100</u> % As Contractor	___ % Bidder's Forces
___ % Other Public	___ % As Subcontractor	___ % Subcontractors
___ % Private	___ % Materials	

WORK HISTORY STATEMENT

3. **Years in Business**

State the number of years that Bidder, under its current name and organization, has been continuously engaged in the aforesaid business: 13 years

4. **Predecessor Organizations** N/A

If Bidder has been in business under its current name and organization for less than five years, list any predecessor organizations:

<u>NAME</u>	<u>ADDRESS</u>	<u>YEARS</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

5. **Business Licenses** * See Attachment

List all business licenses currently held by Bidder:

<u>ISSUING AGENCY</u>	<u>TYPE</u>	<u>NUMBER</u>	<u>EXPIRATION</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

6. **Related Experience** * See Attachment

List three projects most comparable to the Work completed by Bidder, or its predecessors, in the past five years:

	<u>PROJECT ONE</u>	<u>PROJECT TWO</u>	<u>PROJECT THREE</u>
Owner Name	_____	_____	_____
Owner Address	_____	_____	_____
Reference	_____	_____	_____
Telephone Number	_____	_____	_____
Type of Work	_____	_____	_____

WORK HISTORY STATEMENT

* See Attachment

	<u>PROJECT ONE</u>	<u>PROJECT TWO</u>	<u>PROJECT THREE</u>
Contractor (If Bidder was Subcontractor)	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
Amount of Contract	_____	_____	_____
Date Commenced	_____	_____	_____
Date Completed	_____	_____	_____

DATED this 26 day of March, 2021.

Attest/Witness

Haa
Bidder

By: [Signature]
Title: President

By: [Signature] Laila Rguez
Title: Secretary

Subscribed and Sworn to
before me this 26 day
of March, 2021.

My Commission Expires: 04/12/2021

[Signature]
Notary Public

[SEAL]



**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 8,
FOR SIGNATURE REQUIREMENTS**

CONTRACTOR'S CERTIFICATION

In Compliance 720 ILCS 5/33E-11:

Maria Guzman, a(n) Hacienda Landscaping
Print name of Contractor Individual, Partnership, and Corporation

As part of his bid on the above-sole referenced Contract, hereby certifies that the Contractor is not barred from bidding on the above referenced contract as a result of a violation of either Section 33E-3 Bid-rigging or 33E-4 Bid-stating of Article 33E of the Illinois Criminal Code, 720 ILCS 5/33E-1, et. seq., as amended.

03/26/2021
Date

Contractor

By: [Signature]

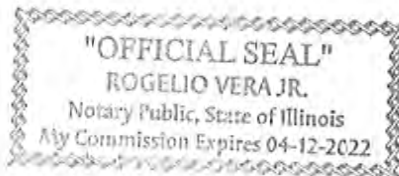
Title: President

STATE OF ILLINOIS)
COUNTY OF Will) SS

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that

Maria Guzman appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she executed the foregoing certification as his/her free act and deed.

Dated: 03/26/2021 Notary Public: [Signature]



DRUG FREE WORKPLACE CERTIFICATION

Hacienda Landscaping, Contractor with the Wood Dale
(Contractor's Name) Park District for the project known as Veteran's Park Landscape Renovation
certifies that the Drug Free Workplace Policy, as set forth in the bid documents has been
reviewed by or explained to the officers, agents and employees of Hacienda Landscaping
(Contractor's Name)
and Mana Guzman hereby agrees that the Bid Documents is a part of the Contract
and Hacienda Landscaping further certifies that Mana Guzman will comply
(Contractor's Name)
with the requirements thereof, this 26th day of March, 2021.

Hacienda Landscaping
Contractor's Name

ATTEST:

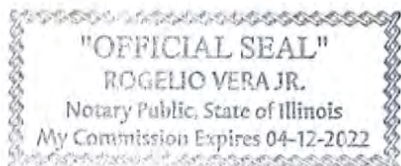
[Signature]
Secretary/Treasurer
(Corporate Seal)

By: [Signature]
President /Vice President

SWORN TO AND SUBSCRIBED before me this 26 day of March, 2021.

