

# City of WOOD DALE

404 N Wood Dale Road | Wood Dale, Illinois 60191  
<http://www.wooddale.com/permits> | (630) 766-5133

## RESIDENTIAL FENCE PERMIT REQUIREMENTS

This handout is for a typical residential fence. Fences to enclose a pool or a hot tub may require additional information. Be advised that review times for permit submittals are a minimum of 10 working days. The applicant will be notified via email or phone once the review has been completed. Registration may be required for the contractor, please see Contractor Registration Information to determine if this applies to your project.

### REQUIRED SUBMITTALS

The following items must be received in order for the Community Development Department to process the permit application. **Incomplete applications will not be accepted.**

<u>ITEM</u>	<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>
1. Completed Building Permit Application	<input type="checkbox"/>
2. 2 Copies of Current Plat of Survey (If plat of survey is older than 1 year see below) *	<input type="checkbox"/>
3. 2 Copies of Fence Specification (Material type & Height)	<input type="checkbox"/>
4. Copy of the Proposal or Contract that is signed by the Property Owner (if a contractor is to do the work)	<input type="checkbox"/>
5. Signed letter from the townhome or condominium association that indicates their approval (if applicable).	<input type="checkbox"/>

*\* Plat of Survey that is older than one year but still accurate can be submitted with a signed Survey Affidavit available at the Community Development Department.*

## FENCE PLAN REQUIREMENTS

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Minimum required information to be provided on the submittals.

### Plat of Survey

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- Provide a plat of survey with location highlighted of the proposed fence and all gates. (See Example)
- Indicate on the plat of survey the type of fence (ie. Wood, Metal or Vinyl) and height.

## SIGNIFICANT CODE REQUIREMENTS

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### General Requirements

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- Fences shall be located entirely on the lot of the property where the fence is constructed.
- The finished side of the fence must face out from the property where the fence is constructed.
- No fence or wall shall be constructed or maintained in such a manner as to obstruct, inhibit, impair or otherwise alter overland surface drainage across any adjoining lot.
- Fences may be located on public utility and drainage easements, provided the bottom of the fence is raised 6 inches above grade to prevent obstruction to the flow of water. The City and the public utility companies having rights to use said easement, reserve the right to remove the fence to construct, repair or maintain utility facilities with no obligation to replace or restore the fence, unless so stated in the governing easement document.
- It shall be the responsibility of the property owner or the contractor to verify if there are any land covenants, restrictions or HOA bylaws that would prohibit the installation of the fence as proposed.
- It shall be the responsibility of the property owner or the contractor to call **J.U.L.I.E. at (800-892-0123)** prior to digging.

### Prohibited Fences and Walls

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- No fences, including walls and planting materials used in the nature of a fence, shall be placed or maintained on any portion of any public right-of-way.
- Fences shall not by the nature of the materials used for its construction, its design or location impair public safety by interfering with and obstructing the vision of person using the streets, sidewalks or driveways on or adjacent to such a yard.
- Fences or wall constructed in whole or in part of spikes, glass, protruding nails or other sharp or pointed material of any kind, including chain-link fences with barbed ends up are prohibited.
- Fences constructed with less than 9-gauge wire are prohibited.
- Chain-link fences and walls, except terraces, knee walls and retaining walls, shall be prohibited in a front yard.

## REQUIRED INSPECTIONS

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| <ol style="list-style-type: none"><li>1. <b>Final</b> - once fence has been completely installed.</li></ol> |
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# FENCE PLACEMENT

