

# my.WOODDALE.com Self Service Portal

**Dashboard Navigation**

<https://my.wooddale.com>





CITY OF  
WOOD DALE

Good Morning, **Guest** ▾



Log In  
Register

Home

Apply

Today's Inspections

Map

311

Pay Invoices

Search

Calendar

## The City of Wood Dale, IL - Self Service Portal



### Login or Register

Login to an existing or create a new account. You can also find help if you forgot your login information.



### Search Public Records

This tool can be used to search for existing permits, plans, inspections, code cases, requests and licenses.



### Request Inspection

Click here to request an inspection.



### Apply

This tool can be used to apply for...

**Step 1. Log In to Self Service portal.**

**Note: Please only create one self service log in.**

My Permits

Number of active permits.

Attention	Pending	Active	Draft	Recent
1	1	0	0	1
Residential Mechan... 1	Residential Mechan... 1			Residential Mechan... 1

View My Permits

My Inspections

Requested	Scheduled	Closed
0	0	0

Request an inspection.

My Invoices

Current	2	\$180.00	Add To Cart
Past Due	0	\$0.00	
Total		\$180.00	Add To Cart

Current open invoices.  
Add to cart or view to pay.

Dashboard overview.



Good Afternoon, [REDACTED]

1

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Dashboard Home Apply My Work Today's Inspections Map 311 Utility/Parking Fine Payments Pay Invoices City Website Search Q Calendar 0

## City of Wood Dale, IL - Self Service Portal



### My Account

Click here to access your account information.

Access account information.



### Apply

This tool can be used to apply for a permit, plan or license.

Apply for licenses and permits.



### Request Inspection

Click here to request an inspection on an existing record.

Request an inspection.



### Search Public Records

This tool can be used to search for existing permits, plans, inspections, code cases, requests and licenses.

Home overview.



**Application Assistant**

Enter name of application for licenses and permits.

Search for application names and keywords

- All
- Trending**
- My History
- LICENSES
- PERMITS
- PETITIONS

[Show Categories](#) [Show My Templates](#)

**Rental Property Registration** [Apply](#)

Category Name: Rental License      Description: All residential rental units are to be registered with the City and pass an annual life safety inspection.

Search results.

**Contractor Registration** [Apply](#)

Category Name: Community Development License      Description: Contractor Registration

**Commercial Occupancy Certificate** [Apply](#)

Category Name: Community Development License      Description: The Commercial Occupancy Program focuses on public health, safety and welfare and applies to all non-residential structures. This program still requires an annual application, payment of fees and inspection. For some businesses, a Commercial Occupancy will be all that is required. However, certain commercial activities will require a license or registration that can be issued in conjunction with the Commercial Occupancy.

Click the blue "apply" to apply for the correct permit or license.

**Apply overview.**



### My Work

MY INVOICES MY PERMITS MY LICENSES

Red arrow pointing to 'My Work' in the header.  
Red arrow pointing to the 'My Work' section.  
Yellow box: Tabs for Invoices, Permits and Licenses.

Search...

[Add To Cart](#) Display Unpaid  for All Invoices  [Export to Excel](#)

<input type="checkbox"/>	Invoice Number	Amount Due	Due	Status	Case Number	Address
<input type="checkbox"/>	INV-00001681	\$80.00	01/26/2022	Due	RES-2021-0520	404 N WOOD DALE WOO...
<input type="checkbox"/>	INV-00001798	\$100.00	02/10/2022	Due	CTR-000957-2022	404 N WOOD DALE WOO...

Red arrow pointing to the checkboxes in the table.  
Yellow box: Hyperlinks to provide additional information.

**My Work overview.**



Can search by permit number or address.

Today's Inspections

Change date.