[Signature]
Notary Public

04-12-2022
My Commission Expires



**PREVAILING WAGE ACT
NOTIFICATION TO CONTRACTORS**

Pursuant to P.A. 96-0437, effective January 1, 2010, a public body that fails to provide written notice to its public works contractors that a project is subject to Illinois prevailing wage requirements is, itself, liable for interest, penalties and fines as stated under Section 4(a-3) of the Act. Failure by the public body to provide written notice does not relieve the contractor of the duty to comply with the prevailing wage rate, nor of the obligation to pay any back wages, to the extent applicable under the Act. This notice is being provided for the mutual benefit of you and the Park District.

This contract may call for the construction of a "public work," within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/01 et seq. ("the Act"). The Act requires contractors and subcontractors, to the extent that the Act applies, to pay laborers, workers and mechanics performing services on public works projects no less than the "prevailing rate of wages" (hourly cash wages plus fringe benefits) in the county where the work is performed. Related to the Act, the Substance Abuse Prevention on Public Works Projects Act, 820 ILCS 265/1, et seq., requires contractors and subcontractors performing services on public works to have in place a written substance abuse program, which meets or exceeds the program requirements in this Act, on file with the Park District.

To the extent that the Act applies, all contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage, notice and record keeping and submittal duties, including the Substance Abuse Prevention on Public Works Act. If the contractor determines that the Act does not apply to it, contractor shall—in lieu of certified payrolls—submit a letter stating that the Act does not apply to it and setting forth the reasons therefor.

I acknowledge that I have received the Prevailing Wage Act notification and:

- The services my company has performed for the Mundelein Park and Recreation District are subject to the above Prevailing Wage Act and I will submit a Certified Transcript of Payroll for these services prior to receiving payment.

Company: Hacienda Landscapes Owners' name: Maria Guerra

Signature: [Signature] Date: 3/27/2021

- The services my company has performed for the Mundelein Park and Recreation District are not subject to the Prevailing Wage Act and therefore am requesting payment as invoiced.

Company: _____ Owners name: _____

Signature: _____ Date: _____

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Hacienda Landscaping, Inc.
17840 Grove Rd.
Minooka, IL 60447

SURETY:

(Name, legal status and principal place of business)

Atlantic Specialty Insurance Company
605 Highway 169 North, Suite 800
Plymouth, MN 55441
Mailing Address for Notices

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

City of Wood Dale
404 N. Wood Dale Road
Wood Dale, IL 60191

BOND AMOUNT: 10% Ten Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

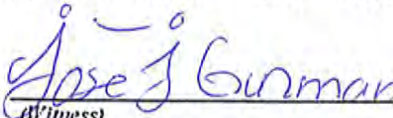
Veteran's Park Landscape Renovations

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 29th day of March, 2021.



(Witness)

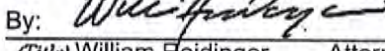
Hacienda Landscaping, Inc.
(Principal) (Seal)

By: 
(Title) Maria Guzman President



(Witness) Thomas Green

Atlantic Specialty Insurance Company
(Surety) (Seal)

By: 
(Title) William Reidinger, Attorney-in-Fact





Power of Attorney

Surety Bond No: Bid Bond

Principal: Hacienda Landscaping, Inc.

Obligee: City of Wood Dale

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: William Reidinger, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: sixty million dollars (\$60,000,000) and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

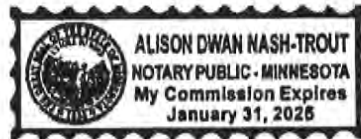
IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this fifth day of March, 2020.

STATE OF MINNESOTA
HENNEPIN COUNTY



By [Signature]
Paul J. Brehm, Senior Vice President

On this fifth day of March, 2020, before me personally came Paul J. Brehm, Senior Vice President of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, that he is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.



