



PERMIT CHECKLIST RESIDENTIAL WATER HEATER

This application is for the replacement of an existing residential water heater only. The replacement must be of the same type and size, installed in the same location, and will not require changes to the existing electrical, piping or venting.

Questions? We're here to help. Please call us.
(630) 766-5133 - M-F: 8:30 a.m.-4:30 p.m.

SUBMITTAL REQUIREMENTS

- Completed Application**
Applications may be completed online by visiting using the Self Service Portal, My Wood Dale at www.wooddale.com or by visiting City Hall during normal business hours.
- Signed Copy of Contract or Scope of Work**
Signed copy of contract by Property Owner if hiring a contractor. If the Property Owner is completing the project, please provide a scope of work.
- Contractor Information**
All contractors must be registered with the City of Wood Dale. If your contractor is not registered, your permit may be delayed.
- Permit Fee**
Permit fees may be paid online or in person by visiting City Hall.

PERMIT

- Post Permit Card**
The permit card must be printed, posted and visible from the street. Failure to display the permit card will result in a failed inspection and additional fee.
- Installation**
All materials shall be installed in accordance with the manufacturer's specifications. A copy of manufacturer specifications including installation instructions shall be on site for inspector use.

INSPECTIONS

- Plumbing Final Inspection**
A plumbing final inspection is required. Inspections may be scheduled by calling (630) 766-5133 or by logging into your My Wood Dale account. Access to the inside of the home will be needed for the inspection.