Search for Case Number, Inspection Type, Address

Exact Match

Date 01/17/2022

Exclude Completed

Export

Sort Case Number

View Inspection	Case Number	Case Type	Inspection Type	Address	Primary Inspector	Estimated Start Time	Estimated End Time	Status	Order
<a href="#">9028140</a>	20190321	Permit	Building Final	336 N Oak AVE Wood Dale IL 60191	Built, Safe	06:00 AM	06:00 AM	Passed	0
<a href="#">9028975</a>	20190323	Permit	Building Final	345 N Elmwood Wood Dale IL	Built, Safe	12:00 PM	12:00 PM	Passed	0
<a href="#">9051645</a>	20190368	Permit	Mechanical Final	159 N Wood Dale RD Wood Dale IL 60191	Built, Safe	10:00 AM	10:00 AM	Passed	0
<a href="#">INSP-000065-2022</a>	20200353	Permit	Electrical Rough	389 N Maple AVE Wood Dale 60191	Built, Safe	12:30 PM	12:30 PM	Passed	0
<a href="#">9841245</a>	20200465	Permit	Building Final	483 W Forest Pres DR Wood Dale IL	Built, Safe	09:00 AM	09:00 AM	Passed	0

View inspection report.

Location.

Status.

Overview of todays inspections.

Today's Inspections overview.

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Dashboard Home Apply My Work Today's Inspections **Map** 311 Utility/Parking Fine Payments Pay Invoices City Website Search Calendar

Address & Parcel Search

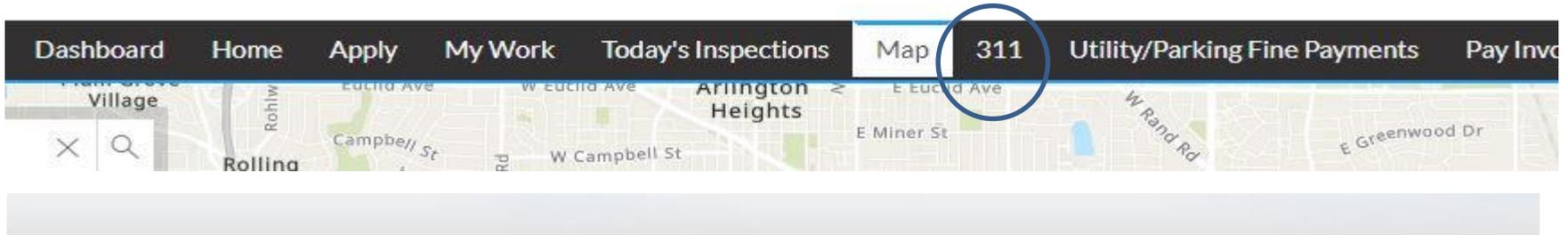
Enter Wood Dale address for more information.

Drawing tools if necessary.

Map overview.



DALE.com



Services »

# 311

Font Size: [+](#) [-](#) [+ Share & Bookmark](#) [Feedback](#) [Print](#)

## Coming Soon

The City's 311 site will provide an interactive portal to submit information, issues, and request work throughout Wood Dale. We look forward to enhancing service and responding to resident requests through the new system.

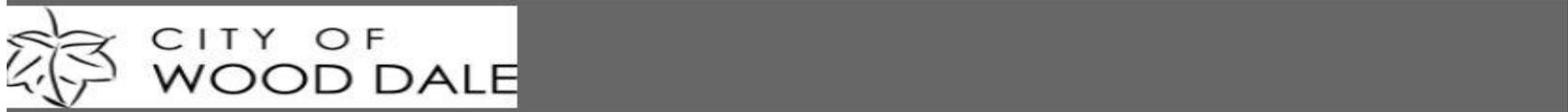
**The interactive Wood Dale 311 portal is coming soon!**

**311 overview.**



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Dashboard Home Apply My Work Today's Inspections Map 311 **Utility/Parking Fine Payments** Pay Invo



## Welcome to Citizen Self Service

There are currently no announcements.

Home

### Citizen Self Service

Misc Services / Parking

Utility Billing

[Log in](#) to access

- Utility Billing

**Don't have a login?**

No problem, you can still quickly access:

[Misc Services / Parking](#)

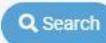
You will be directed to the Citizen Self Service payment center.  
**This is only for utility billing and parking fine payments.**

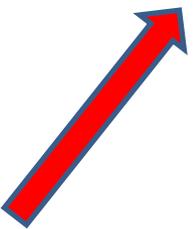
**Utility/Parking Fine Payments overview.**



Good Afternoon, [REDACTED]

### Invoice Search





You can search for your open invoices by invoice number. Invoices are emailed to your email address associated with your self-service account.