[Signature]
Notary Public

I, the undersigned, Assistant Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 29th day of March, 2021



[Signature]
Christopher V. Jerry, Secretary



WE INSTALL THE BEST AND FIX THE REST

- 1) Owner: **PARK DISTRICT OF OAK PARK**
Project: 2019 STEVENSON PARK
Contact: CHRIS LINDGREN
Phone: (708) 725 2053
E-mail: chris.lindgren@pdop.org
Complete: 2019
Value: Can disclose if low bidder
- 2) Owner: **GLENCOE PARK DISTRICT**
Project: 2019 TAKIFF CENTER EARLY CHILDHOOD
Contact: CHRIS LEINER
Phone: (847) 835 46 48
E-mail: cleiner@glencoeparkdistrict.com
Complete: 2019
Value: Can disclose if low bidder
- 3) Owner: **THE CITY OF EVANSTON**
Project: Various Projects
Contact: STEFANIE LEVINE
Phone: (847) 866 2935
E-mail: slevine@cityofevanston.org
Complete: 2019
Value: Can disclose if low bidder
- 4) Owner: **SCHAUMBURG PARK DISTRICT**
Project: Various Projects
Contact: MATTHEW GAYNOR
Phone: (847) 985 2115
E-mail: magaynor@parkfun.com
Complete: 2019
Value: Can disclose if low bidder
- 5) Owner: **LOCKPORT TOWNSHIP PARK DISTRICT**
Project: Various Projects
Contact: GREG LUDWIG
Phone: (815) 838 5016 Ext 12
E-mail: gludwig@lockportpark.org
Complete: 2019
Value: Can disclose if low bidder
- 6) Owner: **PARK RIDGE PARK DISTRICT**
Project: NORTHEAST PARK
Contact: JENNIFER MEUNIER
Phone: (847) 292 1258
E-mail: jmeunier@prparks.org
Complete: 2019
Value: Can disclose if low bidder

The United States Department of Labor

Office of Apprenticeship

Certificate of Registration of Apprenticeship Program

Hacienda Landscaping, Inc.
Plainfield, Illinois

For The Trade of: Landscape Technician

Registered as part of the National Apprenticeship System
in accordance with the basic standards of apprenticeship
established by the Secretary of Labor



November 1, 2017

Date

2018-IL-70069

Registration No.

APL V Lull

Administrator, Office of Apprenticeship

LSA
landscape
structures®

This Certificate Approves
Hacienda Landscaping Inc.

*As having met the high standards necessary to become a
Certified Installer
of equipment manufactured by Landscape Structures Inc.*

Calendar Years 2017-2020

Date

Douglas M. Apple

Official Validation

Landscape Structures Inc., 601 7th Street South, Delano, MN 55328, USA



ILLINOIS

JB Pritzker, Governor

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

Janel L. Forde, Director

February 25, 2021

Maria Guzman
Hacienda Landscaping, Inc.
17840 Grove Rd.
Minooka, IL 60447

Dear Business Owner:

Re: NCA Certification Approval Minority Business Enterprise (MBE)
Certification Term Expires: March 19, 2022

Congratulations! After reviewing the No-Change Affidavit (NCA) information you supplied, we are pleased to inform you that your firm has been granted continued certification under the Business Enterprise Program (BEP) for Minorities, Females and Persons with Disabilities.

This certification is in effect with the State of Illinois until the date specified above as long as you continue to submit annual No - Change Affidavits and are found to still meet the requirements of the Program.

Your firm's name will appear in the State's Directory as a certified vendor with the BEP in the specialty area(s) of:

- NIGP 91240: DEMOLITION SERVICES**
- NIGP 96118: REFINISHING AND RESURFACING SERVICES, CONCRETE, SWIMMING POOLS, DRIVEWAYS, PATIOS, ETC.**
- NIGP 96839: EXCAVATING**
- NIGP 96888: TREE AND SHRUB REMOVAL SERVICES**
- NIGP 98852: LANDSCAPING, INCLUDING DESIGN, FERTILIZING, PLANTING, ETC., NOT GROUNDS MAINTENANCE OR TREE TRIMMING SERVICES**
- NIGP 98873: PLAYGROUND EQUIPMENT MAINTENANCE AND REPAIR, INCLUDING INSTALLATION AND REMOVAL**

Also, please be advised that this certification does not guarantee that you will receive a State contract. Please visit the Vendor Registration page on www.opportunities.illinois.gov and be sure to register with each of the Procurement Bulletins listed so that you are notified of upcoming solicitations in your NIGP codes. Certification with the Business Enterprise Program does not ensure you receive notifications; you must also register with the Procurement Bulletins.

