



City of WOOD DALE

404 N Wood Dale Road | Wood Dale, Illinois 60191
<http://www.wooddale.com/permits> | (630) 766-5133
Apply at www.my.wooddale.com

RESIDENTIAL PATIO PERMIT REQUIREMENTS

This handout is for a typical residential patio permit. Be advised that review times for permit submittals are a minimum of 10 working days. Be advised that standard first review times are 3-5 business days. Revision review may be an additional 2-10 business days.

The applicant will be notified via the self-service portal, my.wooddale.com regarding permit status. Registration may be required for the contractor, please see Contractor Registration Information to determine if this applies to your project.

REQUIRED SUBMITTALS

The following items must be received in order for the Community Development Department to process the permit application. **Incomplete applications will not be accepted.**

Completed Building Permit Application

Applications must be filled out via the City of Wood Dale's self-service portal, www.my.wooddale.com.

Required Attachments

- Current Plat of Survey*
- Proposed Work drawn on the Plat of Survey (show the location, size and dimensions)
- Detail Drawings (include width, length & height, construction materials and method, etc. for stairs, seat walls, & retaining walls)
- Copy of the Proposal or Contract that is signed by the Property Owner (if a contractor is to do the work)

**If the project is replacing the patio (and up to 50 square feet of new area) a Plat of Survey that is accurate but older than one year can be submitted with a signed Survey Affidavit available at the Community Development Department.*

Site Plan / Plat of Survey Requirements

Minimum required information to be provided on the submittals.

Plat of Survey

- Attach a copy of the plat of survey to **SCALE** for city staff to verify and calculate Impervious Lot Coverage: (If the copies of the plat of survey is to be submitted, the copies of the original size paper is to be submitted with no alterations to the size of the paper.
- Indicate on the plat of survey the proposed areas of work. (Refer to sample plat of survey)

General Requirements

- Any door from the house to the patio shall have a landing or floor 36" in depth in the direction of travel and not more than 7 3/4" below the top of threshold. The width of the landing shall not be less than the width of the door served.
- The finished height of the new patio must be at an elevation so as not to create uneven stair risers. The maximum rise of any step is to be 7 3/4" high. The greatest riser height within any flight of stairs shall not exceed the smallest by more than 3/8".
- Handrails shall be provided on at least one side where there is four or more risers. Handrail height measured vertically from the sloped plane from the adjoining nosing, not less than 34" and not more than 38".

Prohibited Areas of Work

- No flat work may extend into the public utilities and drainage easements.
- Flat work shall be located entirely on the lot of the property owner constructing the flat work.

Flat Work Categories

- Concrete
- Pavers (Brick, Natural Stone)

REQUIRED INSPECTIONS

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| <ol style="list-style-type: none">1. Pre-Pour Stoop- Stairs, Stoops (If applicable).2. Paver Excavation Inspection- if permeable pavers are used (City Engineer).3. Paver Base Inspection- if permeable pavers are used (City Engineer).4. Paver Final Inspection- if permeable pavers are used (City Engineer).5. Final Building |
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Images of Patios