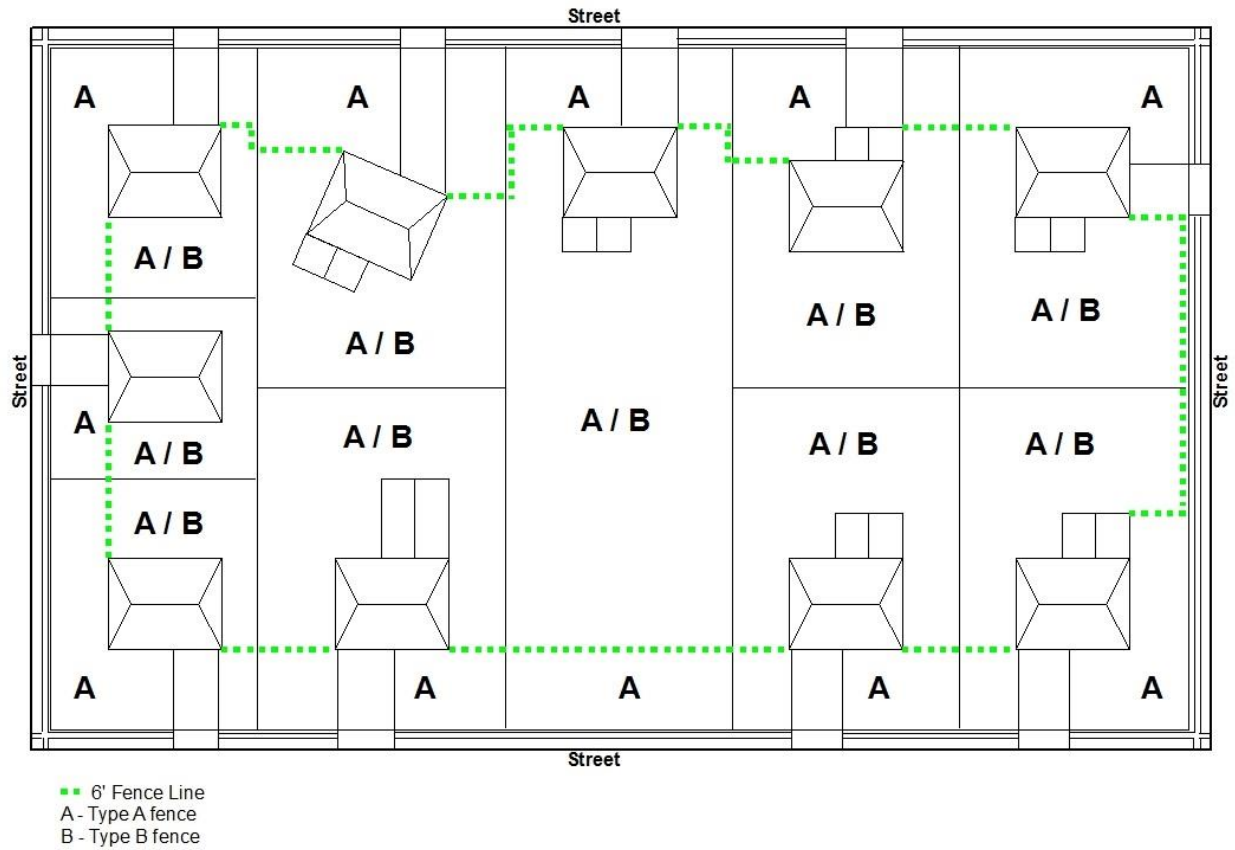
## Fence Categories

- Type A – A decorative or natural fence, maximum 4 feet in height above the ground level.
- Type B – A wall, decorative, natural or solid fence, maximum 6 feet in height above the ground level.

## Yard Requirements

- Type A fences are permitted in all yards. (See Fence Placement Diagram).
- Type B fences are permitted behind the front building lines unless otherwise specified. (See Fence Placement Diagram).
- Type B fences are permitted on back-to-back corner lots from the rear building line to the rear lot line. (See Fence Placement Diagram).