Thank you for your participation in the BEP. We welcome your participation and wish you continued success.

Sincerely,

Carlos Gutiérrez
Certification Manager
Business Enterprise Program

Substance Abuse Prevention Program

Hacienda Landscaping, Inc.

Prepared by:

Reda  Des Jardins

736 N. Western Avenue
Suite 353
Lake Forest, Illinois 60045
877-809-4567
www.rdlawyers.com

HACIENDA LANDSCAPING, INC.
820 ILCS 265/15
Substance Abuse Prevention Program

I. POLICY.

A. It is the policy of Hacienda Landscaping, Inc. ("Hacienda") to promote and maintain a safe, healthy, and productive drug-free work environment, for the benefit of its employees, customers, and the communities in which we operate. Safe work practices, protection of company assets, and protection of the environment are always priorities for our company. Hacienda considers substance abuse to be a very serious issue and attaches great importance to its commitment to maintain a drug-free work environment.

B. The unlawful manufacture, distribution, delivering, dispensing, possession, use of or being under the influence of alcohol, controlled substances, drugs, narcotics or any intoxicant (collectively and individually a "Substance") is prohibited by any employee of Hacienda, any subsidiary operation of Hacienda, or any individual on any company premise, including any and all project sites, or while conducting company business off premise. An employee is considered to be under the influence of alcohol for purposes of this Act if the alcohol concentration in his or her blood or breath at the time alleged as shown by analysis of the employee's blood or breath is at or above 0.02.ⁱ Any employee violating any part of this Substance Abuse Prevention Program ("Program") is subject to serious disciplinary action, up to and including termination of employment.

C. Hacienda or its agents, may collect body fluid (9 panel urine drug testⁱⁱ, saliva, etc.) samples from any employee and may such specimens for a Substance (collectively, "Substance Abuse Test"). Any Substance Abuse Test will be conducted by a laboratory that is certified for Federal Workplace Drug Testing Programs by the Substance Abuse and Mental Health Service Administration of the U.S. Department of Health and Human Servicesⁱⁱⁱ.

D. Hacienda shall be responsible for the cost of developing, implementing, and enforcing this Program, including the cost of the Substance Abuse Tests of its employees under this Program, except when these costs are covered under provisions in a collective bargaining agreement, if any^{iv}.

E. An employee's or applicant's consent to submit to such Substance Abuse Test is required as a condition of employment. Refusal to consent to a Substance Abuse Test will lead to termination of employment. Whenever an employee or applicant for employment is scheduled to take a Substance Abuse Test, a new consent form must be completed.

F. As part of the maintenance of a drug-free work environment, Hacienda may promote substance abuse education programs for all employees.

G. Hacienda reserves the right to notify appropriate law enforcement officials regarding employees who engage in conduct and activities which violate this Program.

II. PROCEDURE FOR TESTING.

A. Pre-Hire Testing^v.

1. Applicants for employment at Hacienda will be required to submit to a Substance Abuse Test after an offer of employment is made.
2. At the sole discretion of Hacienda, testing of an employee before commencing work on a public works project may not be required if the employee has been participating in a random testing program during the ninety (90) days preceding the date on which the employee commenced work on the public works project^{vi}.

B. Reasonable Suspicion and for Cause Testing^{vii}.

1. An employee whose supervisor has reasonable suspicion to believe the employee is under the influence of Substance is subject to discipline up to and including suspension, and be required to undergo a Substance Abuse Test. "Reasonable suspicion" means a belief, based on behavioral observations or other evidence, sufficient to lead a prudent or reasonable person to suspect an employee is under the influence and exhibits slurred speech, erratic behavior, decreased motor skills, or other such traits. Circumstances, both physical and psychological, shall be given consideration.
2. Whenever possible before an employee is required to submit to a Substance Abuse Test based on reasonable suspicion, the employee shall be observed by more than one supervisory or managerial employee who has successfully completed a certified training program to recognize drug and alcohol abuse.
3. Hacienda shall provide transportation to the testing facility for an employee who is being tested based on a reasonable suspicion and may send a representative to accompany the employee to the testing facility.
4. Under no circumstances may an employee thought to be under the influence of a Substance be allowed to operate a vehicle or other equipment for any purpose. The employee shall be removed from the job site and placed on inactive status pending Hacienda's receipt of notice of the Substance Abuse Test results. The employee shall have the right to request a representative or designee to be present at the time he or she is directed to provide a specimen for testing based upon reasonable suspicion. If the Substance Abuse Test result is positive for a Substance, the employee shall be subject to termination. If the Substance Abuse Test result is negative, the employee shall be placed on active status and shall be put back to work. Hacienda shall pay all costs related to this testing. The employee shall be paid for all lost time to include all time needed to complete the Substance Abuse Test and any and all overtime according to the employee's contract.