If you do not have an invoice number, you may pay for your invoice through the Dashboard under "My Invoices".

## Pay Invoices overview.



Good Morning, [redacted]



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- Dashboard
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- Utility/Parking Fine Payments
- Pay Invoices
- City Website
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- Calendar

## City of Wood Dale. IL - Self Service Portal



CITY OF WOOD DALE

Bid & RFPs | Construction Updates | FOIA Requests | Neighborhood Improvements



ABOUT WOOD DALE

GOVERNMENT

DEPARTMENTS

BUSINESS

RESIDENTS

SERVICES



The City Website tab will take you the current City of Wood Dale website.

City Website overview.



WOOD DALE *gov*

### Public Information

Search  for  Exact Phrase

### Public Information

Search

Found 51 results

#### Filter Results

- All **51**
- Permit **11**
- Inspection **35**
- License **5**

[Next](#) | [Top](#) | [Paging Options](#) | [Filter Options](#) | [Main Menu](#)

Permit Number **RES-2021-0520**  
Type Residential Mechanical - Replace Furnace or A/C  
Project Name  
Status Fees Due  
Main Parcel 0309413047  
Address **404 N WOOD DALE** WOOD DALE, IL 60191

Applied Date 12/27/2021  
Issued Date  
Expiration Date  
Finalized Date



The globe will bring to a location map.

Previous | Next | Top  
License Number **RES-2021-0520**  
Applied Date 11/10/2021  
Period Start Date  
Expiration Date  
License Status Void  
Address **404 N WOOD DALE** RD WOOD DALE, IL 60191  
Company Type  
Business Status  
Industry Classification  
Main Parcel 0309413047

Type in an address and all public information related to that address will populate. You may filter results on the left-hand side.

**Search overview.**



Permit Number: RES-2021-0520

Permit Details | Tab Elements | Main Menu

General permit details.

Add to Cart  
Pay outstanding fees.

Type:	Residential Mechanical - Replace Furnace or A/C	Status:	Fees Due	Project Name:	
IVR Number:	6292	Applied Date:	12/27/2021	Issue Date:	
District:		Expire Date:		Finalized Date:	
Square Feet:	0.00	Valuation:	\$1,500.00		
Description:	Test Permit. Do not process.				

- Summary
- Locations
- Fees 1
- Inspections
- Attachments
- Contacts
- Sub-Records
- More Info

Additional information on permit.

### Progress

36% Completed

- Completed
- In Progress

### Workflow

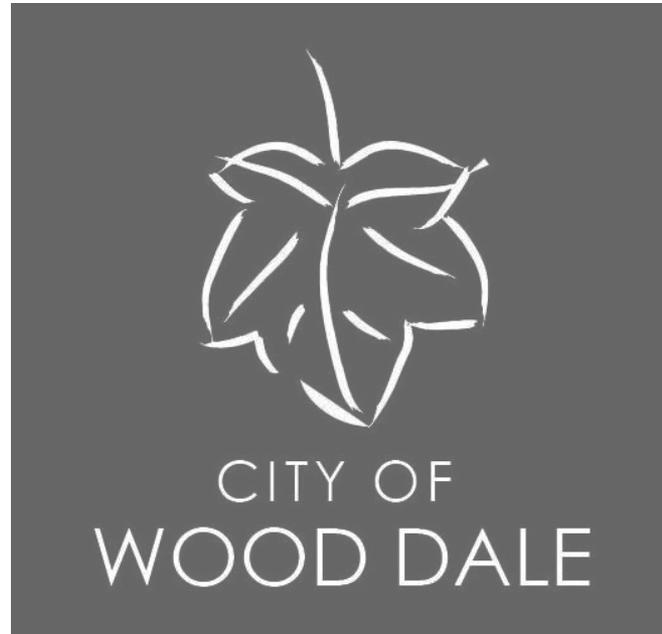
- Application Completeness Check - Passed : 12/27/2021
- Plan Approval - Passed : 12/27/2021
- Ready to Issue/ Contact Applicant - Passed : 12/27/2021

### Available Actions

- Unpaid Fees \$80.00 01-26-2022 [Pay Now](#)

Permit Details overview.

Progress and workflow information.



Questions or need additional assistance?  
Contact the Community Development  
Department at **(630) 766-5133**