Fence Placement Diagram



# SAMPLE PLAT of SURVEY

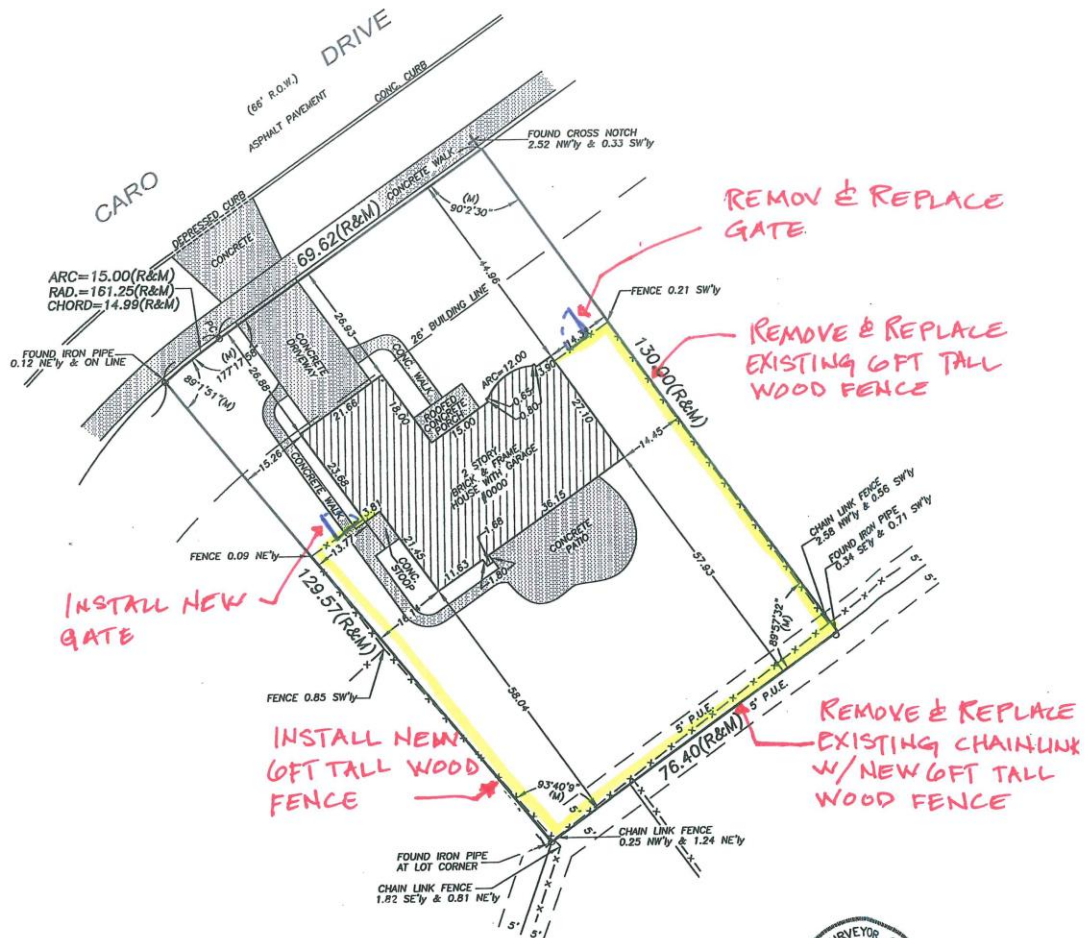
## PLAT OF SURVEY

OF

LOT IN THE BEING A RESUBDIVISION IN THE SOUTHEAST  
 QUARTER OF SECTION ... TOWNSHIP ... NORTH, RANGE ... EAST OF THE THIRD  
 PRINCIPAL MERIDIAN, IN ... COUNTY, ILLINOIS.

PIN: 00-00-000-000-0000 TOTAL LAND AREA: 10,464 SQ.FT.

COMMONLY KNOWN AS:



ORDER NO.: \_\_\_\_\_  
 ORDERED BY: \_\_\_\_\_

-DIMENSIONS ARE SHOWN IN FEET AND DECIMALS AND ARE NOT TO BE ASSUMED FROM SCALING.  
 -THE LEGAL DESCRIPTION NOTED ON THIS PLAT WAS PROVIDED BY THE CLIENT AND FOR ACCURACY SHOULD BE COMPARED WITH DEED AND/OR TITLE POLICY.  
 -BUILDING LINE, RESTRICTIONS, AND EASEMENTS ARE SHOWN ONLY WHERE THEY ARE SO RECORDED ON THE SUBDIVISION PLAT OR ARE FURNISHED WITH THE ORDERED DESCRIPTION. REFER TO YOUR DEED, ABSTRACT AND/OR TITLE POLICY.  
 -COMPARE ALL POINTS BEFORE BUILDING AND AT ONCE REPORT ANY DISCREPANCIES, WHICH YOU MAY HAVE FOUND, TO THIS OFFICE.

STATE OF ILLINOIS

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS OF PRACTICE APPLICABLE TO BOUNDARY SURVEYS.

FIELD WORK COMPLETED: \_\_\_\_\_  
 DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_

BY \_\_\_\_\_  
 PROFESSIONAL ILLINOIS LAND SURVEYOR  
 LICENSE EXPIRES \_\_\_\_\_

## SAMPLE- TYPE A FENCES

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## SAMPLE- TYPE B FENCES

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