C. Post-Accident Testing^{viii}.

1. An employee is subject to a Substance Abuse Test and blood test after any on-the-job accident if the employee's human error may have been a factor in the accident or the injury

involves lost work day(s). On-the-job accidents include, but are not limited to, accidents such as vehicle accidents, fires, damage to physical assets, and assaults. Testing an employee's blood after an on-the-job accident may not mandatory where a urine test is sufficient in Hacienda's sole discretion^{ix}.

2. In all cases of post-accident testing, urine and/or blood samples should be taken within eight (8) hours of the accident. It is the employee's responsibility to notify his or her supervisor of all accidents. For operators of commercial vehicles, it is the employee's responsibility to present himself or herself for testing at Hacienda's designated testing facility. If this is not possible (due to distance away from the facility), use of an alternative testing facility must first be approved by the employee's supervisor, and so long as that facility is certified for Federal Workplace Drug Testing Programs by the Substance Abuse and Mental Health Service Administration of the U.S. Department of Health and Human Services. In situations involving serious injuries to the employee, the employee is required to provide the necessary authorization, unless otherwise prevented from doing so by any law, for Hacienda to have access to hospital reports or documents that would indicate whether the employee was, or was not under the influence of a Substance.

D. Promotional Drug Testing and Certification. Any employee who is offered a promotion into a supervisory or management position, or any employee already in a supervisory or management position and who has been offered a promotion to a higher level position, will be subject to substance abuse testing and be required to complete a certified training program to recognize drug and alcohol abuse.

E. Removal From Job-Site^x. Immediately upon becoming aware that an employee is under the influence of a Substance, tests positive for the presence of a Substance in his or her system, who refuses to submit to a Substance Abuse Test as required under this Program, or there is a reasonable suspicion that the employee is under the influence of a Substance, a supervisor, manager or any other employee of Hacienda with authority to do so shall notify the employee verbally and in writing that the employee may not perform work on a public works project until the employee provides written documentation showing all of the following^{xi}:

1. that the employee has tested negative for the presence of a Substance in his or her system and is not under the influence a Substance;
2. that the employee has been approved to commence or return to work on the job sites in accordance with this Program;
3. testing for the presence of a Substance in an employee's system and the handling of test specimens was conducted in accordance with guidelines for laboratory testing procedures and chain-of-custody procedures established by the Substance Abuse and Mental Health Service Administration of the U.S. Department of Health and Human Services; and,
4. upon successfully completing a rehabilitation program, an employee shall be reinstated to his or her former employment status if work for which he or she is qualified exists.

III. WORK PLACE DRUG-RELATED CONVICTIONS. Hacienda is required by Federal law to report to the appropriate contracting Federal agency, all work place drug-related convictions of its employees. Any employee convicted of a work place drug-related offense must notify, in writing, Maria Guzman within five (5) days of the conviction.

IV. OFF-THE-JOB SUBSTANCE ABUSE. Off premises and job-site involvement with illegal drugs may have an adverse affect on an employee's on-the-job performance. The unlawful involvement with illegal substances outside Hacienda premises and job sites will constitute grounds for severe disciplinary action, up to and including termination of employment.

V. EMPLOYEE ASSISTANCE. Hacienda realizes that some employees may need assistance in dealing with a substance abuse problem. Any employee needing help is urged to voluntarily (prior to the employee being scheduled for any type of Substance Abuse Test) come forward and request assistance. Hacienda can provide assistance to employees through community out sources.

VI. LEGAL DRUGS. An employee's use of a legal drug may pose a significant risk to the safety of the employee and/or others. Legal drugs are defined as "prescribed drugs and over-the-counter drugs which have been legally obtained and are being used only for the purpose for which they were prescribed or manufactured and in the prescribed amounts". Any employee using prescription and/or over-the-counter drugs that may affect job performance or alter their behavior must consult with their physician regarding the effects of such legal drug use or the employee's ability to perform their assigned duties. Upon reporting to work, the employee should provide his supervisor with written documentation to support the employee's legal drug use and fitness for duty.

VII. APPLICATION OF FEDERAL, STATE AND LOCAL REGULATIONS. Hacienda recognizes the existence of federal laws and regulations and certain state and local laws and regulations regarding work place drug testing. When such laws or regulations apply and impose obligations on Hacienda which conflict with, or are in addition to, those obligations set forth in this Program, Hacienda will endeavor to follow the applicable laws or regulations.

HACIENDA LANDSCAPING, INC.



By: Maria Guzman
Its: President

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- ⁱ 820 ILCS 265/15(1)(B)
 - ⁱⁱ 820 ILCS 265/15(1)(A)
 - ⁱⁱⁱ 820 ILCS 265/15(1)
 - ^{iv} 820 ILCS 265/15(3)
 - ^v 820 ILCS 265/15(1)(C)
 - ^{vi} 820 ILCS 265/15(1)(C)
 - ^{vii} 820 ILCS 265/15(1)(C); 820 ILCS 265/15(2)
 - ^{viii} 820 ILCS 265/15(1)(C)
 - ^{ix} 820 ILCS 265/15(1)(A)
 - ^x 820 ILCS 265/15(1)(D)
 - ^{xi} 820 ILCS 265/20



REQUEST FOR COMMITTEE ACTION

Referred to Committee: April 8, 2021
Subject: ComEd/Electrical Panel Project at Veteran's Memorial
Staff Contact: Patrick Hastings, Assistant Director of Public Works
Department: Public Works

TITLE: Direction on ComEd/Electrical Panel Project at Veteran's Memorial and Medallion Lighting

RECOMMENDATION:

Provide direction on the relocation or covering of the ComEd meter and electrical panel at the Veteran's Memorial site.

BACKGROUND:

The Veteran's Memorial site is under a landscaping redesign. In a highly visible location of the site is an electrical panel, lighting controller, irrigation controller, and ComEd meter located on a 5.5' wood panel. Due to its location and size, options for moving or screening this panel were investigated in an effort to make the site more visually appealing.

Three options exist surrounding electrical panel:

- Option 1 – Enclose panel in a lighting control box.
- Option 2 – Relocate electrical panel and lighting controller to a feed off the interior of the nearest building and lower irrigation controller to the height of an existing gas meter.
- Option 3 – Leave panel as is and screen with planting materials contained within the landscaping project materials.

A gas meter in this location will remain as is but can be screened by the proposed landscaping because of its height.

ANALYSIS:

Staff requested proposals from two electrical contractors for the various options.

<u>Option</u>	<u>Contractor</u>	
	<u>H&H</u>	<u>Geary</u>
Option 1	\$19,783.60	\$18,132.00
Option 2	\$31,123.20	\$17,689.00
Option 3	Cost negligible. Incorporated into the landscaping project.	

Staff originally budgeted \$75,000 for Veteran’s Park improvements during FY 2022, however the concept plans for the landscaping improvements had not yet been developed and the options for relocating or otherwise screening the electrical equipment had not yet been explored.

DOCUMENTS ATTACHED

- ✓ Pictures of panel in question
- ✓ Picture of lighting control box
- ✓ Geary Electric Proposal
- ✓ H&H Proposals

Veteran's Memorial Landscaping Design Existing Versus Proposed







**Geary Electric, Inc.,
Electrical and Communication Solutions**

3151 Commercial Ave, Northbrook, IL 60062
Telephone (847) 509-0540 * Fax (847) 509-0512

City of Wood Dale
404 N Wood Dale Road
Wood Dale, IL 60191
Attn. Patrick Hastings

March 31, 2021

Bid For: 269 W Irving Park Road – Panel Relocation

We, Geary Electric, are furnishing the following cost options related to the relocation of the power panel and controls:

Exclusions and Qualifications

1. Permit fees have not been included
2. Bonding fees have not been included
3. All work shall be performed Monday through Friday, 7am to 330
4. We have not included any utility fees
5. We have not included restoration of grass or landscape
6. We have not included private property locates, all existing underground private utilities shall be specifically identified and located by the owner

Option #1; Bore one 2 inch poly conduit between the existing panel location and building, relocate circuits to existing building panel

1. Disconnect and remove wiring between Com Ed pole and existing power panel
2. Remove underground meter fitting
3. Remove power panel
4. Remove and relocate existing sprinkler control panel to existing timber
5. Remove and relocate lighting contactor to interior electrical room
6. Remove and relocate existing photo cell to exterior of building
7. Bore one 2-inch conduit between new in ground hand hole and building
8. Provide one new 17 x 30 flush in ground hand hole with stone base
9. Extend conduit within building to existing power panel
10. Cut down branch circuit conduits and splice opening wiring within hand hole with weather proof splices
11. Extend (14) 20 amp 120 volt circuits between hand hole and existing building distribution panel
12. Provide (2) 20 amp 120 volt gfi circuit breakers, this matches the existing panel being removed

Total Labor and Material \$17,689.00

Option #2; Remove existing above ground panel and provide weather proof cabinet which will contain the panel, lighting control, and sprinkler control

1. Disconnect and remove existing panel
2. Disconnect and remove existing underground meter fitting
3. Disconnect and remove existing lighting contactor
4. Disconnect and remove existing sprinkler control panel
5. Provide concrete pad poured around existing underground conduits
6. Provide new enclosure 60 inches wide x 48 inches high x 18 inches deep, cut bottom of enclosure out to allow access for underground conduits
7. Reinstall the meter fitting on the exterior of the enclosure
8. Install one photo cell on the exterior of the enclosure
9. Reinstall the following within the enclosure:
 - a. Power panel
 - b. Lighting contactor
 - c. Sprinkler panel
10. Provide one 20 amp gfi receptacle and light fixture within the new enclosure

Total Labor and Material \$18,132.00

Alternate Sign Lighting

Alternate #1: Provide and install (5) wall mounted goose neck LED light fixtures mounted above each sign placard. The lights shall be controlled from a photo cell mounted outside the electrical room. We have included running the conduit and wire through the existing building, with explosion proof fittings.

Total Labor and Material \$11,009.00

Alternate #2: Provide and install (3) ground mounted LED flood lights to wash the building placards. The lights shall be controlled from a photo cell mounted outside the electrical room, we have included installing the conduit and wire through the existing building and coring through the wall. We will hand dig a trench along the building wall for installation of the fixtures supports. The fixture supports shall be 2-inch steel conduit supported by concrete poured in an open trench base.

Total Labor and Material \$8,052.00

Thank you,
Yours truly,

Harry Crawford

ITEM NUMBER	PAY ITEM DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL PRICE
1	REMOVE ALL EXISTING EQUIPMENT AND CUT CONDUIT BELOW GRADE. FURNISH AND INSTALL (1) QUAZITE JUNCTION BOX & COVER; 12" X 24" IN ITS PLACE. DIRECTIONAL BORE AND INSTALL (250') OF 2.00" UNIT DUCT WITH 20-1/C #10 AWG XLP-USE/2, COPPER, STANDED CABLES. FURNISH AND INSTALL (1) 12" X 12" QUAZITE JUNCTION BOX & COVER AND (1) WALL MOUNTED STAINLESS STEEL ENCLOSURE. PROPOSAL INCLUDES INSIDE ELECTRICAL WORK TO BE COMPLETED BY RICHMOND ELECTRIC CO., INC. - THEIR WORK CONSISTS OF (1) FURNISHING AND INSTALLING A NEW JUNCTION BOX INSIDE THE ELECTRIC ROOM. (2) FURNISHING AND INSTALLING A NEW 12 POLE LIGHTING CONTACTOR NEXT TO THE EXISTING PANEL. (3) FURNISHING AND INSTALLING A NEW PHOTO-EYE TO CONTROL THE CONTACTOR. (4) INSTALLING NEW CONDUIT FROM NEW JUNCTION BOX TO LIGHTING CONTACTOR. (5) INSTALLING # 10 CABLE SUPPLIED BY H&H TO NEW LIGHTING CONTACTOR AND PANEL. (6) PROVIDE 6 HOT 120 VOLT CIRCUITS AND 6 SWITCH LEG CIRCUITS TO EXISTING CIRCUITS IN THE FIELD.	LUMP SUM	1.000	31,123.20	31,123.20
TOTALS					31,123.20
<u>NOTES:</u>					
1	THIS PROPOSAL IS BASED ON NORMAL WORKING HOURS.				
<u>NOT INCLUDED IN THIS PROPOSAL:</u>					
1	ALL FINAL LANDSCAPE RESTORATION. ANY EXCEPTIONS ARE NOTED ABOVE.				
2	SPECIAL INSURANCE, FEES, OR PERMITS OF ANY TYPE.				
3	BONDS, ALTHOUGH WE ARE BONDABLE.				
4	NO WORK WILL BE DONE OTHER THAN THE ITEMS ON OUR BID WITHOUT WRITTEN APPROVAL.				
5	PROJECT LAYOUT INCLUDING GRADES AND ELEVATIONS.				

ITEM NUMBER	PAY ITEM DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL PRICE
6	ANY AND ALL COSTS CONTRIBUTABLE TO TESTING, DOCUMENTATION, REMOVAL AND/OR DISPOSAL OF ANY SPOILS.				
7	ANY MAJOR SUBSURFACE OBSTACLES ENCOUNTERED WHICH CAUSES A DECREASE IN OUR PRODUCTION SHALL BE COMPENSATED AT TIME & MATERIAL RATES.				
8	HARD SURFACE REMOVAL & REPLACEMENT.				
9	ROCK EXCAVATION.				
10	PROPOSAL VALID FOR <u>60</u> DAYS.				

ITEM NUMBER	PAY ITEM DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL PRICE
1	REMOVE ALL EXISTING EQUIPMENT AND CUT CONDUIT BELOW GRADE. POUR FOUNDATION FOR M TYPE CABINET AROUND EXISTING CONDUITS. FURNISH AND INSTALL (1) 50"H X 36"W X 17"D, 100 AMP, 120/240 VOLT, STREET LIGHTING CONTROLLER CABINET. ADD OUT ADDITIONAL FIELD CABLES AND BRING UP INTO THE FOUNDATION AND INTO THE NEW STREET LIGHTING CONTROLLER. MOUNT AND TERMINATE ALL CABLES.	LUMP SUM	1.000	19,783.60	19,783.60
TOTALS					19,783.60
NOTES:					
1	THIS PROPOSAL IS BASED ON NORMAL WORKING HOURS.				
NOT INCLUDED IN THIS PROPOSAL:					
1	ALL FINAL LANDSCAPE RESTORATION. ANY EXCEPTIONS ARE NOTED ABOVE.				
2	SPECIAL INSURANCE, FEES, OR PERMITS OF ANY TYPE.				
3	BONDS, ALTHOUGH WE ARE BONDABLE.				
4	NO WORK WILL BE DONE OTHER THAN THE ITEMS ON OUR BID WITHOUT WRITTEN APPROVAL.				
5	PROJECT LAYOUT INCLUDING GRADES AND ELEVATIONS.				
6	ANY AND ALL COSTS CONTRIBUTABLE TO TESTING, DOCUMENTATION, REMOVAL AND/OR DISPOSAL OF ANY SPOILS.				
7	ANY MAJOR SUBSURFACE OBSTACLES ENCOUNTERED WHICH CAUSES A DECREASE IN OUR PRODUCTION SHALL BE COMPENSATED AT TIME & MATERIAL RATES.				
8	HARD SURFACE REMOVAL & REPLACEMENT.				
9	ROCK EXCAVATION.				
10	PROPOSAL VALID FOR <u>60</u> DAYS.				